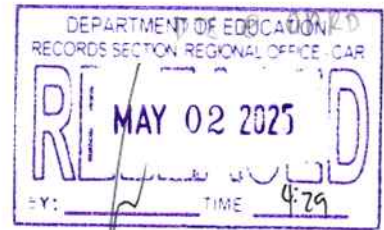




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



02 May 2025

REGIONAL MEMORANDUM

No: 302.2025

**REITERATION ON THE SUBMISSION OF RESULTS OF THE CHILD
PROTECTION (CPC) FUNCTIONALITY ASSESSMENT TOOL**

To: Assistant Regional Director
Schools Division Superintendents
School Governance and Operations Division Chiefs
Division LRP Focal and Alternate Focal Persons
All Others Concerned

1. In reference to DM-OUOPS-2025-11-02415 and Regional Memorandum No. 666, s. 2024, this is to reiterate the submission of the results of the Child Protection Committee (CPC) Functionality Assessment Tool.
2. The Child Protection Committee (CPC) Functionality Assessment Tool may be downloaded and accomplished using the Google Sheet Form accessible through this link: <https://tinyurl.com/GS-CPCTOOL>.
3. Schools shall submit the results of the Child Protection Committee (CPC) Functionality Assessment Tool through this link: <https://tinyurl.com/CPCTOOL-RESULTS-2025>. Additionally, Division Learner Rights and Protection Focal Persons shall submit a consolidated report of results to the Regional Office using the CPC monitoring sheet accessible through this link: <https://tinyurl.com/CPC-Monitoring-Sheet>.
4. Attached to this Memorandum are DM-OUOPS-2025-11-02415 and Regional Memorandum No. 666, s. 20247 for more information and for your reference and guidance.
5. For concerns or clarifications, please contact Georgina C. Ducayso, Education Support Services Division Chief, at car.essd@deped.gov.ph or Dalton S. Teliao, Regional Learner Rights and Protection Focal Person, through e-mail at dalton.teliao@deped.gov.ph.
6. Immediate dissemination of and compliance with this Memorandum is desired.

ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/Regional Director

Reference: As Stated
Enclosure: As Stated

*ESSD/GCD/mjp Reiteration on the Submission of CPC Assessment Tool Results
May 02, 2025*



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DepEd Tayo Cordillera



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Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

DM-OUOPS- 2025-11 - 0245

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
SCHOOL HEADS
ALL OTHERS CONCERNED

FROM : MALCOLM S. GARMA
Assistant Secretary, Officer-In-Charge
Office of the Undersecretary for Operations

SUBJECT : REITERATION ON THE ACCOMPLISHMENT AND
SUBMISSION OF RESULTS OF THE CHILD
PROTECTION COMMITTEE (CPC) FUNCTIONALITY
ASSESSMENT TOOL

DATE : April 24, 2025

This has reference to DM-OUOPS-2024-05-06271, dated August 5, 2024, relative to the roll-out and cascading of the Child Protection Committee Functionality (CPC) Assessment Tool. The tool is intended to measure the functionality and effectiveness of the programs implemented by the CPCs in schools toward the protection of the rights of our learners. The result of the assessment will assist DepEd, through the Learner Rights and Protection Division (LRPD), in developing comprehensive policies and programs to strengthen the CPCs and equip the members with tools and knowledge for appropriate handling of learner rights and protection concerns.

In this regard, the provisions of the said memorandum are hereby reiterated and amended, to wit:

1. At least 3-4 members of the Child Protection Committee (CPC) are required to accomplish the CPC Functionality Assessment Tool to determine the level of functionality of CPCs in schools, and to provide appropriate technical assistance from the Central Office, Regional Office, and Schools Division Office, it shall be mandatory for the School Head to lead in answering the Tool;
2. The tool aims to strengthen the CPCs with the following specific objectives:
 - a. Provide concrete indicators to measure the functionality of the CPC in schools; and
 - b. Capture the specific status of the CPCs in five areas of work.
3. The five areas of work represent the broad work areas of a CPC, each with specific sub-indicators:
 - a. Organization and Coordination
 - i. Establishment or Reorganization of CPC
 - ii. Coordination & Mechanism
 - b. Policies and Guidelines
 - i. Child Protection Policy and Operational Guidelines

