



August 22, 2017

**REGIONAL MEMORANDUM**

No. 245-2017

DEPED-CAR Time

**CONDUCT OF THE 2017 REGIONAL BASIC EDUCATION CONFERENCE**

**To: Schools Division Superintendents  
Chiefs, Curriculum and Implementation Division  
School Heads, Public and Private Schools  
All Divisions**

1. Pursuant to the effective implementation of the K to 12 program and the advocacy for stakeholders' support and continuous improvement, DepEd-CAR will conduct the 2017 Regional Basic Education Conference on **September 6 to 8, 2017** at the Benitez Hall, Teachers' Camp, Baguio City.
2. The objectives of this conference are for the participants to present best practices in the implementation of the various K to 12 programs; describe initiatives done by each Division in resolving issues and concerns; and ensure that the different programs are implemented in accordance to DepEd's policies and guidelines.
3. Expected participants from the Division Offices for the parallel sessions are Public School District Supervisors and School heads or teachers from both the Public and Private schools. SDOs shall be responsible for the identification of their participants and presenters, with the exemption of moderators, reactors, and synthesizers who have been pre-identified by the Regional Office. (*Refer to Enclosure No. 1 for the breakdown of participants*)
4. Schools Division Offices are advised to submit the following documents through email address [clmd.depedcar@gmail.com.ph](mailto:clmd.depedcar@gmail.com.ph) on or before **August 30, 2017**: a) list of participants for the parallel sessions following the template in *Enclosure No. 2*; and b) brief profile of their **presenters** on specific programs following the template in *Enclosure No. 3*.
5. Presenters must submit PDF files of their presentation through the email address stated in paragraph 4 on or before **August 30, 2017** to give time for the reactors to prepare their papers.

6. Accommodation and meals (breakfast, lunch, dinner, morning and afternoon snacks) for 3 days will be charged to Downloaded HRTD Funds. First meal will be breakfast of September 6 and last meal will be dinner of September 8. Lodging will be at the Teachers' Camp cottages and dormitory.
7. Travel expenses, and other meals not covered within the duration of the conference will be charged to local funds subject to the usual accounting and auditing rules and regulations.
8. Attached with this Memorandum are the following:
  - Enclosure No. 1: Breakdown of Participants per RO unit and SDO*
  - Enclosure No. 2: Template on List of Participants for the Parallel Sessions*
  - Enclosure No. 3: Presenter's Profile*
  - Enclosure No. 4: Matrix of Activities and Parallel Sessions*
  - Enclosure No. 5: Guidelines for Presentation*
9. Immediate dissemination of and strict compliance to this Memorandum is directed.

  
**MAY B. ECLAR, PhD, CESO V**  
Officer In-charge  
Office of the Regional Director

**Enclosure No. 1 to RM on the 2017 Regional Basic Education Conference**

**BREAKDOWN OF LEAD PARTICIPANTS FOR THE REGIONAL BASIC EDUCATION CONGRESS  
(from Schools Division Offices and RO Functional Divisions)  
September 6, 7, 8, 2017  
DepEd-CAR**

DAYS	MAIN TOPIC AREAS	DESCRIPTION-PRESENTERS		TOTAL PRESENTERS	MODERATORS	REACTORS	SYNTHESIZERS
		Best Practices	Issues and Concerns				
Day 2	MTB-MLE	SH or Teacher 1 Apayao- Public 1 Ifugao-Private	SH or Teacher 1 Apayao- Public 1 Ifugao-Private	4	4- Julia Ladiong, Karen Tabanganay, Sylvia Rimban, Adel Bogayao	4-SDSs Sally Ullalim, Gloria Buya-ao ASDSs Soraya Faculo, Benilda Daytaca	4-Chiefs Pio Ecuán, Lilia Goc-oban, Marciana Aydinan, Khad Layag
	SPED	SH or Teacher 1 Baguio -public, 1 Benguet-priv	SH or Teacher 1 Baguio -public, 1 Benguet-priv	4	4- Chris Gamay, Pedro Talingdan, Jr., Dorothy Chakiwag, Ruby Belgica	4-SDSs Ronald Castillo, Irene Angway ASDSs Al Estolas, Nestor Bolayo	4-Chiefs Emy Faustino, Aida Payang, Jen Ande, Agustin Gumuwang
	ALS	SH or Mobile Teacher (public) 1 Benguet; 1 Ifugao	SH or Mobile Teacher (public) 1 Benguet; 1 Ifugao	4	4- Mar Talamayan, Jane Dulawan, Arnold Tomas, Shalymar Cailyn	4-SDSs Benidicta Gamatero ASDS Armand Garcia Chiefs Jackie, Arthur Tiongan	4-Chiefs Gilbert Villanueva, Romulo Galnawan, Ballog, Sally Fekken
	MEP	SH or Teacher 1 Baguio-public	SH or Teacher 1 Baguio-public	2	2-Angela Apopot, Francis Copseyan	2-SDSs Federico Martin, Felipe Ballitoc	2-ASDS Benilda Daytaca, Chief Lorraine Tubban
	OHSP	SH or Teacher 1 Benguet-public	SH or Teacher 1 Benguet-public	2	2-Herminia Hoggang, Lydia Belingon	2-SDS Marie Carol Verano Chief Rachel Bugtong	2-Chiefs Rizalyn Guznian, Joy Saleng
	MG	SH or Teacher 1 Abra-public 1 Mountain Prov.- public	SH or Teacher 1 Abra-public 1 Mountain Prov.- public	4	4-Cornelia Peralta, Robert Tican, Jennifer Duran, Irene Portacio	4-Chiefs Emy Faustino, Aida Payang, Agustin Gumuwang, Jennifer Ande	4-ASDSs Soraya Faculo, Al Estolas, Chiefs Jackie Lunag, Lucio Alawas
	SHS	SH or Teacher 1 Mountain	SH or Teacher 1 Mountain	4	4-Ronnie Marquez, Elma Balacang,	4- Jaquiline Lampac, Silverio Tawatao,	4- Sabado Oayet, Atty. Vanessa Flora,

