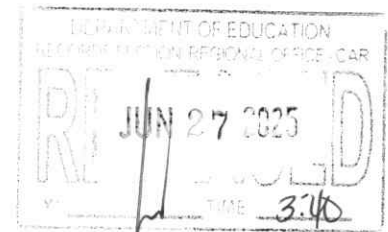




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



26 June 2025

REGIONAL MEMORANDUM

No. 454.2025

**DOWNLOADING OF PROGRAM SUPPORT FUND TO COVER EXPENSES ON THE
CONDUCT OF REGIONAL STRATEGIC OPERATIONAL ON THE ROLL-OUT
OF THE CAREER GUIDANCE PROGRAM SCHOOL BASED
TRAINING OF CAREER ADVOCATES (SBTCA)**

To: Assistant Regional Director
Schools Division Superintendents
All Others Concerned
All Divisions

1. The Regional Office through the Human Resource Development Division, in coordination with the Curriculum and Learning Management Division and Education Support Services Division, downloaded a total amount of **Two Hundred Thirty-Nine Thousand, Seven Hundred Ten pesos (Php 239,710.00)** to Implementing Unit Schools and Schools Division Offices (SDOs) under the Program Support Fund to cover meals, travel and accommodation expenses of the resource speakers relative to the Conduct of the Career Guidance Program School-Based Training of Career Advocates (SBTCA).

2. The allocation per Schools Division Office and IU Schools are as follows:

SDO/ IU Schools	Amount
Alejo M. Pacalso MNHS	₱13,900.00
Ampusongan NHS	₱13,400.00
Baguio City NHS	₱13,400.00
Guisad Valley NHS	₱15,300.00
Irisan NHS	₱13,400.00
Mil-an NHS	₱15,300.00
Pines City NHS	₱28,700.00
SDO Abra	₱30,410.00
SDO Baguio City	₱13,400.00
SDO Benguet	₱28,700.00
SDO Mountain Province	₱39,700.00
SDO Tabuk City	₱14,100.00
TOTAL	₱239,710.00

3. This memo serves as an Authority to Travel of all identified Resource Persons and members of the Monitoring Team (Enclosure 1).

HRDD/RCA/LAL

DOWNLOADING OF PROGRAM SUPPORT FUND TO COVER EXPENSES ON THE CONDUCT OF REGIONAL STRATEGIC OPERATIONAL ON THE ROLL-OUT OF THE CAREER GUIDANCE PROGRAM SCHOOL BASED TRAINING OF CAREER ADVOCATES (SBTCA)





Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601

DepEd Tayo Cordillera

Telephone No: (074) 422 – 1318 <https://depedcar.ph>

4. Teaching and non-teaching personnel attending this activity on a Saturday, Sunday, or holiday shall be granted service credit and compensatory overtime credit, respectively.
5. For further queries and/or clarifications, please contact Rosita C. Agnasi, OIC-HRDD through email address at car.hrdd@deped.gov.ph.
6. Immediate and widest dissemination of this Memorandum is directed.


ESTELA P. LEON-CARIÑO EdD, CESO III

 Director IV / Regional Director 

LIST OF SPEAKERS AND MONITORING TEAM

SDO/ DATES		SPEAKERS	SDO	POSITION
Abra Aug 18-22	1	Eden T. Adriatico	Abra	SEPS
	2	Mayclaire Aquino-Jimenez	Regional Office	PDO IV
	3	Rolando F. Malafu	Benguet	GC II
	4	Eldon Harris B. Soriano	Baguio City	GC III
	5	Rhodelia J. Balanon	Baguio City	GC III
	6	Jocelyn J. Fetiza	Baguio City	GC III
Apayao August 4-8	1	Mary Jasmin Pimentel	Tabuk City	GC III
	2	Rolando F. Malafu	Benguet	GC II
	3	Maribel T. Belgica	Baguio City	GC III
	4	Eldon Harris B. Soriano	Baguio City	GC III
	5	Agapita K. Base	Baguio City	GC II
Baguio City August 11-15	1	Jocelyn J. Fetiza	Baguio City	GC III
	2	Rhodelia J. Balanon	Baguio City	GC III
	3	Maria Luisa. S. Mirano	Baguio City	GC III
	4	Maribel T. Belgica	Baguio City	GC III
	5	Agapita K. Base	Baguio City	GC II
	6	Eldon Harris B. Soriano	Baguio City	GC III
Benguet June 9-13	1	Joan Hertimia B. Wagang	Benguet	GC III
	2	Rolando F. Malafu	Benguet	GC II
	3	Catalina C. Baltazar	Benguet	GC II
	4	Estefany D. Lesino	Benguet	GC III
	5	Eunice D. Budo	Benguet	GC III
	6	Tina C. Dolnagon	Benguet	GC III
Ifugao Aug 11-15	1	Eden T. Adriatico	Abra	SEPS
	2	Mayclaire Aquino-Jimenez	Regional Office	PDO IV
	3	Catalina C. Baltazar	Benguet	GC II
	4	Renalyn B. Codod	Mountain Province	PDO I
Kalinga July 1-5	1	Mayclaire Aquino-Jimenez	Regional Office	PDO IV
	2	Mary Jasmin Pimentel	Tabuk City	GC III
	3	Eden T. Adriatico	Abra	SEPS
	4	Renalyn B. Codod	Mountain Province	PDO I
	5	Brigitte D. Lardizabal	Kalinga	GC III
Mountain Province August 1-5	1	Renalyn B. Codod	Mountain Province	PDO I
	2	Crosby P. Dayawen	Mountain Province	GC III
	3	Mayclaire Aquino-Jimenez	Regional Office	PDO IV
	4	Maria Luisa. S. Mirano	Baguio City	GC III
	5	Joan Hertimia B. Wagang	Benguet	GC III
Tabuk City June 11-15	1	Mary Jasmin Pimentel	Tabuk City	GC III
	2	Renalyn B. Codod	Mountain Province	PDO I
	3	Brigitte D. Lardizabal	Kalinga	GC III
	4	Mayclaire Aquino-Jimenez	Regional Office	PDO IV
MONITORING TEAM				
		NAMES	DIVISION	POSITION
1		Georgina C. Ducayso	ESSD	CES
2		Jennifer P. Ande	CLMD	CES
3		Rosita C. Agnasi	HRDD	OIC
4		Mayclaire Aquino-Jimenez	ESSD	PDO IV
5		Judica Dasco	CLMD	EPS EsP
6		Ide A. Liwanen	HRDD	EPS II
7-10		Central Office		