



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
CORDILLERA ADMINISTRATIVE REGION  
Wangal, La Trinidad, Benguet



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MAR 23 2017  
RC

March 22, 2017

REGIONAL MEMORANDUM  
No. 098 - 2017

**SPECIAL MANAGEMENT COMMITTEE MEETING**

TO: Schools Division Superintendents  
Assistant Schools Division Superintendents  
Regional Office Division Chiefs  
All Concerned

1. A Special Management Committee Meeting will be conducted on March 27, 2017 from 1:00PM to 7:00PM at the SNC Hall, DepEd-CAR, Wangal, La Trinidad, Benguet.
2. Participants to this meeting are the following regular ManCom Members.

No.	Regional Office	No.	Division Office	
1	OIC-RD Beatriz G. Torno, Ph.D., CESO IV	16	<b>Abra</b>	SDS Ronald B. Castillo
2	OIC-ARD Soraya T. Faculo	17	<b>Apayao</b>	OIC-SDS Amador D. Garcia
3	Edgardo T. Alos – Chief, Admin	18		Acting ASDS Benedicta Gamatero
4	Emilia Faustino – Chief, CLMD	19	<b>Baguio City</b>	OIC-SDS Atty. Agustin P. Laban III
5	Agustin B. Gumuwang – Chief, ESSD	20	<b>Benguet</b>	SDS Federico P. Martin
6	Atty. Sebastian G. Tayaban- Chief, Finance	21		OIC-ASDS Nestor Bolayo
7	Lilia B. Goc-oban – Chief, FTAD	22	<b>Ifugao</b>	SDS Sally B. Ullalim
8	Rosmarie Dalang -OIC, HRDD	23		OIC-ASDS Geraldine Gawi
9	Pio D. Ecuán – Chief, PPRD	24	<b>Kalinga</b>	SDS Marie Carolyn B. Verano
10	Aida L. Payang – Chief, QuAD	25		OIC-ASDS Alfonso S. Estolas
11	Atty. Vanessa B. Flora – Attorney IV	26	<b>Mt. Province</b>	OIC-SDS Gloria B. Buya-ao
12	Georaloy I. Palao-ay- AO V, PAU	27		OIC-ASDS Benilda M. Daytaca
13	Jumar B. Yago-an, ITO	28	<b>Tabuk City</b>	OIC-SDS Felipe Ballitoc
14	Patricia K. Dumaguing – Secretariat	29		OIC-ASDS Irene Angway
15	Daisy S. Polon-Eswat – Secretariat			

3. Agenda shall be the following:
  - a. School Assessment before opening of classes per district to be reported by SDOs during the meeting (Please refer to enclosures no. 1-7);
  - b. Other matters
4. Please see attached Program of activities for your reference.



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5. Meals (lunch, PM Snacks and dinner) shall be provided, while travel and other incidental expenses shall be charged against local funds subject to usual accounting and auditing rules and regulations.
  
6. For information, guidance and compliance of all concerned.

**BEATRIZ G. TORNO Ph.D., CESO IV**  
Assistant Regional Director  
Officer-In-Charge  
Office of the Regional Director

For the Regional Director:

**SORAYA T. FACULO, PhD.**  
Chief Education Supervisor  
Officer-In-Charge  
Office of the Assistant Regional Director



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**Special Management Committee Meeting**  
 Venue: SNC Hall, DepEd-CAR, La Trinidad, Benguet  
 March 27, 2017 @ 1:00 PM

**Program of Activities**

Time	Particulars/Agenda	Person In-Charge
11:30-1:00 PM	Arrival/lunch/ registration	c/o ManCom Secretariat
1:00-1:30PM	<p style="text-align: center;">opening program</p> <p>Nationalistic Song .....            Opening Prayer .....            Cordillera Hymn .....            } c/o ICT</p> <p>Attendance Check..... <b>Edgardo T. Alos</b>            Chief, Admin Division</p> <p>Welcome message.....<b>Beatriz G. Torno, PhD.,CESO IV</b>            OIC-Regional Director</p> <p>Energizer .....<b>c/o Jumar B. Yago-an</b>            Regional ICT Officer</p> <p style="text-align: center;">emcee:  <b>Georaloy I. Palao-ay</b>            Regional Information Officer</p>	
1:30PM onwards	<b>Director's Time</b>	OIC-RD Beatriz G. Torno
	<p><b>Start of the Meeting &amp; Call to Order</b></p> <p>* Adoption of the proposed agenda:            a. School Assessment before opening of classes;            b. Other matters</p>	OIC-RD Beatriz G. Torno
	Adjournment /Dinner	