DAYS	MAIN TOPIC AREAS	DESCRIPTION-PRESENTERS		TOTAL PRESENTERS	MODERATORS	REACTORS	SYNTHESIZERS
		Best Practices	Issues and Concerns				
		Province, Public School 1 Abra, Private School	Province, Public School 1 Abra, Private School		Florida Laggas, Maribel Oboan	Emmanuel Oboan, Tita Andaya	Marylinda Santos, Lemuel Dickson

**OTHER PARTICIPANTS FROM THE REGIONAL OFFICE:**

<i>RO Functional Divisions</i>	<i>Names of Participants</i>
<b>ORD</b>	Jumar Yago-an, Vandolph Flora, Glenn Papa, Georaloy Palao-ay, Daisy Eswat, Jeremy Kermit Padilla
<b>Administrative Division</b>	Jose Lorenzo Cobarrubias, Marvin Flores, Edralyn Tula, Joshua, Drivers
<b>CLMD</b>	Fely Badival, Warly Kindiawan
<b>ESSD</b>	Vangie Malag
<b>FTAD</b>	Marjory Valdez
<b>Finance</b>	Chit Balura, Rogelia Rique, Daisy Dionisio, Dwayne Colas
<b>HRDD</b>	Rosmarie Dalang, Emma Gabol, Margie Gardingan, Charlene
<b>PPRD</b>	Rafaela Gawigawen, Jennilyn Kitongan, Dumas Aban
<b>QAD</b>	Maksim Botilas, Yves Sixto

**OVERALL CHAIR PERSONS:**

<i>COMMITTEES</i>	<i>CHAIRPERSONS; CO-CHAIRPERSONS</i>
<b>Program</b>	<b>Atty. Sebastian Tayaban; Jeanie Claire Piggangay</b>
<b>Invitation</b>	<b>Thelma T. Dalay-on; Carmel F. Meris</b>
<b>Registration</b>	<b>Patricio T. Dawaton; Fely Badival</b>
<b>Documentation</b>	<b>Ethielyn E. Taqued</b>
<b>MESS</b>	<b>Chief Edgar T. Alos</b>
<b>Sound System</b>	<b>Jumar Yago-an; Warly Kindiawan</b>
<b>Evaluation</b>	<b>Florence Balictan; Daniel Gonayaon</b>
<b>Ushers</b>	<b>Administrative Division</b>

**Enclosure No. 2 to RM on the 2017 Regional Basic Education Conference**

**Template on List of Participants for the Parallel Sessions**

Division: \_\_\_\_\_

**(Reminder: Participants may be PSDSs, School Heads, or Teachers)**

TYPE OF SCHOOL	NO	MTB-MLE			SPED			MULTIGRADE		
		Name	Designation	School	Name	Designation	School	Name	Designation	School
Public School	1									
	2									
Private School	1									
	2									
<b>TOTAL</b>		<b>4</b>			<b>4</b>			<b>4</b>		

TYPE OF SCHOOL	NO	MADRASAH EDUCATION PROGRAM			SENIOR HIGH SCHOOL		
		Name	Designation	School	Name	Designation	School
Public School	1						
	2						
Private School	1						
	2						
<b>TOTAL</b>		<b>4</b>			<b>4</b>		

TYPE OF SCHOOL	NO	ALTERNATIVE LEARNING SYSTEM			OPEN HIGH SCHOOL PROGRAM			SPECIAL SCIENCE FOR ELEM. SCHOOLS/ SPECIAL PROGRAM FOR SPORTS		
		Name	Designation	School	Name	Designation	School	Name	Designation	School
Public School	1									
	2									
	3									
	4									
	5									
<b>TOTAL</b>		<b>5</b>			<b>4</b>			<b>4</b>		

TYPE OF SCHOOL	NO	SPECIAL PROGRAM FOR THE ARTS			SPECIAL PROGRAM FOR JOURNALISM			STE		
		Name	Designation	School	Name	Designation	School	Name	Designation	School
Public School	1									
	2									
	3									
	4									
<b>TOTAL</b>		<b>4</b>			<b>4</b>			<b>4</b>		



**III. Abstract of Presentation (Summary or key points of your presentation)**  
(Please use this page for the abstract)

**2017 REGIONAL BASIC EDUCATION CONFERENCE  
SUMMARY MATRIX OF PLENARY and PARALLEL SESSIONS  
SEPT. 6, 7, 8, 2017**

<b>TIME</b>	<b>DAY 1</b>	<b>DAY 2</b>	<b>DAY 3</b>
6:30 – 8:00	<i>Arrival/Registration</i>		
8:00 – 9:00	Opening Program	Parallel Session 1: MTB- MLE (Best Practices; Issues and Concerns)	Parallel Session 6: Special Interest Programs (SPJ, SPA, SPS, STE/SSES)
9:00 – 10:30	First Plenary Talk		
10:30 – 12:00	Second Plenary Talk	Parallel Session 2: SPED (Best Practices; Issues and Concerns)	Parallel Session 7: Multigrade Education (Best Practices; Issues and Concerns)
12:00 – 1:00	<b><i>Lunch Break</i></b>		
1:00 – 3:00	Third Plenary Talk	Parallel Session 3: ALS (Best Practices; Issues and Concerns)	Parallel Session 8: Senior High School Program (Best Practices; Issues and Concerns)
3:00 – 5:00	Fourth Plenary Talk	Parallel Session 4: Madrasah Education Program (Best Practices; Issues and Concerns) --Simultaneous with-- Parallel Session 5: Open High School Program (Best Practices; Issues and Concerns)	Moving Forward...Next Steps  Closing Program/Synthesis

