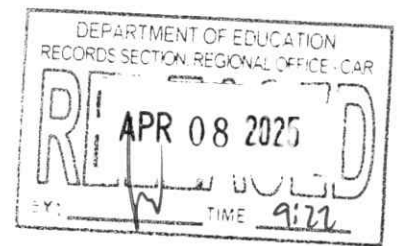




Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION



April 7, 2025

**REGIONAL MEMORANDUM**

No. 253.2025

**DISSEMINATION OF DM NO. 030, S. 2025, APPLICATION TIMELINE FOR THE  
SENIOR HIGH SCHOOL VOUCHER PROGRAM AND BILLING PROCESSING  
TIMELINES FOR GASTPE PROGRAMS FOR THE SY 2025-2026**

To: Assistant Regional Director  
Schools Division Superintendents  
Private School Heads/Administrators  
All Others Concerned

1. This is to disseminate to the field DepEd Order No. 030, s. 2025, dated April 2, 2025, **Application Timeline for the Senior High School Voucher Program and Billing Processing Timelines For GASTPE Programs for the School Year 2025-2026.**

Section 3 specifies the timeline for the SHS VP application process for SY 2025-2026 as follows:

Date	Activity
April 2, 2025	Start of Application
May 14, 2025	Deadline for Creation of OVAP account
May 16, 2025	Deadline for Submission of Documentary Requirements and Application
June 23, 2025	Posting of Application Results and Start of Releasing of Qualified Voucher Applicant (QVA) Certificates

The release of QVA Certificates will be until **September 12, 2025** only.

- For the other details, please refer to the attached copy of the memorandum.
- Interested applicants may seek assistance from Private Schools that are recipient of GASTPE Program, DepEd Schools Division Offices and DepEd-CAR Regional office.
- Immediate dissemination of this memorandum is desired.

  
**ESTELA P. LEON-CARIÑO EdD, CESO III**  
Director IV/Regional Director



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DepEd Tayo Cordillera  <https://depedcar.ph>





Republic of the Philippines  
**Department of Education**

APR 02 2025

DepEd MEMORANDUM  
No. **030**, s. 2025

**APPLICATION TIMELINE FOR THE SENIOR HIGH SCHOOL VOUCHER  
PROGRAM AND BILLING PROCESSING TIMELINES FOR GASTPE  
PROGRAMS FOR THE SCHOOL YEAR 2025-2026**

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public and Private Secondary School Heads  
All Others Concerned

1. The Department of Education (DepEd) issues this Memorandum to guide DepEd implementers, private senior high schools (SHSs), parents/guardians, and learners on the timeline for the implementation of the Senior High School Voucher Program (SHS VP) for school year (SY) 2025-2026, pursuant to Sections XIV and XVII(d) of DepEd Order (DO) No. 020, s. 2023 titled Guidelines on the Implementation of the Senior High School Voucher Program, while it remains in effect.
2. The application for SHS VP begins annually before the start of the school year. Eligible voucher applicants (VAs) shall submit their applications online through the Online Voucher Application Portal (OVAP) at <https://ovap.peac.org.ph>. The portal will be accessible only at the start of the application period.
3. The timeline for the SHS VP application process for SY 2025-2026 is as follows:

Date	Activity
April 2, 2025	Start of Application
May 14, 2025	Deadline for Creation of OVAP account
May 16, 2025	Deadline for Submission of Documentary Requirements and Application
June 23, 2025	Posting of Application Results and Start of Releasing of Qualified Voucher Applicant (QVA) Certificates

The release of QVA Certificates will be until **September 12, 2025** only.

