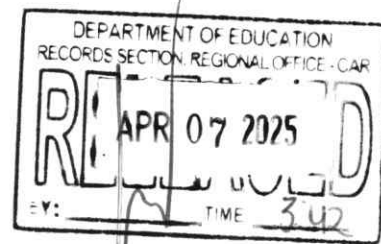




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



April 07, 2025

REGIONAL MEMORANDUM

No. 251.2025

2nd Regular Management Committee (ManCom) Meeting

To: Assistant Regional Director
Schools Division Superintendents/ OICs
Assistant Schools Division Superintendents/OICs
Regional Office Chiefs/OICs
All Others Concerned

1. This is to inform the field of the 2nd Regular Management Committee (ManCom) Meeting on April 28, 2025, 8:30AM at the NEAPR Hall, DepEd-CAR, Wangal, La Trinidad, Benguet.

2. The general objective of this meeting is to provide an avenue for the ManCom members to arrive at agreements as well as review the existing policies or formulate new policies applicable to the context in the Region.

3. The following agenda items will be discussed:

AGENDA ITEMS	DISCUSSANT
1. Budget Utilization Rate	Finance
2. SHS Pilot implementation	CLMD
3. Palarong Pambansa 2025	ESSD
4. 1 st Quarter Accomplishment Report (Template available in the ManCom Google Drive)	SDOs
5. Updates from RO Chiefs/OICs	RO Chiefs/OICs
6. Regional Director's Hour	RD Estela P. Leon-Cariño

4. In preparation for the meeting, discussants are requested to submit their reports in **PowerPoint presentation format** to the secretariat through the email address: car.pprd@deped.gov.ph on or before April 24, 2025. Late submissions will not be included in the printed copy of reports submitted to the management and will only be presented during the meeting.

5. Meals, lodging, and hall rental of CO, SDO and RO participants will be charged to RO MOOE, while other travelling expenses of SDO participants will be charged against their local funds subject to the existing budgeting, procurement, accounting, auditing rules and regulations.



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet,
Telephone No: (074) 422 – 1318
Email Address: car@deped.gov.ph



DepEd Tayo Cordillera



<https://depedcar.ph>



6. For live-in participants, the first meal is dinner on April 27, while the last meal will be breakfast on April 29. While for live-out participants, the first meal will be a.m. snacks, and the last meal will be p.m. snacks of April 28, 2025.

7. Enclosed is the list of participants for reference. The minutes of the previous meeting with the agreements for action was sent to all ManCom members while all other resources for the meeting can be obtained in the ManCom Members' Google Drive: <https://bit.ly/MancomFolders25>.

8. For information, guidance, and compliance of all concerned.


ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/Regional Director

Enclosure 1 to RM no. 251.2025

LIST OF PARTICIPANTS			
		OFFICE/DIVISION	No of Pax
1.	Regional Director	Regional Office	1
2.	Assistant Regional Director	Regional Office	1
3.	Functional Division Chiefs	Regional Office	8
4.	Supervising Administrative Officer	Regional Office	2
5.	Schools Division Superintendents / OICs	All SDOs	7
6.	Assistant Schools Division Superintendents / OICs	All SDOs	8
7.	Central Office Personnel	Central Office	5
8.	Secretariat	Regional Office - 3 PPRD - 1 ORD	4
	Drivers	SDOs	8
TOTAL			42