**Note: Schedule may be subject to change depending on the availability of Plenary Speakers**

**2017 REGIONAL BASIC EDUCATION CONFERENCE**  
**Parallel Sessions: Sub-themes and Guide Questions**

Day 2 AM  
 Parallel Session 1 @ 8:00 to 10:00 AM

Topic A: **MTB-MLE**

Implementation of MTB-MLE					
		Best Practices		Issues and Concerns	
	TOR	Parallel Session A-1	Parallel Session A-2	Parallel Session A-3	Parallel Session A-4
	Guide Questions for Presenters	In what ways have you been successful in implementing MTB-MLE in your school/district/division?	In what ways have you been successful in implementing MTB-MLE in your school/district/division?	In what ways were you able to resolve issues or concerns in the implementation of MTB-MLE in your school/district/division?	In what ways were you able to resolve issues or concerns in the implementation of MTB-MLE in your school/district/division?
Moderator	-Introduces presenter/s and topic/s -Facilitates open forum -Ensures timeliness in the opening and ending of session/s -Closes the session	Julia Ladiong, PSDS, Baguio City	Karen Tabanganay, Principal, Tabuk City	Sylvia J Rimban, EPS, Benguet	Adel Bogayao, EPS, Abra
Presenter	Presents topic based on guide questions	Apayao SH or Teacher (public school)	Ifugao SH or Teacher (private school)	Apayao SH or Teacher (public school)	Ifugao SH or Teacher (private school)
Reactor	-Gives feedback on the presentation based on experience, following the provided guide questions -Provides inputs during open forum	Sally Ullalim, SDS, Tabuk City	Gloria Buya-ao, SDS, Kalinga	Soraya Faculo, ASDS, Baguio City	Benilda Daytaca, ASDS, Mt. Prov.
Synthesizer		Pio Ecuán, Chief, PPRD	Lilia Goc-oban, Chief, FTAD	Marciana Aydinan, Chief, CID-Ifugao	Khad Layag, Chief, CID-MP
Documenter	-Provides assistance to the Moderator -Prepares all related data/materials to be used for the session -Provides notes for synthesis -Accomplishes templates to be submitted to the Chair of documentation committee	Daisy Eswat, ORD	Edralyn Tula, Admin	Chit Balura, Finance	Jolo Cobarubias, Admin
Session Manager	-Ensures that all	Rafaela Gawigawen, EPS, PPRD	Rosemarie Dalang, EPS, HRDD	Marjory Valdez, EPS, FTAD	Maksim Botilas, EPS, QAD

	<p>necessary personnel and equipment are ready for the session</p> <ul style="list-style-type: none"> <li>-Prepares powerpoint presentation which includes conference logo and guide questions for small group sharing</li> <li>-Secures presentations of the presenters</li> <li>-Manages the parallel session</li> <li>-Accounts for the total no. of participants inside the breakout session</li> <li>-Monitors time</li> <li>-Assists the documenter in documentation proceedings and safekeeping of files</li> </ul>				
ICT	-Sets up presentations and ensures that audio-video are ready	Jeremy Kermit Padilla	Vandolph Flora	Glenn Papa	Jumar Yago-an

<b>Time</b>	<b>Activity</b>
<b>8:00 – 8:45</b>	<b>Presentations: Best Practices; Issues and Concerns</b>
	<p style="text-align: center;"><b>Reactions</b></p> <p>Guide Questions:</p> <ol style="list-style-type: none"> <li>1. How were the presenters' experiences similar/different from yours?</li> <li>2. How were the strategies presented similar/different from yours?</li> <li>3. What have you learned and how will you apply these to your school/division?</li> <li>4. What other concerns do you have on the theme?</li> </ol>
<b>8:45 – 9:00</b>	<p style="text-align: center;"><b>Small Group Sharing</b></p> <p>Mechanics:</p> <ul style="list-style-type: none"> <li>• Maximum of ten members</li> <li>• Each group must designate a rapporteur</li> <li>• All the members will answer each question and share their answers to the group before moving on to the next question</li> <li>• Moderator will keep the time</li> </ul>
<b>9:00 – 9:30</b>	<p style="text-align: center;"><b>Big Group Sharing</b></p> <p>Mechanics:</p> <ul style="list-style-type: none"> <li>• Presentation of discussion outputs from small group sharing by the reporter per group</li> <li>• Each sharing must only be within 5 minutes</li> </ul>
<b>9:30 – 9:45</b>	<b>Open Forum</b>

9:45 – 10:00

- Mechanics:
- Questions should be related to the theme covered by the previous presenters
  - The moderator may open the floor for answers from the participants

9:45 – 10:00

- Synthesis**
- Mechanics:
- The synthesizer will close the session by giving a synthesis on the topics covered. Part of the synthesis will highlight the issues and concerns raised and the resolutions and agreements arrived at using the matrix given

Parallel Session:	Block:	Theme:
Name of Presenter:	Region:	Division:

Guide Questions	Topics	Best Practices	Results	Comments/Reactions

- Other Matters:
- 1.
  - 2.