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Enclosure 1, RM No. \_\_\_\_\_

**MONITORING TOOL FOR THE OPENING OF CLASSES**  
**SY 2016-2017**

School: \_\_\_\_\_ Division: \_\_\_\_\_  
 Address: \_\_\_\_\_ \_ Private \_ Public (School ID: \_\_\_\_\_)  
 School Head: \_\_\_\_\_ Contact Number: \_\_\_\_\_

**Basic Information**

Level	Enrolment as of June 13, 2016			No. of Early Enrolment Registrants			Number of Classrooms		Number of Teachers	
	Male	Female	Total	Male	Female	Total	Actual	Needs	Actual	Needs
Kindergarten										
Elementary										
Junior High School										

Remarks: \_\_\_\_\_.

**Readiness**

School Physical Facilities	Highly Evident	Evident	Not Evident
Instructional Rooms			
Laboratories (Science, Computer, H.E/TLE)			
Instructional Materials/School Furniture			
<input type="checkbox"/> Ancillary Facilities (Library, Canteen, Guidance, Clinic, etc)			

Remarks: \_\_\_\_\_.

**Compliance to Enclosure No. 2 of DO No. 23, s. 2016**

	Highly Evident	Evident	Not Evident
Orientation/1 <sup>st</sup> Parent-Teacher Conference (Item 2) ** Date Conducted: _____			
Conduct of Brigada Eskwela *			
Conduct of In-Service Training for Teachers ** Date Conducted: _____			
Conduct of Regular Classes			
Late Registrants are accommodated			

\* Not applicable for private schools

\*\* Optional for private schools

**Compliance to DO No. 31, s. 2012 (Zero Collection Policy) – for public schools only**

Highly Evident	Evident	Not Evident

**Approved Tuition Fee – for private schools only**

Evident/Compliant	Not Evident / Not Compliant



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Over-all Remarks/Evaluation:

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\_\_\_\_\_  
Signature over Printed Name of School Head

Monitored by:

\_\_\_\_\_  
Signature over Printed Name of Official

Date of Monitoring: \_\_\_\_\_



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Enclosure 2, RM No. \_\_\_\_\_

**MONITORING TOOL FOR THE OPENING OF PUBLIC SENIOR HIGH SCHOOL (SHS)**  
**SY 2016-2017**

**BASIC INFORMATION**

School: \_\_\_\_\_ Division: \_\_\_\_\_  
 Address: \_\_\_\_\_ SHS Category: \_\_\_\_\_  
 School Head: \_\_\_\_\_ Contact Number: \_\_\_\_\_

**Curriculum Offering:**

Track	Strand	Specialization
Academic	STEM GA HUMMS ABM	
Technical-Vocational	AFA IA HE ICT	<i>Please specify.</i> _____ _____ _____
Arts and Design	Performing Arts Arts Production	<i>Please specify.</i> _____ _____
Sports		

**A. LEARNERS ENLISTED**

Course Offering	Enrolment	No. of Sections provided	No. of LIS Registrants
Academic STEM GA HUMMS ABM			
Technical-Vocational AFA IA HE ICT			
Arts & Design Performing Arts Arts Production			
Sports			

*Note: Add sub-bullets under Strands in indicating the Specializations if necessary.*

**B. TEACHERS HIRED & TRAINED**

Course Offering	No. of Sections provided	No. of Specialized Teachers needed	No. of Specialized Teachers trained	No. of Specialized Teachers Needed in the pooling	No. of Specialized Teacher-applicants
Academic <input type="checkbox"/> STEM <input type="checkbox"/> GA <input type="checkbox"/> HUMMS <input type="checkbox"/> ABM					
Technical-Vocational <input type="checkbox"/> AFA <input type="checkbox"/> IA <input type="checkbox"/> HE <input type="checkbox"/> ICT					
Arts & Design <input type="checkbox"/> Performing Arts					



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<input type="checkbox"/> Arts Production			
<input type="checkbox"/> Sports			

