



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



14 April 2025

REGIONAL MEMORANDUM

No. 267-2025

**CONDUCT OF QUARTERLY ONLINE MEETING WITH REGIONAL AND SCHOOLS
DIVISION SNED FOCAL PERSONS AND ILRC COORDINATORS**


To: Assistant Regional Director
Schools Division Superintendents
All Schools Division Offices
All Others Concerned

1. In reference to the Unnumbered Memorandum titled 'Conduct of Quarterly Online Meeting with Regional and Schools Division SEND Focal Persons and ILRC Coordinators' dated March 17, 2025, this Office announces the first quarterly meeting to be held on April 15, 2025, from 1:00 to 3:00 PM. The meeting can be accessed via the following link: <https://bit.ly/1stILRCMeeting>
2. The meeting aims to:
 - a. review the implementation of SNED activities and RA 11650 across regions and divisions.
 - b. guide Regional and Division Coordinators in identifying and assigning specific accountabilities and responsibilities at each governance level to ensure compliance with RA 11650; and
 - c. set and synchronize quarterly target deliverables for 2025 in collaboration with Regional and Division Coordinators, ensuring alignment with the overarching objectives of RA 11650.
3. The meetings will be held online on a quarterly basis. Regional Focal Persons will receive the agenda, meeting link, date, and time at least one week prior to each scheduled meeting and are responsible for cascading the meeting details to the concerned Division Focal Persons and ILRC Coordinators.
4. The agenda for the first quarterly meeting is as follows:
 - a. review the current status of Inclusive Learning Resource Centers (ILRCs);
 - b. map and assess the availability of Professionals for the Multi-Disciplinary Team of ILRCs; and
 - c. identify successes and challenges in the provision of ILRC services.
5. Attached in Enclosure 1 is the list of participants, for guidance.
6. Participants are requested to complete the pre-meeting tasks using the following link: <https://bit.ly/StatusILRC>.

7. Should you have any queries or require clarifications, please contact Jennifer P. Ande, Chief-CLMD, via email at car.clmd@deped.gov.ph.

8. Immediate dissemination of and strict compliance with this Memorandum is directed.


ESTELA P. LEON-CARIÑO EdD, CESO III

Director IV/ Regional Director 

CLMD/JPA/dot
April 14, 2025

Enclosure 1 to RM No. 267.2025

List of Participants

No.	Name	Position	SDO/Office
1	Pedro B. Talingdan Jr	EPS	Abra
2	Jeanalyn P. Parinas	EPS	Apayao
3	Sydney Shan M. Carino	EPS	Baguio City
4	Erlinda C. Quinuan	EPS	Benguet
5	Marilou T. Yogyog	EPS	Ifugao
6	Lilyann Fernando	EPS	Kalinga
7	Joyce Marie O. Engngeg	EPS	Mt. Province
8	Cresencia M. Na-oy	EPS	Tabuk City
9	Denia O. Tarnate	EPS	Regional Office