- c. Capacities and Resources
 - i. Orientation/Capacity-building Activities for the CPC
 - ii. Budget Allocation for CPC operations and its financial sustainability;
- d. Service Delivery
 - i. Prevention Programs
 - ii. Existence of Quick Response System for Child Protection
 - iii. Referral System, Case Management, and Monitoring and Documentation of Cases
 - iv. Proactive Identification and Reporting of VAC Cases (Early detection)
- e. Accountability and Performance
 - i. Availability and accessibility of statistical reports on cases handled
 - ii. Child Participation in CPC Planning, Implementation, and Evaluation
 - iii. CPC Monitoring and Evaluation
4. All concerned are directed to accomplish the CPC Functionality Tool through the Enhanced Basic Education Information System (EBEIS) for easy access and collection of data from the school level. Alternatively, the Tool may be downloaded and accomplished using the Google Sheet form accessible through this link: <https://tinyurl.com/GS-CPCTOOL>. Thereafter, the accomplished Tool shall be submitted through the following link: <https://tinyurl.com/CPCTOOL-RESULTS-2025>.
5. Submission shall be on or before April 30, 2025. Moreover, the following regions with the highest reported LRP concerns, based on the Learners TeleSafe Contact Center Helpline (LTCCH) are required to have 100% submission:
 - National Capital Region (NCR)
 - Region III (Central Luzon)
 - Region IV-A (CALABARZON)

The result of the assessment shall assist the LRPD in developing programs, policies, and appropriate technical assistance for the effective implementation of programs in schools through the CPCs.

For reference and guidance, enclosed herewith are the Child Protection Committee (CPC) Functionality Assessment Tool and Score Summary Sheet.

Non-compliance with this directive may constitute neglect of duty and can face administrative disciplinary action under DepEd Order No. 49, s. 2006¹ and applicable CSC rules and related laws and regulations.

For queries and additional information, you may reach the LRPD at lrpo@deped.gov.ph and (02) 8638-1782.

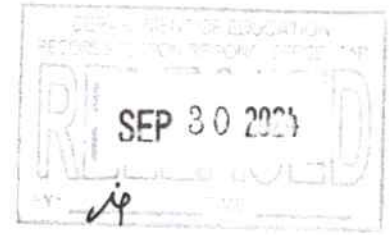
For strict compliance.

Thank you very much.

¹ DepEd Order No. 49, s. 2006 or the "Revised Rules of Procedures of the DepEd in Administrative Cases"



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



27 September 2024

REGIONAL MEMORANDUM

No: 666-2024

**DISSEMINATION OF THE UPDATED CHILD PROTECTION COMMITTEE
FUNCTIONALITY ASSESSMENT TOOL**

To: Assistant Regional Director
Schools Division Superintendents
Division Learner Rights and Protection Focal Persons
All Others Concerned

1. In reference to DM-OUOPS-2024-05-06271, the Learner Rights and Protection Office (LRPO) will provide copies of the updated Child Protection Committee (CPC) Functionality Assessment Tool.
2. The tool is designed to be more user-friendly and comprehensible, thereby improving the monitoring and evaluation of CPCs, ensuring that they effectively fulfill their roles and responsibilities in protecting learners.
3. The following five areas of work represent the broad work areas of a CPC, each with specific sub-indicators:
 - I. Organization and Coordination;
 - a. Establishment or Reorganization of CPC
 - b. Coordination and Mechanism
 - II. Policies and Guidelines;
 - a. Child Protection Policy and Operational Guidelines
 - III. Capacities and Resources;
 - a. Orientation/Capacity Building Activities for the CPC
 - b. Budget Allocation for CPC operations and its financial sustainability
 - IV. Service Delivery;
 - a. Prevention Programs
 - b. Existence of Quick Response System for Child Protection
 - c. Referral System, Case Management, and Monitoring and Documentation of Cases
 - d. Proactive Identification and Reporting of VAC Cases (Early detection)
 - V. Accountability and Performance
 - a. Availability and accessibility of statistical report on cases handled
 - b. Child participation in CPC Planning, Implementation, and Evaluation
 - c. CPC Monitoring and Evaluation
4. The CPCs are assessed based on these work areas and are given corresponding scores according to the level of functionality: (1) Not Yet in Place; (2)



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Planning Stage; (3) In Early Stages of Development; (4) Partially Functional and; (5) Fully Functional.

5. In line with this, all Schools Division Offices are instructed to utilize and disseminate the new format of the CPC Functionality Assessment Tool and ensure its proper implementation and integration within their respective schools.

6. To ensure effective monitoring and evaluation of the LRPO, the participation of all concerned is required. Kindly submit the results of the CPC Assessment Tool per school using the following link: <https://tinyurl.com/CPC-Results-2024>. Additionally, Division Learner Rights and Protection Focal Persons shall submit a consolidated report of results to the Regional Office on or before October 28, 2024.

7. Enclosed to this memorandum are DM-OUOPS-2024-05-06271 and the CPC Assessment Tool and Scoring Guide for your reference and guidance.

8. For any inquiry or concern, please get in touch with Mayclaire A. Jimenez, the Regional Learner Rights and Protection Focal Person, through e-mail at mayclaire.jimenez@deped.gov.ph or Marie Juvilyn M. Palkit, the Regional Learner Rights and Protection Alternate Focal, through e-mail at mariejuvilyn.palkit@deped.gov.ph.

9. Immediate dissemination of and compliance with this Memorandum is desired.


ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/Regional Director 

Reference: As Stated
Enclosure: As Stated

*ESSD/GCD/mjp Dissemination of CPC Assessment Tool
September 27, 2024*