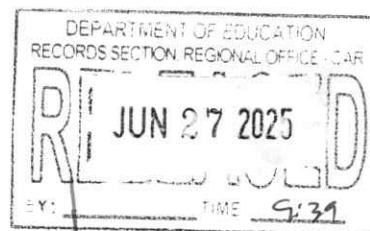




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



26 June 2025

REGIONAL MEMORANDUM
No. 446.2025

DISSEMINATION OF MEMORANDUM DM-HROD-2025-1631 "CONDUCT OF ORIENTATION ON THE IMPLEMENTATION OF DEPED ORDER NO. 16, S. 2025 (GRANT OF MEDICAL ALLOWANCE TO DEPED PERSONNEL)"

To: Assistant Regional Director
Schools Division Superintendents
All Others Concerned

1. Enclosed is MEMORANDUM DM-HROD-2025-1631 "Conduct of Orientation on the Implementation of DepEd Order No. 16, s. 2025 (Grant of Medical Allowance to DepEd Personnel), details of which are stated within.
2. Regional Office and Schools Division Office participants are requested to register their attendance through the link provided in the enclosure and are advised to join the online orientation on July 1, 2025.
3. For more details, kindly contact the **Administrative Services Division** at Tel. No. **422-1318 or 422-1804** or through email at car.admin@deped.gov.ph.
4. For dissemination, information, and strict compliance.

Digitally signed by ESTELA P.
LEON-CARIÑO EdD, CESO III
Date: 2025.06.27 08:51:07 +08'00'

ESTELA P. LEON - CARIÑO EdD, CESO III
Director IV/Regional Director

ASD/MAB/mpc
Medical Allowance



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601
Telephone No: (074) 422 - 1318
Email Address: car@deped.gov.ph
DepEd Tayo Cordillera <https://depedcar.ph>





Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY


HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT



MEMORANDUM

DM-HROD-2025-1631

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
ALL OTHERS CONCERNED

FROM :  WILFREDO E. CABRAL
Undersecretary

SUBJECT : CONDUCT OF ORIENTATION ON THE IMPLEMENTATION OF DEPED
ORDER NO. 16, S. 2025 (GRANT OF MEDICAL ALLOWANCE TO
DEPED PERSONNEL)

DATE : 18 June 2025

The Department of Education recognizes the crucial role of its human capital in the attainment and delivery of quality basic education. To ensure a healthy and productive workforce, mental and physical fitness programs are needed to promote the general welfare and holistic well-being of employees.

Executive Order No. 64, s. 2024 and the Department of Budget and Management (DBM) Circular No. 2024-6, authorizes the grant of Medical Allowance amounting to Php 7,000.00. In line with this, DepEd shall conduct its first-year implementation of the subsidy for the availment of health-maintenance organization (HMO)-type benefits and other related medical expenses.

To ensure effective and consistent implementation, the Bureau of Human Resource and Organizational Development-Employee Welfare Division (BHROD-EWD) shall conduct an **online orientation** to familiarize field implementers on the guidelines and procedures of these health initiatives on **July 1, 2025** via Microsoft Teams platform.

Identified participants are requested to register their attendance to the online orientation through the link: <https://tinyurl.com/MedAllowanceOrientation> or using the QR code below.



Registration Form



Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600
Telephone Nos.: (+632) 86337206, (+632) 86318494
Email Address: usec.hrod@deped.gov.ph | Website: www.deped.gov.ph

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In order to maximize participation to the online orientation, the following personnel are expected to represent their respective Offices:

Per Regional Office (RO)

- Chief of Administrative Division
- Human Resource Management Officer (HRMO)
- Chief of Finance Division
- Budget Officer
- Accountant
- Medical Officer

Per Schools Division Office (SDO)

- AO V of Administrative Unit
- Human Resource Management Officer (HRMO)
- Budget Officer
- Accountant
- Medical Officer from any SDO within the Region

For further inquiries and other concerns, please contact **Mr. Joshua Buyogan** of the **Employee Welfare Division** through email joshua.buyogan@deped.gov.ph.

Thank you.



Registration Form

[BHRD-EWD/JBuyogan]