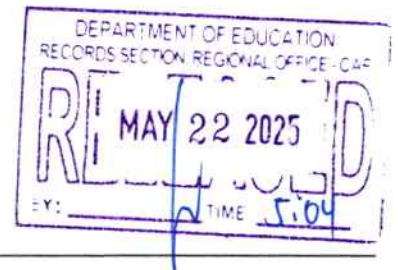




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



22 May 2025

REGIONAL MEMORANDUM

No. 359.2025

**CALL FOR NOMINATIONS FOR THE SEAMEO VOCTECH HYBRID REGIONAL
TRAINING PROGRAMME ON ICT-EMPOWERED 21ST CENTURY
SKILLS FOR TVET**

To: Assistant Regional Director
Schools Division Superintendents
All Other Concerned

1. Relative to DM-OUHROD-2025-1281 re: Call for Nominations for the SEAMEO VOCTECH Hybrid Regional Training Programme on ICT-Empowered 21st Century Skills for TVET, this office calls for nomination for the SEAMEO VOCTECH.
2. The Southeast Asian Ministers of Education Organization Regional Centre for Vocational and Technical Education and Training (SEAMEO VOCTECH) announces its **Call for Nominations** for the **Hybrid Regional Training Programme on ICT-Empowered 21st Century Skills for TVET**, with course details as follows:

Course Title	ICT-Empowered 21st Century Skills for TVET
Course Schedule	24-26 June 2025 (Online) 21-26 June 2025 (Onsite: SEAMEO VOCTECH, Brunei Darussalam)
No. of Slots	Full scholarship for one (1) TVET Instructor from any discipline, with a bachelor's degree in any field
Target Participants	Lecturers/ Teachers/ Trainers/ TVET Leaders (<i>not limited to those with IT background</i>)
Qualifications	<ul style="list-style-type: none">- Has 5 years of experience at the minimum- Proficient in English- Must have adequate computer skills- Able to implement the action plan they will develop <p><i>Note: Recipients of SEAMEO VOCTECH full scholarships can only reapply for other similar courses three (3) years after their last course.</i></p>
Deadline Submission	of 26 May 2025



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION

3. Each SDO shall recommend one (1) nominee after evaluation by the SDO Personnel Development Committee (PDC) following the qualifications indicated in Enclosures 1, 2, and 3. The deadline for submission of an e-copy of requirements will be on **May 26, 2025, at 1:00 pm** to **carneapr@deped.gov.ph**.
4. For queries and clarifications, please contact the Human Resource Development Division – National Educators Academy of the Philippines in the Region (HRDD-NEAPR) through Rosita C. Agnasi, OIC-HRDD-NEAPR or Elvernice S. Fanged, Scholarship Focal Person through email address at car.neapr@deped.gov.ph.
5. Immediate and widest dissemination of this Memorandum is directed.

ESTELA P. LEON-CARIÑO EdD, CESO III
Regional Director, Director IV

//HRDDNEAPCAR/RCA/ESF /seameovoctech



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601

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Email Address: car@deped.gov.ph



DepEd Tayo Cordillera



<https://depedcar.ph>





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(Enclosure 1 to RM No. 359.2025)

GENERAL ELIGIBILITY REQUIREMENTS/CHECKLIST

Name:	
Scholarship Program:	
Sponsoring Agency/Organization:	
Region/SDO:	
Work Station:	

Remarks (✓, X, others)	Eligibility	Documentary Requirements
	a. Must be a Filipino citizen.	Updated Personal Data Sheet
	b. Must have obtained a very satisfactory (VS) performance rating for two (2) consecutive years.	Latest rated performance rating with approved IDP
	c. Must present his/her Individual Development Plan (IDP) that is validated by the head of the office.	
	d. Must be holding a permanent item.	Updated Service Record
	f. Must have no master's degree (for those who will apply for a master's degree) and shall have no doctoral degree (for those who will apply for a doctoral degree).	Updated Personal Data Sheet
	g. Must have no current or pending enrollment in other institutions for graduate or postgraduate degree programs (for degree programs).	
	h. Must be willing to sign a Scholarship Contract and commit to its provisions.	(shall be complied after being officially nominated)
	j. Must have no pending administrative, civil, or criminal case, and must have not been found guilty of any violation involving moral turpitude, corruption, or fraud.	Certificate of no pending administrative/legal charges
	k. Educational Attainment	Photocopy of diploma of highest educational attainment
	l. Innovations and implemented programs across governance levels (national/regional/division/school level);	Accomplishment reports
	m. Community and extension services;	Accomplishment reports
	n. Endorsement from the School Head duly approved by the Schools Division Superintendent.	Endorsement (from SH, and SDS)



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CORDILLERA ADMINISTRATIVE REGION

(Enclosure 2 to RM No. 359.2025)

SCHOLARSHIP CLEARANCE

I. NAME		
II. Position/Designation		
III. Permanent Station		
IV. Has availed any scholarship program	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, fill out sections V-X, as applicable.
V. Scholarship Program	Program Type	Title of the Program
	<input type="checkbox"/> Degree <input type="checkbox"/> Non-Degree	
VI. Scholarship Duration		
VII. Status	<input type="checkbox"/> Completed the course (Submit a copy of Certificate of Completion)	<input type="checkbox"/> Withdrawn from the Course (State the reason below)
VIII. Reason/s for Non-Completion (must be supported by attachments)	<input type="checkbox"/> Resignation <input type="checkbox"/> Transfer <input type="checkbox"/> Retirement <input type="checkbox"/> Others <i>Explain further.</i>	
IX. Service Obligation	No. of Months/Yrs Required	No. of Months/Yrs Completed
X. Reason for Non-Completion (must be supported by attachments)	<input type="checkbox"/> Resignation <input type="checkbox"/> Transfer <input type="checkbox"/> Retirement <input type="checkbox"/> Others <i>Explain further.</i>	
<i>I hereby attest that the information in this form and the supporting documents attached hereto are true and correct</i>		

Name and Signature of the Scholar <i>This is to certify that the information in this form and the supporting documents attached hereto are true and correct</i>	Date and Time
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Name and Signature of the Recommending Authority (SDO - HRDD)	Date and Time
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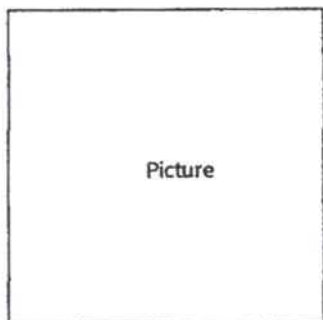
APPROVED

Name and Signature of the Recommending Authority (RO-HRDD)	Date and Time
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(Enclosure 3 to RM No. 359.2025)



CURRICULUM VITAE

NAME

CONTACT

Address:
Country:
Tel:
Email:

EDUCATION BACKGROUND

xxx
xxx
xxx

DESIGNATION

xxx

EMPLOYMENT HISTORY

xxx
xxx

ORGANISATION

xx

AREA OF SPECIALISATION

xxx