*Note: Add sub-bullets under Strands in indicating the Specializations if necessary.*

**C. PRINCIPALS DULY TRAINED AND GIVEN WITH FINAL ASSIGNMENT**

Nature of Assignment of Principal	Have been trained under SHDP-SHS?	
	Yes	No

**D. CURRICULUM GUIDES (CGs)**

Course Offering	Availability of Curriculum Guide verified from <a href="http://www.deped.gov.ph">www.deped.gov.ph</a> (Put ✓)
Academic <input type="checkbox"/> STEM <input type="checkbox"/> GA <input type="checkbox"/> HUMMS <input type="checkbox"/> ABM	
Technical-Vocational <input type="checkbox"/> AFA <input type="checkbox"/> IA <input type="checkbox"/> HE <input type="checkbox"/> ICT	
Arts & Design <input type="checkbox"/> Performing Arts <input type="checkbox"/> Arts Production	
Sports	

*Note: Add sub-bullets under Strands in indicating the Specializations if necessary.*

**E. CLASS/INSTRUCTIONAL ROOMS, WORKSHOPS & OTHER ANCILLARY SERVICES**

Please check the items applicable by course (tracks/strands/specialization) offered

No. of Sections provided	Facility	No. of Rooms available	Functional and well-structured? (Put ✓)
	Instructional rooms		
	Computer laboratory		
	Science laboratory General Science Biology Chemistry Physics		
	Workshop room		
	Studio		
	Library, LRC		
	Internet facility	- n.a. -	

**F. CHAIRS AND FURNITURES**

Enrolment	No. of Chairs available	No. of Sections/ Classrooms provided	No. of Teacher's Table, Chair, etc. available

**G. TVL TOOLS & EQUIPMENT**

Course Offering	Have the tools and equipment been delivered? If Yes, state if "sufficient" and if not, write the shortage.



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Technical-Vocational AFA IA HE ICT	
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*Note: Add sub-bullets under Strands in indicating the Specializations if necessary.*

**H. IMMERSION VENUES, ASSESSMENT CENTERS, OTHER STAKEHOLDERS' SUPPORT**

Please check the items applicable by course (tracks/strands/specialization) offered

Partnership Commitment	Name of Partner Organization/Firm	With finalized Memorandum of Agreement already? (Put ✓)
Work Immersion		
Assessment Center		
Curriculum design (localization, need-based assessment, etc.)		
Assistance in the provision of curriculum materials		
Apprenticeship		
Assistance in Research		
Provision of equipment: laboratories, workshops and other facilities		
Career guidance		
Additional financial assistance (for students)		
TOTAL		

**I. CURRICULUM MAPS AND CLASS PROGRAMS**

Curriculum Maps available  (Put ✓)	Class Programs available  (Put ✓)

Over-all Remarks/Evaluation:

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Monitored by:

\_\_\_\_\_  
Signature over Printed Name of School Head

Date of Monitoring:

\_\_\_\_\_  
Signature over Printed Name of Official



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Enclosure 3, RM No. \_\_\_\_\_

**MONITORING TOOL FOR THE OPENING OF PRIVATE SENIOR HIGH SCHOOL (SHS)**

**SY 2016-2017**

**BASIC INFORMATION**

School: \_\_\_\_\_ Division: \_\_\_\_\_  
 Address: \_\_\_\_\_ SHS Category: \_\_\_\_\_  
 School Head: \_\_\_\_\_ Contact Number: \_\_\_\_\_

**Curriculum Offering:**

Track	Strand	Specialization
Academic	STEM GA HUMMS ABM	
Technical-Vocational	AFA IA HE ICT	<i>Please specify.</i> _____ _____ _____
Arts and Design	Performing Arts Arts Production	<i>Please specify.</i> _____ _____
Sports		

**A. LEARNERS ENLISTED**

Course Offering	Enrolment	No. of Sections provided	No. of LIS Registrants
Academic STEM GA HUMMS ABM			
Technical-Vocational AFA IA HE ICT			
Arts & Design Performing Arts Arts Production			
Sports			

*Note: Add sub-bullets under Strands in indicating the Specializations if necessary.*

