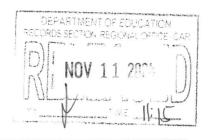


Republic of the Philippines

Department of Education

CORDILLERA ADMINISTRATIVE REGION



November 07, 2024

REGIONAL MEMORANDUM

No. 798.2024

COACHING, MENTORING, AND LEARNING FACILITATION FOR THE (RITs) AND (DREC) ON PUBLIC SCHOOLS APPLYING FOR THE SHS PROGRAM (DO 51, S. 2015), ESTABLISHMENT, CONVERSION, INTEGRATION, AND SEPARATION OF SCHOOL ANNEXES FROM MOTHER SCHOOLS (DO 40, S. 2014)

To: Assistant Regional Director

Regional Inspectorate Team for Schools (RITS) Members Division Review Evaluation Committee (DREC) Members All others concerned

- 1. For the continuous improvement of the regulatory services for public schools, this office, through the Quality Assurance Division, will conduct the on-site Coaching, Mentoring, and Learning Facilitation on DO 40, s. 2014 and DO 51, s. 2015. The activity will be conducted from November 21 to 22, 2024, at NEAPR Hall, DepEd CAR, Wangal, La Trinidad, Benguet.
- 2. The activity aims to:
 - a. capacitates the members of RITs and DREC on the process flow application following DO 40, s. 2014 and DO 51 s. 20215;
 - b. launch and discuss the application process for public schools' regulatory services, and
 - c. engage the committee members in developing the process flow.
- 3. The participants are the Regional Inspectorate Team for Schools (RITs), the Division Review and Evaluation Committee (DREC), and the identified resource persons.
- 4. Participants are expected to bring their laptops and confirm their attendance by completing the online registration form at https://tinyurl.com/coachRITSDREC on or before November 14, 2024.
- 5. Participants in this activity are as follows:

REGIONAL INSPECTORATE TEAM (RITs)		
Estela P. Leon-Cariño EdD, CESO III	Overall Chair/Consultant	
Director IV/Regional Director		
Ronald B. Castillo, CESO V	Chairperson	
Assistant Regional Director		





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https://depedcar.ph



Indicative Program Matrix

Time	Topic / Activity	In-Charge / Learning Facilitator	
DAY 1 – November 21, 2024 (Thursday)			
7:00 - 9:30 AM	Arrival of Participants		
9:31 – 10:00 AM	Health Break		
10:01 – 10:30 AM	(Facilitator DAY 1) - Preliminaries	Romulo B. Basa – EPS, QAD	
10:31 - 11:00 NOON	Statement of Purpose Status of Public Schools	Ethielyn E. Taqued – CES, QAD	
11:01 – 11:30 AM	DO 40, s. 2014	Leonardo M. Aquino – EPS, QAD	
11:31 - 12:00	D0 51, s. 2015	Ester L. Gallotan – EPS, QAD	
12:01 – 1:00 PM	Lunch Break		
1:01 – 1:30 PM	School Site Development Plan	Engr. Christopher B. Hadsan – Regional Engineer	
1:31 – 2:00 PM	School ID Process	Janet M. Ambucay Planning Officer III	
2:01 – 2:30 PM	Budgetary Requirements	Mariane B. Wanson Administrative Officer V	
2:31 – 3:00 PM	SHS Concerns / Updates	Jonalyn C. Ambrona – EPS, CLMD	
3:01 - 03:20 PM	Health Break		
3:21 – 4:00 PM	Land Titling/Memorandum of Agreement/LGU Resolutions	Atty. Vanessa B. Flora Regional Lawyer	
4:01 – 4:30 PM	Ways Forward / Agreement	Quality Assurance Division	
DAY 2 – November 22, 2024 (Friday)			
8:01 – 8:15 AM	(Facilitator DAY 2)	Florence E. Balictan – EPS, QAD	
8:16 – 9:00 AM	Operational Plan – Curriculum and Instructional Supervision	Jennifer P. Ande – CES - CLMD	
9:01 – 9:30 AM	Feasibility Study Preparation	Florence E. Balictan – EPS, QAD	
9:31 – 10:00 AM	SHS Application	Romulo B. Basa – EPS, QAD	
10:01 – 10:20 AM	Health Break		
10:21 – 11:20 AM	Workshop	Leonardo M. Aquino EPS, QAD	
11:21 - 12:00	Ways Forward / Agreement		
NOON	Closing Program	Quality Assurance Division	
12:01 – 1:00 PM	Lunch Break		
1:01 PM Onwards	HOME SWEET HOME		

Ethielyn E. Taqued	Co-chairperson	
Chief Education Supervisor (QAD)		
Maksim A. Botillas	Member	
Chief Administrative Officer (ASD)		
Cristina L. Paquit	Member	
Chief Administrative Officer (Finance)		
Leonardo M. Aquino	Member	
Education Program Supervisor (QAD		
Romulo B. Basa	Member	
Education Program Supervisor (QAD		
Florence E. Balictan	Member	
Education Program Supervisor (QAD		
Ester L. Gallotan	Member	
Education Program Supervisor (QAD)		
Asterio C. Madalla	Member	
Education Program Supervisor (CLMD)		
Jonalyn C. Ambrona	Member	
Education Program Supervisor (CLMD)		
Vanessa B. Flora	Member	
Regional Lawyer (ORD-Legal)		
Christopher B. Hadsan	Member	
Regional Engineer (ESSD)		
Janet M. Ambucay	Member	
Regional Planning Officer (PPRD)		
Jose Lorenzo C. Cubarrubias	Member	
Administrative Assistant (QAD)		
DIVISION REVIEW EVALUATION COMMITTEE (DREC)		
Chief Education Supervisor (CID) (8)	Members	
School Management Monitoring and	Members	
Evaluation (SMME) (8)		

- 5. The participants for Abra, Apayao, Ifugao, Kalinga, Mt. Province, and Tabuk City shall be accommodated in NEAPR.
- 6. The first meal will be AM Snack on Day 1 (November 21, 2024), and the last will be lunch on Day 2 (November 22, 2024). Check-in for live-in (stay-in) participants will be at 9:00 AM and check-out is at 2:00 PM on Day 2.
- 7. Enclosed is the Indicative Program Matrix.
- 8. Accommodation and meals shall be charged against Regional Office Funds/MOOE while travel and incidental expenses shall be charged to SDO Local

Funds/MOOE subject to usual budgeting accounting and auditing rules and regulations.

9. Immediate dissemination of and strict compliance with this memorandum is desired

ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/Regional Director