- Reminders:
1. Fill in the header, footer and guide questions cells the night before the parallel session.
  2. You will be asked to submit two **separate** files for each Presenter. Make sure you fill up the cells for both presenters of your assigned parallel session.
  3. Use different rows for different best practices.
  4. Use numbers instead of bullets for lists.
  5. Delete the table contents before starting the session. These are just samples.
  6. Other Matters outside the table are for topics/concerns raised which are not related to the guide question.
  7. Save file as **documentation\_Parallel Session Number\_name of presenter**. For example: **documentation\_A1\_Melinda Rivera**

Prepared by:	Contact Number:	Email Address:	Date:
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Day 2 AM  
 Parallel Session 2 @ 10:00 to 12:00 AM

Topic B: **SPECIAL EDUCATION**

Implementation of SPED					
		Best Practices		Issues and Concerns	
	TOR	Parallel Session A-1	Parallel Session A-2	Parallel Session A-3	Parallel Session A-4
	Guide Questions for Presenters	In what ways have you been successful in implementing SPED in your school/district/division?	In what ways have you been successful in implementing SPED in your school/district/division?	In what ways were you able to resolve issues or concerns in the implementation of SPED in your school/district/division?	In what ways were you able to resolve issues or concerns in the implementation of SPED in your school/district/division?
Moderator	-Introduces presenter/s and topic/s -Facilitates open forum -Ensures timeliness in the opening and ending of session/s -Closes the session	Chris Gamay, ESSD	Pedro Talingdan, Jr., EPS, Abra	Dorothy Chakiwag, EPS, MP	Ruby Belgica, EPS, Kalinga
Presenter	Presents topic based on guide questions	Baguio City SH/Teacher (public school)	Benguet SH/Teacher (private school)	Baguio City SH/Teacher (public school)	Benguet SH/Teacher (private school)
Reactor	-Gives feedback on the presentation based on experience, following the provided guide questions -Provides inputs during open forum	Ronald Castillo, SDS, Apayao	Irene Bakisan, SDS, Abra	Alfonso Estolas, ASDS, Kalinga	Nestor Bolayo, ASDS, Benguet
Synthesizer		Emilia Faustino, Chief, CLMD	Aida Payang, Chief, QAD	Jennifer Ande, HRDD	Agustin Gumuwang, Chief, ESSD
Documenter	-Provides assistance to the Moderator -Prepares all related data/materials to be used for the session -Provides notes for synthesis -Accomplishes templates to be submitted to the Chair of documentation committee	Rogelia Rique, Finance	Charlene, HRDD	Emma Gabol, HRDD	Margie Gardingan, HRDD
Session Manager	-Ensures that all necessary personnel and equipment are ready for the session -Prepares powerpoint	Rafaela Gawigawen, EPS, PPRD	Rosemarie Dalang, EPS, HRDD	Marjory Valdez, EPS, FTAD	Maksim Botilas, EPS, QAD

	<p>presentation which includes conference logo and guide questions for small group sharing</p> <ul style="list-style-type: none"> <li>-Secures presentations of the presenters</li> <li>-Manages the parallel session</li> <li>-Accounts for the total no. of participants inside the breakout session</li> <li>-Monitors time</li> <li>-Assists the documenter in documentation proceedings and safekeeping of files</li> </ul>				
ICT	-Sets up presentations and ensures that audio-video are ready	Jeremy Kermit Padilla	Vandolph Flora	Glenn Papa	Jumar Yago-an

Time	Activity
10:00 – 10:45	<b>Presentations: Best Practices; Issues and Concerns</b>
	<b>Reactions</b>
	<p>Guide Questions:</p> <ol style="list-style-type: none"> <li>5. How were the presenters' experiences similar/different from yours?</li> <li>6. How were the strategies presented similar/different from yours?</li> <li>7. What have you learned and how will you apply these to your school/division?</li> <li>8. What other concerns do you have on the theme?</li> </ol>
10:45 – 11:00	<b>Small Group Sharing</b>
	<p>Mechanics:</p> <ul style="list-style-type: none"> <li>• Maximum of ten members</li> <li>• Each group must designate a rapporteur</li> <li>• All the members will answer each question and share their answers to the group before moving on to the next question</li> <li>• Moderator will keep the time</li> </ul>
11:00 – 11:30	<b>Big Group Sharing</b>
	<p>Mechanics:</p> <ul style="list-style-type: none"> <li>• Presentation of discussion outputs from small group sharing by the reporter per group</li> <li>• Each sharing must only be within 5 minutes</li> </ul>
11:30 – 11:45	<b>Open Forum</b>
	<p>Mechanics:</p> <ul style="list-style-type: none"> <li>• Questions should be related to the theme covered by the previous presenters</li> <li>• The moderator may open the floor for answers from the participants</li> </ul>
11:45 – 12:00	<b>Synthesis</b>

Mechanics:

- The synthesizer will close the session by giving a synthesis on the topics covered. Part of the synthesis will highlight the issues and concerns raised and the resolutions and agreements arrived at using the matrix given

Parallel Session:	Block:	Theme:
Name of Presenter:	Region:	Division:

Guide Questions	Topics	Best Practices	Results	Comments/Reactions

Other Matters:

- 1.
- 2.