4. For learners under the following categories, VAs may submit their Certificate of Completion (CoC), Certificate of Rating (CoR), or Alternative Learning System (ALS) Form 5 (AF5) through OVAP until **August 29, 2025**:

QVA Category		Required document/s in OVAP	Where to obtain document/s
<b>Category E:</b> Learners who passed the ALS Accreditation and Equivalency (ALS A&E) Test for Grade 10 (not earlier than 2018) and have not previously enrolled in Grade 11, or ALS learners who passed the Presentation Portfolio Assessment (PPA) for Grade 10.	a. Learners who passed the ALS A&E for Grade 10, not earlier than 2018	CoR and Certified True Copy of ALS Form 5 (AF5), signed by schools division superintendent (SDS)	DepEd Schools Division Office (SDO)
	b. Learners who passed the Presentation Portfolio Assessment for Grade 10, beginning 2020 until 2024	CoC and Certified True Copy of ALS Form 5 (AF5) signed by SDS	DepEd SDO
	c. Learners who passed the ALS A&E for Grade 10, beginning 2025	CoR and Certified True Copy of ALS Form 5 (AF5) signed by SDS	DepEd SDO
<b>Category F:</b> Learners who passed the Philippine Educational Placement Test (PEPT) for Grade 10 (not earlier than 2016) and have not previously enrolled in Grade 11, or learners who will take the PEPT for Grade 10 in the upcoming SY.	a. Learners who passed the nationally administered PEPT	CoR	DepEd SDO
	b. Learners who have passed the PEPT administered in the Bureau of Educational Assessment (BEA), DepEd Central Office		DepEd BEA

5. Voucher redemption begins on August 1, 2025, and ends on November 7, 2025. Vouchers not redeemed within the prescribed period shall no longer be valid.

6. For learner eligibility, voucher categories, documentary requirements, voucher application procedures, and other details, please refer to DO 020, s. 2023.

7. The Government Assistance and Subsidies Service-Operations and Data Management Division (GASS-ODMD) and the Private Education Assistance Committee National Secretariat (PEAC NS) shall process billing statements for SHS VP submitted by participating private schools. The timeline for processing SHS VP billing statements follows the same schedule as the Educational Service Contracting (ESC) program. Accordingly, this Memorandum also includes the timeline for the processing of billing statements for ESC and the Teachers' Salary Subsidy (TSS) for SY 2025–2026, to be followed by participating private schools, DepEd implementers, and PEAC NS:

a. For ESC and SHS VP:

Date	Activity
August 1, 2025	Opening of the Voucher Management System (VMS) and Information Management System (IMS) for the Creation of Billing Statements
November 7, 2025	Deadline for Creation of Billing Statements
November 14, 2025	Deadline for Submission to PEAC Regional Secretariat (RS)
November 21, 2025	Deadline for Submission to PEAC NS
November 28, 2025	Deadline for Submission to GASS-ODMD

b. For TSS:

Date	Activity
February 2, 2026	Opening of the IMS for the Creation of Billing Statements
March 27, 2026	Deadline for Creation of Billing Statements
April 10, 2026	Deadline for submission to PEAC RS
April 16, 2026	Deadline for Submission to PEAC NS
April 30, 2026	Deadline for Submission to GASS-ODMD

8. The processes required for SHS VP-participating schools before, during, and after the payment of subsidies are outlined in DO 020, s. 2023.

9. For more information, all concerned may contact the **Office of the Undersecretary for Finance** at [usec.financebpm@deped.gov.ph](mailto:usec.financebpm@deped.gov.ph) or the **Government Assistance and Subsidies Service-Operations and Data Management Division** through email at [gass.odmd@deped.gov.ph](mailto:gass.odmd@deped.gov.ph).

10. Immediate dissemination of this Memorandum is directed.

By Authority of the Secretary:

  
**ATTY. EDSON BYRON K. SY**  
 Assistant Secretary  
 Officer-in-Charge

Office of the Undersecretary for Finance



Reference:

DepEd Order (No. 020, s. 2023)

To be indicated in the Perpetual Index  
under the following subjects:

FUNDS  
LEARNERS  
PAYMENT  
PROGRAMS  
SCHOOLS  
SENIOR HIGH SCHOOL  
TEACHERS

JGCG MPC, DM Application Timeline for SHS VP and Billing Timelines  
0081, March 20, 2025