



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION

July 5, 2021

**REGIONAL MEMORANDUM**

NO. 272.2021

**CONDUCT OF PRIVATE SCHOOLS ANNUAL CONFERENCE**

To: OIC-Asst. Regional Director  
Schools Division Superintendents  
Private School Heads and Administrators  
All Others Concerned

1. This office through the Quality Assurance Division (QAD) will conduct the annual conference for Private School Heads and Administrators through virtual platform on July 22, 2021, 8:00 AM to 5:00 PM.
2. This conference aims to update the participants with new DepEd issuances; generate issues, concerns and problems of private schools relative to school operations; and provide necessary and appropriate technical assistance to the participants.
3. Enclosed is the conference design including the matrix, programs and list of participants.
4. The Link for confirmation of attendance and for the virtual conference proper will be sent to the SMME-SEPS on July 16, 2021 and July 20, 2021 respectively.
5. For more details, kindly contact the **Quality Assurance Division (QAD)** at **Tel. No. 422-1318 (local 1201)** or **email at quad.depedcar@gmail.com.**
6. Immediate and widest dissemination of this memorandum is desired.

  
**ESTELA L. CARIÑO EdD, CESO III**  
Director IV/Regional Director

QAD/MAB/cdbjr.



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ISO 9001:2015 Certified  
Quality Management System  
DE-50500784 QM15

**Private Schools Annual Conference**  
**July 22, 2021, 8:30 to 5:00 PM**

**A) Conference Matrix**

<b>Time</b>	<b>Activity/Topics</b>	<b>In-Charge/facilitator/Resource Person</b>
8:30-9:30 AM	Preliminaries/opening program:	C/O of QAD Staff
9:30-10:15 AM	D.O No. 88 s. 2010	Clemente D. Bandao Jr., EPS-QAD
10:16-10:30 AM	Break	
10:31-11:15 PM	GASP Updates	PEAC- CAR Field Office Representative
11:16-12:00 NN	Requirements for Certificate of Occupancy	CBAO- Baguio City Representative
12:01-1:00 PM	Lunch Break	
1:01-1:45 PM	SHS Program Offerings	CLMD Representative
1:46-2:30 PM	SEC Updates: Requirements and processes	SEC-CAR Representative
2:31-3:15 PM	Labor updates	DOLE-CAR Representative
3:16-4:00 PM	Child Protection and Anti-Bullying	Atty. Vanessa A. Flora, Attorney IV
4:01-4:45 PM	Health Protocols	Dr. Angeline F. Calatan, Medical Officer IV
4:46-5:15 PM	Closing Program	QAD Staff

**B) Programs**

<b>Opening</b>		<b>Closing</b>	
1. Nationalistic song	W/AVP	Synthesis of the activity	Mr. Leonardo M. Aquino
2. Opening Prayer/Doxology	QAD Staff		
3. Cordillera Hymn	W/AVP	Ways forward	Maksim A. Botilas, OIC-QAD
4. Acknowledgement of participants	Ms. Annie Rose B. Cayasen		
4. Welcome Remarks	Florante E. Vergara OIC-Asst. Regional Director	Acknowledgement and closing remarks	Florante E. Vergara OIC-Asst. Regional Director
5. Statement of Purpose	Maksim A. Botilas, OIC-QAD	Challenge	Estela L. Cariño EdD, CESO III Director IV/Regional Director
6. Message/Challenge	Estela L. Cariño EdD, CESO III Director IV/Regional Director	Closing Prayer	Romulo B. Basa, EPS-QAD

**C) Participants:**

<b>Participants</b>	<b>Number</b>
Regional Director	1
Assistant Regional Director	1
QAD Personnel	6
Resource persons	7
Private School Heads/Administrators of all Private Schools	274
SMME -SEPS	8
<b>Total</b>	<b>283</b>