**B. TEACHERS HIRED & TRAINED**

Course Offering	No. of Sections provided	No. of Specialized Teachers needed	No. of Specialized Teachers with Training
Academic <input type="checkbox"/> STEM <input type="checkbox"/> GA <input type="checkbox"/> HUMMS <input type="checkbox"/> ABM			
Technical-Vocational <input type="checkbox"/> AFA <input type="checkbox"/> IA <input type="checkbox"/> HE <input type="checkbox"/> ICT			
Arts & Design <input type="checkbox"/> Performing Arts <input type="checkbox"/> Arts Production			
Sports			

*Note: Add sub-bullets under Strands in indicating the Specializations if necessary.*



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**C. CURRICULUM GUIDES (CGs) AND LEARNING MATERIALS**

Course Offering	Availability of Curriculum Guide and Learning Materials verified from www.deped.gov.ph (Put ✓)
<b>Academic</b> <input type="checkbox"/> STEM <input type="checkbox"/> GA <input type="checkbox"/> HUMMS <input type="checkbox"/> ABM	
<b>Technical-Vocational</b> <input type="checkbox"/> AFA <input type="checkbox"/> IA <input type="checkbox"/> HE <input type="checkbox"/> ICT	
<b>Arts &amp; Design</b> <input type="checkbox"/> Performing Arts <input type="checkbox"/> Arts Production	
<b>Sports</b>	

*Note: Add sub-bullets under Strands in indicating the Specializations if necessary.*

**D. CLASS/INSTRUCTIONAL ROOMS, WORKSHOPS & OTHER ANCILLARY SERVICES**

Please check the items applicable by course (tracks/strands/specialization) offered

No. of Sections provided	Facility	No. of Rooms available	Functional and well-structured? (Put ✓)
	Instructional rooms		
	Computer laboratory		
	Science laboratory General Science Biology Chemistry Physics		
	Workshop room		
	Studio		
	Library, LRC		
	Internet facility		

**E. CHAIRS AND FURNITURES**

Enrolment	No. of Chairs available	No. of Sections/ Classrooms provided	No. of Teacher's Table, Chair, etc. available

**F. TVL TOOLS & EQUIPMENT**

Course Offering	Are the tools and equipment sufficient? If Yes, state if "sufficient" and if not, write the shortage.
Technical-Vocational AFA IA HE ICT	

*Note: Add sub-bullets under Strands in indicating the Specializations if necessary.*



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**G. IMMERSION VENUES, ASSESSMENT CENTERS, OTHER STAKEHOLDERS' SUPPORT**

Please check the items applicable by course (tracks/strands/specialization) offered

Partnership Commitment	Name of Partner Organization/Firm	With finalized Memorandum of Agreement already? (Put ✓)
Work Immersion		
Assessment Center		
Curriculum design (localization, need-based assessment, etc.)		
Assistance in the provision of curriculum materials		
Apprenticeship		
Assistance in Research		
Provision of equipment: laboratories, workshops and other facilities		
Career guidance		
Additional financial assistance (for students)		
TOTAL		

**H. CLASS PROGRAMS**

Class Programs available	YES	NO

**I. TUITION & OTHER SCHOOL FEES**

Track, Strand & Specialization	Amount of Tuition and other School Fees per Year

Over-all Remarks/Evaluation:

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\_\_\_\_\_  
Signature over Printed Name of School Head

Monitored by:

\_\_\_\_\_  
Signature over Printed Name of Official

Date of Monitoring: \_\_\_\_\_



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Enclosure 4, RM No. \_\_\_\_\_

**DIVISION SUMMARY REPORT ON MONITORING DURING THE OPENING OF CLASSES**  
**SY 2016-2017**  
**(PUBLIC ELEMENTARY AND JUNIOR HIGH SCHOOLS)**

Division: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Schools Division Superintendent: \_\_\_\_\_

Contact Number \_\_\_\_\_  
 Total No. of Public Elementary Schools: \_\_\_\_\_  
 Total No. of Public Junior High Schools: \_\_\_\_\_

**Basic Information**

Level	Enrolment as of June 13, 2016			No. of Early Enrolment Registrants			Number of Classrooms		Number of Teachers	
	Male	Female	Total	Male	Female	Total	Actual	Needs	Actual	Needs
Kindergarten										
Elementary										
Junior High School										