Reminders:

1. Fill in the header, footer and guide questions cells the night before the parallel session.
2. You will be asked to submit two **separate** files for each Presenter. Make sure you fill up the cells for both presenters of your assigned parallel session.
3. Use different rows for different best practices.
4. Use numbers instead of bullets for lists.
5. Delete the table contents before starting the session. These are just samples.
6. Other Matters outside the table are for topics/concerns raised which are not related to the guide question.
7. Save file as **documentation\_Parallel Session Number\_name of presenter**. For example: **documentation\_A1\_Melinda Rivera**

Prepared by:	Contact Number:	Email Address:	Date:
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Topic C: **ALTERNATIVE LEARNING SYSTEM**

Implementation of ALS					
		Best Practices		Issues and Concerns	
	TOR	Parallel Session A-1	Parallel Session A-2	Parallel Session A-3	Parallel Session A-4
	Guide Questions for Presenters	In what ways have you been successful in implementing ALS in your school/district/division?	In what ways have you been successful in implementing ALS in your school/district/division?	In what ways were you able to resolve issues or concerns in the implementation of ALS in your school/district/division?	In what ways were you able to resolve issues or concerns in the implementation of ALS in your school/district/division?
Moderator	-Introduces presenter/s and topic/s -Facilitates open forum -Ensures timeliness in the opening and ending of session/s -Closes the session	Marcelo Talamayan, EPS, CLMD	Jane Dulawan, EPS, Ifugao	Arnold Tomas, Apayao	Shalymar Cailyn, MP
Presenter	Presents topic based on guide questions	Kalinga CLC	Ifugao CLC	Kalinga CLC	Ifugao CLC
Reactor	-Gives feedback on the presentation based on experience, following the provided guide questions -Provides inputs during open forum	Benedicta Gamatero, SDS, MP	Armando Garcia, ASDS, Abra	Jackie Lunag, Chief, SGOD-Ifugao	Arthur Tiongan, Chief, SGOD, Baguio City
Synthesizer		Gilbert Villanueva, Chief, SGOD, Apayao	Romulo Galnawan, Chief, CID, Kalinga	Rodolfo Ballog, Chief, SGOD, Kalinga	Sally Fekken, Chief, SGOD, Tabuk City
Documenter	-Provides assistance to the Moderator -Prepares all related data/materials to be used for the session -Provides notes for synthesis -Accomplishes templates to be submitted to the Chair of documentation committee	Joshua, Supply	Daisy Dionisio, PSU	Marvin Flores, Admin	Dumas Aban, PPRD
Session Manager	-Ensures that all necessary personnel and equipment are ready for the session	Rafaela Gawigawen, EPS, PPRD	Rosemarie Dalang, EPS, HRDD	Marjory Valdez, EPS, FTAD	Maksim Botilas, EPS, QAD

	<p>-Prepares powerpoint presentation which includes conference logo and guide questions for small group sharing</p> <p>-Secures presentations of the presenters</p> <p>-Manages the parallel session</p> <p>-Accounts for the total no. of participants inside the breakout session</p> <p>-Monitors time</p> <p>-Assists the documenter in documentation proceedings and safekeeping of files</p>				
ICT	-Sets up presentations and ensures that audio-video are ready	Yves Sixto, QAD	Dwayne Colas, PSU	Warly Kindiawan, CLMD	Jolo Cobarubias, Admin

Time	Activity
1:00 – 1:45	<b>Presentations: Best Practices; Issues and Concerns</b>
	<b>Reactions</b>
	<p>Guide Questions:</p> <p>9. How were the presenters' experiences similar/different from yours?</p> <p>10. How were the strategies presented similar/different from yours?</p> <p>11. What have you learned and how will you apply these to your school/division?</p> <p>12. What other concerns do you have on the theme?</p>
1:45 – 2:00	<b>Small Group Sharing</b>
	<p>Mechanics:</p> <ul style="list-style-type: none"> <li>• Maximum of ten members</li> <li>• Each group must designate a rapporteur</li> <li>• All the members will answer each question and share their answers to the group before moving on to the next question</li> <li>• Moderator will keep the time</li> </ul>
2:00 – 2:30	<b>Big Group Sharing</b>
	<p>Mechanics:</p> <ul style="list-style-type: none"> <li>• Presentation of discussion outputs from small group sharing by the reporter per group</li> <li>• Each sharing must only be within 5 minutes</li> </ul>
2:30 – 2:45	<b>Open Forum</b>
	<p>Mechanics:</p> <ul style="list-style-type: none"> <li>• Questions should be related to the theme covered by the previous presenters</li> <li>• The moderator may open the floor for answers from the participants</li> </ul>

2:45 – 3:00

### Synthesis

Mechanics:

- The synthesizer will close the session by giving a synthesis on the topics covered. Part of the synthesis will highlight the issues and concerns raised and the resolutions and agreements arrived at using the matrix given

Parallel Session:	Block:	Theme:
Name of Presenter:	Region:	Division:

Guide Questions	Topics	Best Practices	Results	Comments/Reactions

Other Matters:

- 1.
- 2.

