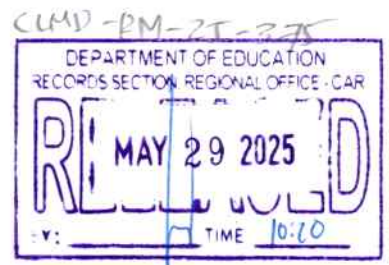




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



28 May 2025

REGIONAL MEMORANDUM

No. 369.2025

INTERFACE CUM PLANNING WORKSHOP OF TRAINING TEAM FOR PARAGAMES

To: Assistant Regional Director
Schools Division Superintendents
All Schools Division Offices
All Others Concerned

1. The Department of Education – Cordillera Administrative Region (DepEd – CAR) through the Curriculum and Learning Management Division (CLMD) shall conduct the **Interface and Planning of Training Team for Paragames at NEAPR, DepEd-CAR Compound, Wangal, La Trinidad, Benguet** on June 11, 2025.
2. The activity aims to:
 - a. present and discuss the proposed training for coaches and technical officials for paragames;
 - b. plan sessions/topics for the training;
 - b. assign sessions/topics to resource speakers; and
 - c. finalize training matrix for the activity.
3. Enclosed with this Memorandum are **Enclosures 1** and **2** or List of Participants and Activity Matrix, for guidance.
4. Accommodation of participant from SDO Apayao and meals of all participants shall be charged to the downloaded 2025 SNED Program Support Fund while travel and incidental expenses shall be charged to SDO/School MOOE/Local Funds subject to usual budgeting accounting and auditing rules and regulations.
5. Check – in of participant from SDO Apayao will start at 2 PM of June 10, 2025 while Check-out will be at 12NN of June 11, 2025.
6. Service Credit will be granted in lieu of training/workshop days in accordance with DepEd Order No. 53, s. 2023, Updated Guidelines on Grant of Vacation Service Credits to Teachers, and CSC-DBM Joint Circular No. 2, s. 2015, Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees.
7. Should there be any queries and/or clarifications, kindly contact Jennifer P. Ande, Chief-CLMD, through email address at jennifer.and@deped.gov.ph.
8. Immediate dissemination of and strict compliance with this Memorandum is directed.


ESTELA P. LEON-CARIÑO, EdD CESO III
Director IV/Regional Director

CLMD/JPA/dot
May 28, 2025



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601
Telephone No: (074) 422 – 1318
Email Address: car@deped.gov.ph



DepEd Tayo Cordillera



<https://depedcar.ph>



INTERFACE CUM PLANNING WORKSHOP OF TRAINING TEAM FOR PARAGAMES

List of Participants

Name	Position	Office/SDO
Estela P. Leon-Cariño, EdD CESO III	RD	RO
Ronald B. Castillo, CESO V	ARD	RO
Jennifer P. Ande	Chief	CLMD
Georgina C. Ducayso	Chief	ESSD
Edgar H. Madlaing	Chief	FTAD
Denia O. Tarnate	EPS	CLMD
Edgar D. Vicente	EPS	CLMD
Alfred B. Lanas	EPS	CLMD
Winnie Joy D. Jose	ADAS I	CLMD
Atty. Vanessa Flora	Legal Officer IV	ORD
Jumar Yagoan	Unit Head-ICT	ORD
Emerson B. Hadsan	School Head	Ambuklao ES
Charmie Basuel	Teacher III	Lucban ES, Baguio City
Willie Taguindodo	School Head	Apayao
Nino Tibangay	Chief	SGOD-Baguio City
Michael Abuc	Teacher III	RO-Admin.
Harold Bacuso	Teacher III	Bodiweng ES
Mennie Challoy	Teacher III	Pinsao ES, Baguio City
Teodoro P. Dicos	SPET III	Benguet SPED Center Benguet
Arlene F. Compay	Master Teacher I	Baguio SPED Center Baguio City
Sarah Mae Matecyeng	SPET III	Baguio SPED Center Baguio City
Jeffrey Munar	SPET III	Baguio SPED Center Baguio City
Joy L. Madallang	SPET III	Benguet SPED Center Benguet
Rolando Rosal	Master Teacher I	Mankayan NHS, Benguet
Ernesto Delmas	Teacher I	Sinipsip NHS, Benguet
Isabel Tanawe	SPET III	Baguio SPED Center, Baguio City

Training/Activity Design

DAY 0: June 10, 2025				
Time	Session Title	Resource Speaker	Facilitator	Secretariat/ Technical Support
2:00-6:00 PM	Arrival and Check-in of Participants			
6:00-7:00	Dinner			
Day 1: June 11, 2025				
6:30 – 7:45	Breakfast			
7:45 – 8:15	Registration	TWGs	TWG	Winnie Joy Jose
8:15 – 9:00	Opening Program			
9:00 – 10:00	Goals and Gains Gathering of Participants on Para Games	Denia O. Tarnate EPS, SNED Focal CLMD	Alfredo B. Lanas EPS, CLMD	
10:00-10:15	Health Break			
10:15 – 11:15	Presentation and discussion on the following: a. Downloaded Program Support b. SNED PSF Eligible Expenditure c. Issues/Concerns raised during the CARAA and Palaro d. Proposed/Planned Activity	Denia O. Tarnate EPS, SNED Focal CLMD		
11:15-12NN	Planning Workshop on the Sessions/Topics for the Training			
12:00 – 1:00	Lunch Break			
1:00 – 2:00 PM	Continuation of Workshop		Isabel Tanawe SPET III Baguio CPED Center SDO Baguio City	Winnie Joy Jose
2:00-2:30 PM	Presentation of Outputs	Emerson Hadsan Tournament Manager Athletics		
2:30-3:00	Finalization of Output			

3:00 – 3:15	Health Break			
3:15-4:00	Ways Forward and Closing Program	Jeffrey T. Munar & Joy Madallang SPET III Baguio SPED Center & Benguet SPED Center SDO Baguio City & Benguet		
4:00 PM onwards	Home Sweet Home			