Remarks: \_\_\_\_\_

**Readiness**

School Physical Facilities	Highly Evident (in n/N)		Evident (in n/N)		Not Evident (in n/N)	
	Elementary	Secondary	Elem.	Sec.	Elem.	Sec.
Instructional Rooms						
Laboratories (Science, Computer, H.E/TLE)						
Instructional Materials/School Furniture						
<input type="checkbox"/> Ancillary Facilities (Library, Canteen, Guidance, Clinic, etc)						

Remarks: \_\_\_\_\_

**Compliance to Enclosure No. 2 of DO No. 23, s. 2016**

ACTIVITY	Highly Evident (in n/N)		Evident (in n/N)		Not Evident (in n/N)	
	Elem.	Sec.	Elem.	Sec.	Elem.	Sec.
Orientation/1 <sup>st</sup> Parent-Teacher Conference (Item 2)						
Conduct of Brigada Eskwela						
Conduct of In-Service Training for Teachers						
Conduct of Regular Classes						
Late Registrants are accommodated						

**Compliance to DO No. 31, s. 2012 (Zero Collection Policy)**

Highly Evident (in n/N)		Evident (in n/N)		Not Evident (in n/N)	
Elementary	Secondary	Elementary	Secondary	Elementary	Secondary

Over-all Remarks/Evaluation: \_\_\_\_\_

Prepared by: \_\_\_\_\_

Signature Over Printed Name of SHS Coordinator

Legend:

n – No. of schools with evident indicator

N – Total number of schools in the schools division

Signature over Printed Name of Schools Division Superintendent



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Enclosure 5, RM No. \_\_\_\_\_

**DIVISION SUMMARY REPORT ON MONITORING DURING THE OPENING OF CLASSES**  
**SY 2016-2017**  
**(PRIVATE ELEMENTARY AND JUNIOR HIGH SCHOOLS)**

Division: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Schools Division Superintendent: \_\_\_\_\_

Contact Number: \_\_\_\_\_  
 Total No. of Private Elementary Schools: \_\_\_\_\_  
 Total No. of Private Junior High Schools: \_\_\_\_\_

**Basic Information**

Level	Enrolment as of June 13, 2016			No. of Early Enrolment Registrants			Number of Classrooms		Number of Teachers	
	Male	Female	Total	Male	Female	Total	Actual	Needs	Actual	Needs
Kindergarten										
Elementary										
Junior High School										

Remarks: \_\_\_\_\_

**Readiness**

School Physical Facilities	Highly Evident (in n/N)		Evident (in n/N)		Not Evident (in n/N)	
	Elementary	Secondary	Elem.	Sec.	Elem.	Sec.
Instructional Rooms						
Laboratories (Science, Computer, H.E/TLE)						
Instructional Materials/School Furniture						
<input type="checkbox"/> Ancillary Facilities (Library, Canteen, Guidance, Clinic, etc)						

Remarks: \_\_\_\_\_

**Compliance to Enclosure No. 2 of DO No. 23, s. 2016**

ACTIVITY	Highly Evident (in n/N)		Evident (in n/N)		Not Evident (in n/N)	
	Elementary	Secondary	Elem.	Sec.	Elem.	Sec.
Orientation/1 <sup>st</sup> Parent-Teacher Conference (Item 2) *						
Conduct of In-Service Training for Teachers *						
Conduct of Regular Classes						
Late Registrants are accommodated						

\* Optional for private schools

Remarks: \_\_\_\_\_

Over-all Remarks/Evaluation: \_\_\_\_\_

Prepared by: \_\_\_\_\_  
 Signature over Printed Name of Private Schools In-Charge

Signature over Printed Name of Schools Division Superintendent  
 Legend:

n – the no. of schools with evident indicator  
 N – Total number of schools in the division



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Enclosure 6, RM No. \_\_\_\_\_

**SUMMARY REPORT ON THE MONITORING OF THE OPENING OF PUBLIC SENIOR HIGH SCHOOL (SHS)**  
**SY 2016 - 2017**

**BASIC INFORMATION**

Schools Division: \_\_\_\_\_ Total Number of SHS: \_\_\_\_\_  
 Address: \_\_\_\_\_ Total Number of Stand Alone SHS:: \_\_\_\_\_  
 Schools Division Superintendent: \_\_\_\_\_ Contact Number: \_\_\_\_\_