Reminders:

1. Fill in the header, footer and guide questions cells the night before the parallel session.
2. You will be asked to submit two **separate** files for each Presenter. Make sure you fill up the cells for both presenters of your assigned parallel session.
3. Use different rows for different best practices.
4. Use numbers instead of bullets for lists.
5. Delete the table contents before starting the session. These are just samples.
6. Other Matters outside the table are for topics/concerns raised which are not related to the guide question.
7. Save file as **documentation\_Parallel Session Number\_name of presenter**. For example: **documentation\_A1\_Melinda Rivera**

Prepared by:	Contact Number:	Email Address:	Date:
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Day 2 PM  
 Parallel Session 4 @ 3:00 to 5:00 PM

Topic D: **MADRASAH EDUCATION PROGRAM (simultaneous with Topic E: OHSP)**

Implementation of MEP			
	TOR	Parallel Session A-1	Parallel Session A-2
	Guide Questions for Presenters	In what ways have you been successful in implementing MEP in your school/district/division?	In what ways were you able to resolve issues or concerns in the implementation of MEP in your school/district/division?
Moderator	-Introduces presenter/s and topic/s -Facilitates open forum -Ensures timeliness in the opening and ending of session/s -Closes the session	Angela Apopot, EPS, CLMD	Francis Copseyan, EPS, Baguio City
Presenter	Presents topic based on guide questions	Baguio City SH	Baguio City SH
Reactor	-Gives feedback on the presentation based on experience, following the provided guide questions -Provides inputs during open forum	Federico Martin, SDS, Baguio City	Felipe Ballitoc, SDS, Ifugao
Synthesizer		Benilda Daytaca, ASDS, MP	Lorraine Tubban, Chief, CID-Tabuk City
Documenter	-Provides assistance to the Moderator -Prepares all related data/materials to be used for the session -Provides notes for synthesis -Accomplishes templates to be submitted to the Chair of documentation committee	Georaloy Palao-ay, ICT	Janelle Dugao, Legal Unit
Session Manager	-Ensures that all necessary personnel and equipment are ready for the session -Prepares powerpoint presentation which includes conference logo and guide questions for small group sharing -Secures presentations of the presenters -Manages the parallel session -Accounts for the total no. of participants inside the breakout session -Monitors time -Assists the documenter in documentation proceedings and safekeeping of files	Rafaela Gawigawen, EPS, PPRD	Rosemarie Dalang, EPS, HRDD
ICT	-Sets up presentations and ensures that audio-video are ready	Waryl Kindiawan, CLMD	Jolo Cobarubias, Admin

Time	Activity
3:00 –3:45	<b>Presentations: Best Practices; Issues and Concerns</b>
	<b>Reactions</b>
	Guide Questions: 13. How were the presenters' experiences similar/different from yours? 14. How were the strategies presented similar/different from yours? 15. What have you learned and how will you apply these to your school/division? 16. What other concerns do you have on the theme?
3:45 – 4:00	<b>Small Group Sharing</b>

	<p>Mechanics:</p> <ul style="list-style-type: none"> <li>• Maximum of ten members</li> <li>• Each group must designate a rapporteur</li> <li>• All the members will answer each question and share their answers to the group before moving on to the next question</li> <li>• Moderator will keep the time</li> </ul>																																								
<p><b>4:00 – 4:30</b></p>	<p style="text-align: center;"><b>Big Group Sharing</b></p> <p>Mechanics:</p> <ul style="list-style-type: none"> <li>• Presentation of discussion outputs from small group sharing by the reporter per group</li> <li>• Each sharing must only be within 5 minutes</li> </ul>																																								
<p><b>4:30 – 4:45</b></p>	<p style="text-align: center;"><b>Open Forum</b></p> <p>Mechanics:</p> <ul style="list-style-type: none"> <li>• Questions should be related to the theme covered by the previous presenters</li> <li>• The moderator may open the floor for answers from the participants</li> </ul>																																								
<p><b>4:45 – 5:00</b></p>	<p style="text-align: center;"><b>Synthesis</b></p> <p>Mechanics:</p> <ul style="list-style-type: none"> <li>• The synthesizer will close the session by giving a synthesis on the topics covered. Part of the synthesis will highlight the issues and concerns raised and the resolutions and agreements arrived at using the matrix given</li> </ul> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"><b>Parallel Session:</b></td> <td style="width: 20%;"><b>Block:</b></td> <td style="width: 30%;"><b>Theme:</b></td> </tr> <tr> <td><b>Name of Presenter:</b></td> <td><b>Region:</b></td> <td><b>Division:</b></td> </tr> </table> </div> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th style="width: 25%;">Guide Questions</th> <th style="width: 25%;">Topics</th> <th style="width: 20%;">Best Practices</th> <th style="width: 15%;">Results</th> <th style="width: 15%;">Comments/ Reactions</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table> <p>Other Matters:</p> <ol style="list-style-type: none"> <li>1.</li> <li>2.</li> </ol> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>Reminders:</p> <ol style="list-style-type: none"> <li>1. Fill in the header, footer and guide questions cells the night before the parallel session.</li> <li>2. You will be asked to submit two <b>separate</b> files for each Presenter. Make sure you fill up the cells for both presenters of your assigned parallel session.</li> <li>3. Use different rows for different best practices.</li> <li>4. Use numbers instead of bullets for lists.</li> <li>5. Delete the table contents before starting the session. These are just samples.</li> <li>6. Other Matters outside the table are for topics/concerns raised which are not related to the guide question.</li> <li>7. Save file as <b>documentation_Parallel Session Number_name of presenter</b>. For example: <b>documentation_A1_Melinda Rivera</b></li> </ol> </div> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;"><b>Prepared by:</b></td> <td style="width: 25%;"><b>Contact Number:</b></td> <td style="width: 25%;"><b>Email Address:</b></td> <td style="width: 25%;"><b>Date:</b></td> </tr> </table> </div> <p style="text-align: right; margin-top: 10px;">Page 1 of 1</p>	<b>Parallel Session:</b>	<b>Block:</b>	<b>Theme:</b>	<b>Name of Presenter:</b>	<b>Region:</b>	<b>Division:</b>	Guide Questions	Topics	Best Practices	Results	Comments/ Reactions																										<b>Prepared by:</b>	<b>Contact Number:</b>	<b>Email Address:</b>	<b>Date:</b>
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<b>Prepared by:</b>	<b>Contact Number:</b>	<b>Email Address:</b>	<b>Date:</b>																																						

