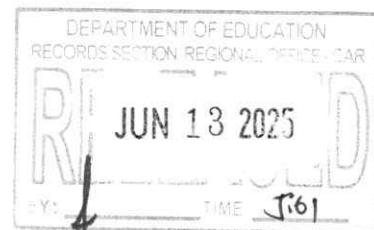




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



11 June 2025

REGIONAL MEMORANDUM

No. 402-2025

**REQUEST FOR UPDATING OF DATA ON THE INDUCTION PROGRAM
FOR BEGINNING TEACHERS (IPBT)**

To: Schools Division Superintendents
All Others Concerned
All Divisions

1. In reference to the OUHROD Advisory dated May 16, 2025, regarding the request to update IPBT data, this Office requests the completion of required entries to ensure compliance with programmatic and accountable professional development programs.
2. All Schools Division Offices (SDOs), through their respective School Governance and Operations Divisions (SGOD), are requested to complete the IPBT data via **<https://tinyurl.com/IPBT-NEAP-Tracker>** before June 15, 2025.
3. For SY 2025-2026 newly-hired teachers, PPST-based coursebooks and materials can be accessed via **<https://tinyurl.com/PDihubCAR>**
4. The SDOs shall ensure monitoring of the following target activities:
 - a. Quarter 1: Orientation and Guide for Mentors and Teachers; and Coursebook 1;
 - b. Quarter 2: Coursebook 2; and Mainstreamed Learning Delivery Modalities (LDM) Modules;
 - c. Quarter 3: Coursebook 3 and 4; and
 - d. Quarter 4: Coursebook 5 and 6 with coursebook Exit Quizzes are accessible via **<https://training.deped.gov.ph/>**
 - e. End of School Year: Submission of Year 1 Portfolio
 - f. Year 2: Coaching and Mentoring and Submission of portfolio embedded in the RPMS portfolio (end of school year).
 - g. Year 3: Coaching and Mentoring and Submission of portfolio embedded in the RPMS portfolio (end of school year).
 - h. Prior the start of succeeding school year: Completion Ceremony
5. Finally, each SDO shall submit the SY 2024-2025 Summarized M&E Report for IPBT (Enclosure 1) through the office email address: car.hrdd@deped.gov.ph **before June 15, 2025.**
6. Should there be queries and/or clarifications, please contact Rosita Agnasi, OIC-HRDD through the office email address.
7. Immediate dissemination of and strict compliance with this Memorandum is desired.

ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/ Regional Director

HRDD/ RCA/ LbL RM - IPBT Reports 2025
June 11, 2025



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601
Telephone No: (074) 422 – 1318
Email Address: car@deped.gov.ph
DepEd Tayo Cordillera



<https://depedcar.ph>



Certificate No. PHP QMS
24 93 0192



Republika ng Pilipinas
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Summarized M&E Report for Induction Program for Beginning Teachers

Submit signed copy to neap.pdd@deped.gov.ph on or before **June 15, 2025**.

Region:	
Name of IPBT Focal/ Coordinator:	
Position/ Designation:	
Email Address:	

Based on the progress reports of implementers and stakeholders of the program (ex: SDO focals/ school heads/mentors/newly hired teachers), summarize the answers to the following questions. Please cite examples and elaborate as much as possible.

1. What are the issues and concerns in the IPBT implementation experienced in your region relative to the following areas:		
Area	Challenges	Recommendations
Materials / Coursebooks (access, content, etc)		
Exit Quizzes in the DepEd Portal		
Coaching and Mentoring		
Instructional Supervision/ Provision of Technical Assistance		
Level of Participation and Compliance to the Program		
Others (as needed)		
2. What are some of your region's best practices in coaching and mentoring the newly hired teacher/s?		



Republika ng Pilipinas
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

3. What interventions, resources, and other initiatives helped in the conduct of the IPBT in your region?
4. Are there general points for improvement of the IPBT implementation which you would like to suggest? Please specify and elaborate below.
5. Are there any other comments for the program?

Prepared by:

<Name and Signature>
<Position>



Republika ng Pilipinas

Department of Education

OFFICE OF THE ASSISTANT SECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

May 16, 2025

ADVISORY

Request for Updating of Data on the Induction Program for Beginning Teachers (IPBT)

1. This is in reference to DM-OUHROD-2024-1367, titled *Request For Updating of Data on NEAP Professional Development Programs*, dated July 15, 2024.
2. To effectively monitor the implementation of its professional development (PD) interventions at the end of every school year, the National Educators Academy of the Philippines, through its Professional Development Division (NEAP-PDD), requests all **Regional Offices (ROs)** to facilitate the **updating of their respective IPBT data** through the tracker linked in the indicated memo: <https://tinyurl.com/IPBT-NEAP-Tracker>.
3. Further, the ROs shall submit a summarized M&E report following the template enclosed as Annex 1.
4. Updates to the trackers and submission of reports should be complied not later than **June 15, 2025**.
5. Should you have any clarifications or concerns on this matter, please contact us through email at neap.pdd@deped.gov.ph or through landline at (02) 8715-9919.
6. For immediate dissemination and appropriate action.

Carmela C. Oracion

CARMELA C. ORACION, EdD

Assistant Secretary

Human Resource and Organizational Development
(National Educators Academy of the Philippines)

[NEAP-PDD/Ignao/Vesagas]



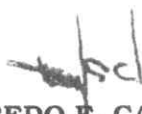
Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2024-1367

TO : Regional Directors
Assistant Regional Directors
Schools Division Superintendents
Assistant Schools Division Superintendents
School Heads
All Others Concerned

FROM :  **WILFREDO E. CABRAL**
Regional Director
Officer-in-Charge, Office of the Undersecretary for Human Resource
and Organizational Development

SUBJECT : **REQUEST FOR UPDATING OF DATA ON NEAP PROFESSIONAL
DEVELOPMENT PROGRAMS**

DATE : 15 July 2024

1. In pursuance of effectively monitoring the implementation of its professional development (PD) interventions with the intention of developing programs that are responsive to the needs of teachers and school leaders, the National Educators Academy of the Philippines – Professional Development Division (NEAP-PDD) requests the **Regional Offices and Schools Division Offices to provide updated data on its PD programs** through the following links **until 26 July 2024**:

NEAP Program	Link
Instructional Leadership Training (ILT): Strengthening Learning Conditions for Early Literacy	https://bit.ly/ILT_Tracker
Higher Order Thinking Skills Professional Learning Packages	bit.ly/hotsmaintracker
Induction Program for Beginning Teachers (IPBT)	https://bit.ly/NEAP-IPBT2023-2024
IPBT for SY 2024-2025	https://tinyurl.com/IPBT-NEAP-Tracker
Capacity-Building Program for Guidance Counselors	https://bit.ly/RGC_Database
Induction Program for Beginning School Heads (Regional Office-initiated)	https://tinyurl.com/IPBSH-NEAPTracker

2. Should you have questions and concerns, please contact NEAP-PDD through email neap.pdd@deped.gov.ph or landline (02) 8715-9919.

3. For immediate dissemination and appropriate action.

[NEAP-PDD/ Simagala]