**COURSE OFFERINGS AND LEARNERS ENLISTED**

Track	Strand	Specialization	Total Enrolment	Total No. of Sections Provided	No. of LIS Registrants
Academic	STEM				
	GA				
	HUMSS				
	ABM				
Technical-Vocational <small>(Please specify the specializations, add rows if necessary.)</small>	AFA				
	IA				
	HE				
	ICT				
Arts and Design <small>(Please specify the specializations, add rows if necessary.)</small>	Performing Arts				
	Arts Production				
Sports					

**TEACHERS HIRED & TRAINED**

Course Offering	Total No. of Sections provided	Total No. of Specialized Teachers needed	Total No. of Specialized Teachers trained	Total No. of Specialized Teachers Needed in the pooling	Total No. of Specialized Teacher-applicants
Academic <input type="checkbox"/> STEM <input type="checkbox"/> GA <input type="checkbox"/> HUMMS <input type="checkbox"/> ABM					
Technical-Vocational <input type="checkbox"/> AFA					



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<input type="checkbox"/> IA					
<input type="checkbox"/> HE					
<input type="checkbox"/> ICT					
Arts & Design					
Performing Arts					
Arts Production					
Sports					

Note: Add sub-bullets under Strands in indicating the Specializations if necessary.

**PRINCIPALS DULY TRAINED AND GIVEN WITH FINAL ASSIGNMENT**

Nature of Assignment of Principal		Principals Trained under SHDP-SHS	
No. of Appointed	No. of Designated	No. of Trained	No. of Untrained

**CURRICULUM GUIDES (CGs)**

Course Offering	Availability of Curriculum Guide verified from www.deped.gov.ph (n/N)
Academic <input type="checkbox"/> STEM <input type="checkbox"/> GA <input type="checkbox"/> HUMMS <input type="checkbox"/> ABM	
Technical-Vocational <input type="checkbox"/> AFA <input type="checkbox"/> IA <input type="checkbox"/> HE <input type="checkbox"/> ICT	
Arts & Design <input type="checkbox"/> Performing Arts <input type="checkbox"/> Arts Production	
Sports	

Note: Add sub-bullets under Strands in indicating the Specializations if necessary.

**CLASS/INSTRUCTIONAL ROOMS, WORKSHOPS & OTHER ANCILLARY SERVICES**

Please check the items applicable by course (tracks/strands/specialization) offered

Total No. of SHS	Facility	No. of Rooms available n/N	Functional and well-structured? (n/N)
	Instructional rooms		
	Computer laboratory		
	Science laboratory General Science Biology Chemistry Physics		
	Workshop room		
	Studio		
	Library, LRC		
	Internet facility		

**CHAIRS AND FURNITURES**

Total No. of Enrolment	Total No. of Chairs available	Total No. of Sections/ Classrooms provided	No. of Teacher's Table, Chair, etc. available
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**TVL TOOLS & EQUIPMENT DELIVERED**

Course Offering	Have the tools and equipment been delivered? If Yes, state if "sufficient" and if not, write the shortage.
Technical-Vocational AFA IA HE ICT	

**IMMERSION VENUES, ASSESSMENT CENTERS, OTHER STAKEHOLDERS' SUPPORT**

Please check the items applicable by course (tracks/strands/specialization) offered

Partnership Commitment	Total No. of Partner Organizations/Firms	Total No. With finalized Memorandum of Agreement already?
Work Immersion		
Assessment Center		
Curriculum design (localization, need-based assessment, etc.)		
Assistance in the provision of curriculum materials		
Apprenticeship		
Assistance in Research		
Provision of equipment: laboratories, workshops and other facilities		
Career guidance		
Additional financial assistance (for students)		
TOTAL		

**CURRICULUM MAPS AND CLASS PROGRAMS**

Curriculum Maps available (n/N)	Class Programs available (n/N)

Over-all Remarks/Evaluation:

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\_\_\_\_\_  
Signature over Printed Name of School Head

Prepared by:

\_\_\_\_\_  
Signature over Printed Name of Official

\_\_\_\_\_  
Schools Division Superintendent

LEGEND:



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n – No. of schools with evident indicator

