

Republic of the Philippines DEPARTMENT OF EDUCATION

CORDILLERA ADMINISTRATIVE REGION

Wangal, La Trinidad, Benguet, 2601 Website: www.depedcar.ph | Email: car@deped.gov.ph



DEPED-CAR

REGIONAL MEMORANDUM No.: 331 · 2018

To:

ALL SCHOOLS DIVISION SUPERINTENDENTS

OTHERS CONCERNED

From:

B. ECLAR, Ph.D., CESO V

er In-Charge

Office of the Regional Director

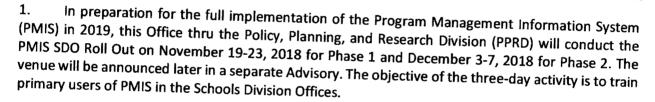
Date:

September 24, 2018

Subject:

PROGRAM MANAGEMENT INFORMATION SYSTEM (PMIS) SCHOOLS DIVISION

OFFICES (SDO) ROLL OUT PHASE 1 AND 2



Each SDO shall submit the list of their respective participants on or before October 31, 2018 to the PPRD thru email at pprd.depedcar@gmail.com following the attached format (Annex A). Participants who will attend the Phase 1 shall also be the participants who will attend the Phase 2. No proxy allowed. Participants are advised to bring their laptops, extension cords, and portable wifi as back-up for use during the workshop activities. The number of identified participants per SDO are the

Total participants per SDO	=	18
		3
Other P' 1IS users		J
School Governance and Operations Division	_	5
Curriculum Implementation Division	_	6
	-	1
BAC Secretariat	-	3
Office of the Schools Division Superintendent		3

3. There shall be two batches for each Phase. The indicative schedule is as follows:

Phase	Batch	Participating SDOs	Schedule Check-in/		Check-out/		
					First Meal		Last Meal
1	1	Baguio City	Nov.	19-21,	Nov.	18,	Nov. 21, 2018
		Benguet	2018		2018		12:00 NN
		Mountain Province			2:00 PM		Lunch
		Ifugao			PM Snack		
1	2	Abra	Nov.	21-23,	Nov.	21,	Nov. 24, 2018
		Apayao	2018		2018		12:00 NN
		Kalinga			2:00 PM		Breakfast
		Tabuk City			PM Snack		
2	1	Baguio City	Dec. 3-5,	2018	Dec. 2, 2018		Dec. 5, 2018
		Benguet			2:00 PM		12:00 NN
		Mountain Province			PM Snack		Lunch
		Ifugao					
2	2	Abra	Dec. 5-7,	2018	Dec. 5, 2	018	Dec. 8, 2018
		Apayao			2:00 PM		12:00 NN
		Kalinga			PM Snac	k	Breakfast
		Tabuk City					

- 4. Travel expenses and per diems of participants shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
- 6. For more inquiries, please contact Janet M. Ambucay at 074-422-9590 or at <u>janet.ambucay@deped.gov.ph</u> or <u>pprd.deped.gow.ph</u> or <u>pprd.deped.gow.ph</u>.
- 7. For information, dissemination, and compliance.

INCLOSURE TO REGIONAL MEMORANDUM NO.:

LIST OF PARTICIPANTS

ORIENTATION OF DIVISION PLANNING OFFICERS (DPOs) ON THE ENHANCED BASIC EDUCATION INFORMATION SYSTEM (EBEIS) OFFLINE TEMPLATES

	NAME	POSITION/ DESIGNATION	OFFICE/ DIVISION	SEX	DATE AND TIME OF ARRIVAL	DATE AND TIME OF DEPARTURE
1						
2						
3						
4						
5						
6						
7						
8						
9				·		
10						
11						
12						
13						
14						
15						
16						
17						
18						