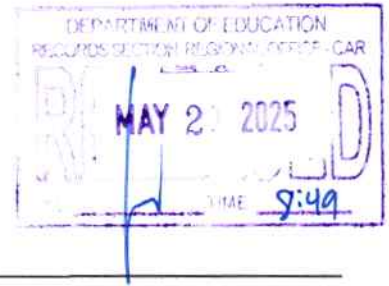




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



19 May 2025

REGIONAL MEMORANDUM

No. 353.2025

**WORKSHOP ON THE FINALIZATION OF HANDBOOK IN FILIPINO
SIGN LANGUAGE (FSL)**

To: Assistant Regional Director
Schools Division Superintendents
All Schools Division Offices
All Others Concerned

1. The Department of Education – Cordillera Administrative Region (DepEd – CAR) through the Curriculum and Learning Management Division (CLMD) shall conduct the **Workshop on the Finalization of Handbook in Filipino Sign Language** on May 27-30, 2025. The specific venue will be issued through a separate issuance.
2. The activity aims to:
 - a. finalize the validated handbook in Filipino Sign Language;
 - b. provide implementers with a clear understanding of the parameters, structure, and handshapes used in signing;
 - d. foster stronger collaboration between the hearing and Deaf community;
 - e. highlight the importance of the FSL handbook in promoting effective communication.
3. The participants to this activity are the Regional Trainers on Filipino Sign Language during the development and validation phase of the handbook and Resource Persons from the Deaf Community and Sign Language Interpreters.
4. Enclosed with this Memorandum are **Enclosures 1 and 2** or List of Participants and Activity Matrix, for guidance.
5. Each participant is advised to bring a laptop, extension cord, and the validated outputs to be used during the workshop.
6. Accommodation, meals and travel expenses of participants shall be charged to the downloaded 2025 SNED Program Support Fund while incidental expenses shall be charged to SDO/School MOOE/Local Funds subject to usual budgeting accounting and auditing rules and regulations.
7. Check – in of participants will start at 2 PM of May 26, 2025 while Check-out will be at 12NN of May 30, 2025.



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601
Telephone No: (074) 422 – 1318
Email Address: car@deped.gov.ph



DepEd Tayo Cordillera



<https://depedcar.ph>



8. A van will be procured/hired to transport participants from and to the venue. The meeting place will be at DepEd-CAR Regional Office at 1:30 PM to 2 PM.
9. Service Credit will be granted in lieu of workshop days in accordance with DepEd Order No. 53, s. 2023, Updated Guidelines on Grant of Vacation Service Credits to Teachers, and CSC-DBM Joint Circular No. 2, s. 2015, Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees.
10. Should there be any queries and/or clarifications, kindly contact Jennifer P. Ande, Chief-CLMD, through email address at car.clmd@deped.gov.ph.
11. Immediate dissemination of and strict compliance with this Memorandum is directed.


ESTELA P. LEON-CARIÑO, EdD CESO III
 Director IV/Regional Director 

List of Participants

SDO	Name	Position	Office/School
A. Interpreters per Learning Area			
Abra	Nathaniel Dickson	Head Teacher III	San Juan CS
Apayao	Jeanalyn Parinas	EPS	CID
	Leah Grace Tuliao	SPET I	Flora East Central School
Baguio City	Arlene Compay	Master Teacher I	Baguio SPED Center
	Felto P. Agpawa	School Principal I	Irisan ES
	Isabel Tanawe	SPET III	Baguio SPED Center
	Jeffrey T. Munar	SPET III	Baguio SPED Center
Benguet	Clyde Praille Burgos	SPET III	Benguet SPED Center
	Cheryl Garcia	Teacher III	Benguet NHS
	Larson Calatero	School Principal I	Daklan ES
	Joy Fernandez	SPET I	Benguet SPED Center
Ifugao	Marilou Yogyog	EPS	CID
	Flordeliza C. Ellag	SPET I	Lamut CS
Kalinga	Lilyann Fernando	PSDS	CID
Mt. Province	Joyce Marie Engngeg	EPS	CID
	Jocelyn Patnay	EPS	CID
	Lea Criselda P. Chugyaw	SPET I	Sabangan CS
	Lyra C. Batong	SPET I	Bauko CS
Tabuk City	Lasinda Pangsiw	SPET I	Kalinga SPED Center
	Lilinet Godinez	SPET I	Kalinga SPED Center
	Charlie Marallag	Head Teacher II	Guilayon IS
B. Lay-out Artists			
Baguio City	Jerichko Bauer L. Laroco	Teacher II	Pines city NHS
Benguet	Mark Devag	Teacher III	Paoad ES
Kalinga	Colleen Ann Ngayaan	SPET I	Rizal CS
Mt. Province	Charito N. Binwag	School Principal I	Kayan East ES and Kayan ES
Tabuk City	Ashlyn M. Colangao	Teacher III	Bayabay ES
	Russell N. Marayag	Teacher III	Appas IS
C. Resource Persons from the Deaf Community			
Location	Name		