N – Total number of schools in the schools division



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Enclosure 7, RM \_\_\_\_\_

**MONITORING TOOL FOR THE OPENING OF PRIVATE SENIOR HIGH SCHOOL (SHS)**

**BASIC INFORMATION**

School: \_\_\_\_\_ Division: \_\_\_\_\_  
 Address: \_\_\_\_\_ SHS Category: \_\_\_\_\_  
 School Head: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Curriculum Offering: \_\_\_\_\_

**COURSE OFFERINGS AND LEARNERS ENLISTED**

Track	Strand	Specialization	Total Enrolment	Total No. of Sections Provided	No. of LIS Registrants
Academic	STEM				
	GA				
	HUMSS				
	ABM				
Technical-Vocational (Please specify the specializations, add rows if necessary.)	AFA				
	IA				
	HE				
ICT					
Arts and Design (Please specify the specializations, add rows if necessary.)	Performing Arts				
	Arts Production				
Sports					

**TEACHERS HIRED & TRAINED**

Course Offering	Total No. of Sections provided	Total No. of Specialized Teachers needed	Total No. of Specialized Teachers with Training
Academic <input type="checkbox"/> STEM <input type="checkbox"/> GA <input type="checkbox"/> HUMMS			
Technical-Vocational <input type="checkbox"/> AFA <input type="checkbox"/> IA <input type="checkbox"/> HE <input type="checkbox"/> ICT			



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Arts & Design <input type="checkbox"/> Performing Arts <input type="checkbox"/> Arts Production			
Sports			

*Note: Add sub-bullets under Strands in indicating the Specializations if necessary.*

**CURRICULUM GUIDES (CGs) AND LEARNING MATERIALS**

Course Offering	Availability of Curriculum Guide and Learning Materials verified from www.deped.gov.ph (n/N)
<b>Academic</b> <input type="checkbox"/> STEM <input type="checkbox"/> GA <input type="checkbox"/> HUMMS	
<b>Technical-Vocational</b> <input type="checkbox"/> AFA <input type="checkbox"/> IA <input type="checkbox"/> HE <input type="checkbox"/> ICT	
<b>Arts &amp; Design</b> <input type="checkbox"/> Performing Arts <input type="checkbox"/> Arts Production	
Sports	

*Note: Add sub-bullets under Strands in indicating the Specializations if necessary.*

**CLASS/INSTRUCTIONAL ROOMS, WORKSHOPS & OTHER ANCILLARY SERVICES**

Please check the items applicable by course (tracks/strands/specialization) offered

Total No. of SHS	Facility	Total No. of Rooms available	Total Functional and well-structured?
	Instructional rooms		
	Computer laboratory		
	Science laboratory General Science Biology Chemistry Physics		
	Workshop room		
	Studio		
	Library, LRC		
	Internet facility		

**CHAIRS AND FURNITURES**

Total Enrolment	Total No. of Chairs available	Total No. of Sections/ Classrooms provided	No. of Teacher's Table, Chair, etc. available

**TVL TOOLS & EQUIPMENT DELIVERED**

Course Offering	Are tools and equipment available? If Yes, state if "sufficient" and if not, write the shortage.
Technical-Vocational AFA IA HE ICT	

*Note: Add sub-bullets under Strands in indicating the Specializations if necessary.*



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**IMMERSION VENUES, ASSESSMENT CENTERS, OTHER STAKEHOLDERS' SUPPORT**

Please check the items applicable by course (tracks/strands/specialization) offered

Partnership Commitment	Total No. of Partner Organization/Firm	Total No. of Partners With finalized Memorandum of Agreement already? (n/N)
Work Immersion		
Assessment Center		
Curriculum design (localization, need-based assessment, etc.)		
Assistance in the provision of curriculum materials		
Apprenticeship		
Assistance in Research		
Provision of equipment: laboratories, workshops and other facilities		
Career guidance		
Additional financial assistance (for students)		
TOTAL		

**CLASS PROGRAMS**

Class Programs available	YES (n/N)	NONE (n/N)

**TUITION & OTHER SCHOOL FEES**

Track, Strand & Specialization	Average Amount of Tuition and other School Fees

Over-all Remarks/Evaluation:

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\_\_\_\_\_  
Signature over Printed Name of School Head

Prepared by:

\_\_\_\_\_  
Signature over Printed Name of Official

\_\_\_\_\_  
Schools Division Superintendent

**LEGEND:**

- n – No. of schools with evident indicator
- N – Total number of schools in the schools division