Day 2 PM  
 Parallel Session 5 @ 3:00 to 5:00 PM

Topic E: **OPEN HIGH SCHOOL PROGRAM (simultaneous with Topic D: MEP)**

Implementation of OHSP			
	TOR	Parallel Session A-1	Parallel Session A-2
	Guide Questions for Presenters	In what ways have you been successful in implementing OHSP in your school/district/division?	In what ways were you able to resolve issues or concerns in the implementation of OHSP in your school/district/division?
Moderator	-Introduces presenter/s and topic/s -Facilitates open forum -Ensures timeliness in the opening and ending of session/s -Closes the session	Herminia Hoggang, PSDS, Ifugao	Lydia Belingon, EPS, Ifugao
Presenter	Presents topic based on guide questions	Benguet SH/Teacher	Benguet SH/Teacher
Reactor	-Gives feedback on the presentation based on experience, following the provided guide questions -Provides inputs during open forum	Marie Carolyn Verano, SDS, Benguet	Rachelle Bugtong, Chief, CID, Baguio City
Synthesizer		Rizalyn Guznian, Chief, CID, Benguet	Joy Saleng, Chief, CID, Apayao
Documenter	-Provides assistance to the Moderator -Prepares all related data/materials to be used for the session -Provides notes for synthesis -Accomplishes templates to be submitted to the Chair of documentation committee	Vangie Malag, ESSD	Jennilyn Kitongan, PPRD
Session Manager	-Ensures that all necessary personnel and equipment are ready for the session -Prepares powerpoint presentation which includes conference logo and guide questions for small group sharing -Secures presentations of the presenters -Manages the parallel session -Accounts for the total no. of participants inside the breakout session -Monitors time -Assists the documenter in documentation proceedings and safekeeping of files	Marjory Valdez, EPS, FTAD	Maksim Botilas, EPS, QAD
ICT	-Sets up presentations and ensures that audio-video are ready	Yves Sixto, QAD	Dwayne Colas, PSU

Time	Activity
3:00 –3:45	<b>Presentations: Best Practices; Issues and Concerns</b>
	<b>Reactions</b>
	Guide Questions: 17. How were the presenters' experiences similar/different from yours? 18. How were the strategies presented similar/different from yours? 19. What have you learned and how will you apply these to your school/division? 20. What other concerns do you have on the theme?

3:45 – 4:00	<p style="text-align: center;"><b>Small Group Sharing</b></p> <p>Mechanics:</p> <ul style="list-style-type: none"> <li>• Maximum of ten members</li> <li>• Each group must designate a rapporteur</li> <li>• All the members will answer each question and share their answers to the group before moving on to the next question</li> <li>• Moderator will keep the time</li> </ul>																																								
4:00 – 4:30	<p style="text-align: center;"><b>Big Group Sharing</b></p> <p>Mechanics:</p> <ul style="list-style-type: none"> <li>• Presentation of discussion outputs from small group sharing by the reporter per group</li> <li>• Each sharing must only be within 5 minutes</li> </ul>																																								
4:30 – 4:45	<p style="text-align: center;"><b>Open Forum</b></p> <p>Mechanics:</p> <ul style="list-style-type: none"> <li>• Questions should be related to the theme covered by the previous presenters</li> <li>• The moderator may open the floor for answers from the participants</li> </ul>																																								
4:45 – 5:00	<p style="text-align: center;"><b>Synthesis</b></p> <p>Mechanics:</p> <ul style="list-style-type: none"> <li>• The synthesizer will close the session by giving a synthesis on the topics covered. Part of the synthesis will highlight the issues and concerns raised and the resolutions and agreements arrived at using the matrix given</li> </ul> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Parallel Session:</td> <td style="width: 20%;">Block:</td> <td style="width: 30%;">Theme:</td> </tr> <tr> <td>Name of Presenter:</td> <td>Region:</td> <td>Division:</td> </tr> </table> </div> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th style="width: 25%;">Guide Questions</th> <th style="width: 25%;">Topics</th> <th style="width: 20%;">Best Practices</th> <th style="width: 15%;">Results</th> <th style="width: 15%;">Comments/Reactions</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table> <div style="display: flex; justify-content: space-between; margin: 10px 0;"> <div style="width: 45%;"> <p>Other Matters:</p> <ol style="list-style-type: none"> <li>1.</li> <li>2.</li> </ol> </div> <div style="width: 45%; border: 1px solid black; padding: 5px;"> <p>Reminders:</p> <ol style="list-style-type: none"> <li>1. Fill in the header, footer and guide questions cells the night before the parallel session.</li> <li>2. You will be asked to submit two <b>separate</b> files for each Presenter. Make sure you fill up the cells for both presenters of your assigned parallel session.</li> <li>3. Use different rows for different best practices.</li> <li>4. Use numbers instead of bullets for lists.</li> <li>5. Delete the table contents before starting the session. These are just samples.</li> <li>6. Other Matters outside the table are for topics/concerns raised which are not related to the guide question.</li> <li>7. Save file as <b>documentation_Parallel Session Number_name of presenter</b>. For example: <b>documentation_A1_Melinda Rivera</b></li> </ol> </div> </div> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Prepared by:</td> <td style="width: 20%;">Contact Number:</td> <td style="width: 20%;">Email Address:</td> <td style="width: 30%;">Date:</td> </tr> </table> </div> <p style="text-align: right; margin-top: 5px;">Page 1 of 1</p>	Parallel Session:	Block:	Theme:	Name of Presenter:	Region:	Division:	Guide Questions	Topics	Best Practices	Results	Comments/Reactions																										Prepared by:	Contact Number:	Email Address:	Date:
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Guide Questions	Topics	Best Practices	Results	Comments/Reactions																																					
Prepared by:	Contact Number:	Email Address:	Date:																																						

