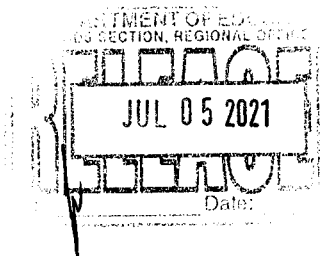




Republic of the Philippines
Department of Education
Cordillera Administrative Region



July 1, 2021

REGIONAL MEMORANDUM
NO. 266.2021

ADDENDUM TO RM No. 243, s.2021: CONDUCT OF PROJECT SIRIB (SCHOOL HEADS' INTERFACING AND REFRESHER COURSE TO IMPROVE BASIC EDUCATION DELIVERY)

**TO: Assistant Regional Director
All Schools Division Superintendents
All Regional Functional Division Chiefs
All Others Concerned**

1. In addition to the details mentioned in Nos. 3 and 4 of the RM No. 243, s. 2021, the following must be taken into consideration:
 - a. Course participants shall accomplish the Training Contract (Enclosure 1) attested by the Schools Division Office Public Schools District Supervisors where the participant is under their district **on or before July 5, 2021**. The file should be scanned and save in Portable Document Format (PDF) ONLY and shall be sent to the link **<https://tinyurl.com/SIRIBcommit>**. File name format shall be SDO_Participant Name e.g. Abra_JoseLopez;
 - b. Participants shall ensure their one hundred percent (100%) attendance throughout the course. Any problems in Internet connectivity shall be coursed through the SDOs for technical assistance or contingency plans. Any incurred absence shall mean disinterest and will be a reason for being dropped from the course and cancellation of certificate of completion;
 - c. Participants shall undergo the time-bound online pre-test prior to the course, and SDO guided mock test at the end of the course;
2. The NEAP CAR shall provide the links for the attendance, evaluation and repository of resources during the online course implementation. Attendance and evaluation links are time bound and will be given any time of the day to ensure the active participation of the course participants. The link for the seminar shall be provided in the participants' official DepEd email accounts and should not be given to non-participants to guarantee accommodation in the Microsoft Teams group.
3. For queries and additional information, please contact the NEAP CAR through email neap.depdedcar@gmail.com or the Chief Education Supervisor and Officer In-charge Jennifer P. Ande through the cellular number 09190073814.
4. Immediate and widest dissemination of this Memorandum to all concerned is required.


ESTELA L. CARINO EdD, CESO III
Regional Director/Director IV

/HRDD/JPA/dean



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DE-50500784 QM15

Enclosure 1: Training Contract

**TRAINING CONTRACT
Project SIRIB**

The Department of Education – Cordillera Administrative Region, with principal office at Wangal, La Trinidad, Benguet herein represented by **ESTELA L. CARIÑO EdD, CESO III, Regional Director;**

and

_____ Name of Trainee	_____ Position
_____ School & Division	
_____ Principal	_____ Superintendent

in consideration of the privilege to attend the training on official time with pay of the Project SIRIB (School Heads' Interfacing Refresher Course to Improve Basic Education Delivery) do hereby agree to the following obligations of the trainee:

- Punctual attendance to the Project SIRIB Seventeen (17) days course from July 6, 2021 to October 6, 2021. **Any absence shall mean disinterest and will be dropped from the course, and not be provided of the certificate of completion.**
- Ensure their internet connectivity to maximize the activities and topics discussed. Problems in connectivity shall be coordinated with the SDO for contingency plan.
- Answer the time bound pre-test on July 6, 2021 and the SDO guided mock test on October 6, 2021.
- Sign, scan and send this training contract to as **Portable Document Format (PDF)** file only and no other formats to the link **<https://tinyurl.com/SIRIBcommit>** provided on or before July 5, 2021.
- Actively participate in the session topics when requested by the session speaker or facilitator.
- Comply with the webinar etiquette.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on July ____, 2021.

SDO:

TRAINEE:

Printed Name and Signature
Public Schools District Supervisor

Printed Name and Signature