Baguio City	Marites Racquel Estiller- Corpuz		
	Karla T. Paungan		
	Arturo V. Abrena JR		
La Trinidad	Rojan D. Gambong		
	Christopher Kulallad		
D. Technical Working Group from the Regional Office			
Role	Name	Position	Office
Steering Committee	Estela P. Leon-Cariño, EdD CESO III/ Ronal B. Castillo, CESO V	RD/ARD	ORD
Training Managers	Chair: Jennifer P. Ande Co-Chair: Denia O. Tarnate	CES EPS	CLMD
Program Owner/Focal Persons	Denia O. Tarnate Co-Focals Alfredo B. Lanas Edgar D. Vicente	EPS	CLMD
Trainers/Learning Facilitators	Chair: Denia O. Tarnate Co-Chair: Judica B. Dasco Members: Elizabeth C. Kial Alfredo B. Lanas Edgar D. Vicente Resource Persons from the Deaf Community	EPS EPS-LR Manager TAS EPS, ALS EPS, MAPEH	CLMD
Documenters:	Chair: Winnie Joy Jose Co-Chair: Ron Jay Galletes	ADAS I TAS, ALS	CLMD

Training Design/Matrix

Time	Session Title	Resource Speaker	Facilitator	Secretariat/ Technical Support
Day 0: May 26, 2025				
2:00 pm onwards	Arrival and check in			
6:00pm-7:00pm	Dinner			
Day 1: March 27, 2025				
7:30 am - 8:00 am	Registration		TWGs	
8:00 am – 8:30 am	Opening Program		TWGs	
8:31 am – 10:00 am	Presentation of Edited Outputs during the Validation of Handbook and Input from the RO Team	Team Leaders per learning Area: a. Mathematics b. English c. Science With the members of the Deaf Community	Benjamin Dio-al EPS-LR Manager & Elizabeth Kial TAS	Winnie Joy Jose ADAS I CLMD
10:00 am - 10:15 am	Health Break			
10:15 am - 12:00 NN	Continuation...	Team Leaders per learning Area: a. Mathematics b. English c. Science with the members of the Deaf Community	Benjamin Dio-al EPS-LR Manager & Elizabeth Kial TAS	
12:00 NN - 1:00 pm	Lunch Break			
1:00 pm - 3:00 pm	Workshop Proper....		Jane N. Basitan MT I-SDO Kalinga	
3:00 pm - 3:15 pm	Health Break			

3:15 pm - 6:00 pm	Continuation of Workshop			
6:00pm- 7:00pm	Dinner			
Day 2: May 28, 2025				
7:45 am - 8:00 am	Registration			
8:00 am - 8:30 am	Management of Learning and Announcements		SDO Kalinga & Mt. Province	
8:31 am - 10:00 am	Workshop and Photoshoot on the Sign Language per Learning Area	LR Team with Resource Persons from the Deaf Community	Charlie Marallag HT II-SDO Tabuk City	
10:01 am - 10:15 am	Health Break			
10:15 am - 12:00 pm	Continuation of workshop			
12:01 pm - 1:00 pm	Health Break			
1:00 pm - 3:00 pm	Continuation of workshop ...		Joyce Marie Engngeg EPS-SDO Mt. Province	
3:00 pm - 3:15 pm	Health Break			
3:15 pm - 6:00 pm	Continuation of workshop			
6:00pm- 7:00pm	Dinner			
Day 3: May 29, 2025				
7:45 am - 8:00 am	Registration			
8:00 am - 8:30 am	Management of Learning and Announcements		SDO Ifugao	
9:00 am- 10:00 am	Continuation of Workshop with Photoshoot		Marilou T. Yogyog EPS, SDO Ifugao	
10:00 am to 10:15 am	Health Break			
10:15-12:00 NN	Continuation of Workshop with Photoshoot			
12:00 NN to 1:00 pm	Lunch Break			
1:00 pm to 3:00 pm	Continuation of Workshop with Photoshoot		Jeanalyn P. Parinas	

		EPS, SDO Apayao	
3:00 pm to 3:15 pm	Health Break		
3:15 pm to 6:00 pm	Continuation of Workshop with Photoshoot		
6:00 pm to 7:00 pm	Dinner		
Day 4: May 30, 2025			
7:45 am - 8:00 am	Registration		
8:00am - 8:30am	Management of Learning and Announcements	SDO Benguet	
8:31 - 9:00am -	Presentation of Output per learning area	LR Team with Resource Persons from the Deaf Community	Larson B. Calatero SP I SDO Benguet
9:00- 10:00am	Continuation of Presentation		
10:01 am - 10:15 am	Health Break		
10:15 am - 12:00 am	Finalization of the handbook		
12:00 pm – 1:00 pm	Lunch Break		
1:01 pm - 3:00 pm	Continuation of Workshop and Printing of the Handbook per learning area	Nathaniel Dickson Head Teacher III SDO Abra	
3:01 pm - 4:00 pm	Ways Forward and Closing Program	SDO Tabuk City	
4:00 pm onwards	Home Sweet Home		