Topic F: **SPECIAL INTEREST PROGRAMS (SPJ, SPA, SPS, SSES/STE)**

Implementation of Special Interest Programs									
		Best Practices				Issues and Concerns			
	TOR	Parallel Session A-1	Parallel Session A-2	Parallel Session A-3	Parallel Session A-4	Parallel Session A-5	Parallel Session A-6	Parallel Session A-7	Parallel Session A-8
	Guide Questions for Presenters	In what ways have you been successful in implementing SSES or SPS in your school/district/division?	In what ways have you been successful in implementing SPA in your school/district/division?	In what ways have you been successful in implementing SPJ in your school/district/division?	In what ways have you been successful in implementing STE in your school/district/division?	In what ways were you able to resolve issues or concerns in the implementation of SSES or SPS in your school/district/division?	In what ways were you able to resolve issues or concerns in the implementation of SPA in your school/district/division?	In what ways were you able to resolve issues or concerns in the implementation of SPJ in your school/district/division?	In what ways were you able to resolve issues or concerns in the implementation of STE in your school/district/division?
Moderator	-Introduces presenter/s and topic/s -Facilitates open forum -Ensures timeliness in the opening and ending of session/s -Closes the session	Romulo Basa, EPS, CLMD	Edgar Madlaing, EPS, CLMD	Elfred Dalang, EPS, FTAD	Jane Dulawan, EPS, Ifugao	Pat Dawaton, EPS, CLMD	Claire Piggangay, EPS, CLMD	Marilyn Api-it, EPS, Baguio City	Mila Caliging, EPS, Benguet
Presenter	Presents topic based on guide questions	Kalinga SH/Teacher (public)	Tabuk City SH/Teacher (public)	Tabuk City SH/Teacher (public)	Apayao SH/Teacher (public)	Kalinga SH/Teacher (public)	Tabuk City SH/Teacher (public)	Tabuk City SH/Teacher (public)	Apayao SH/Teacher (public)
Reactor	-Gives feedback on the presentation based on experience, following the provided guide questions -Provides inputs during open forum	Virginia Batan, ASDS, Tabuk City	Samuel Egsaen, ASDS, Apayao	Geraldine Gawi, ASDS, Ifugao	Khad Layag, Chief, CID, MP	Rizalyn Guznian, Chief, CID, Benguet	Romulo Galnawan, Chief, CID, Kalinga	Lorraine Tubban, Chief, CID, Tabuk City	Sally Fekken, Chief, SGOD, Tabuk City
Synthesizer		Marie Carolyn Vernao, SDS,	Gloria Buya-ao, SDS,	Benedicta Gamatero, SDS,	Nestor Bolayo, ASDS, Benguet	Armando Garcia, ASDS, Abra	Hedwig Belmes, Chief, CID, Abra	Arthur Tiongan, Chief, SGOD,	Rachel Bugtong, Chief, CID, Baguio City

		Benguet	Kalinga	MP				Baguio City	
Documenter	<ul style="list-style-type: none"> <li>-Provides assistance to the Moderator</li> <li>-Prepares all related data/materials to be used for the session</li> <li>-Provides notes for synthesis</li> <li>-Accomplishes templates to be submitted to the Chair of documentation committee</li> </ul>	Rogelia Rique, Finance	Charlene, HRDD	Emma Gabol, HRDD	Margie Gardingan, HRDD	Vangie Malag, ESSD	Jennilyn Kitongan, PPRD	Dumas Aban, PPRD	Marvin Flores, Admin
Session Manager	<ul style="list-style-type: none"> <li>-Ensures that all necessary personnel and equipment are ready for the session</li> <li>-Prepares powerpoint presentation which includes conference logo and guide questions for small group sharing</li> <li>-Secures presentations of the presenters</li> <li>-Manages the parallel session</li> <li>-Accounts for the total no. of participants inside the breakout session</li> <li>-Monitors time</li> <li>-Assists the documenter in</li> </ul>	Rafaela Gawigawen, EPS, PPRD	Rosemarie Dalang, EPS, HRDD	Marjory Valdez, EPS, FTAD	Maksim Botilas, EPS, QAD	Carmel F. Meris, EPS, CLMD	Thelma Dalay-on, EPS, CLMD	Ethielyn Taqued, EPS, CLMD	Angela Apopot, EPS, CLMD

	documentation proceedings and safekeeping of files								
ICT	-Sets up presentations and ensures that audio-video are ready	Yves Sixto, QAD	Dwayne Colas, PSU	Janelle Dugao, Legal Unit	Waryl Kindiawan, CLMD	Jolo Cobarubias, Admin	Georaloy Palao-ay, PAU	Vandolph Flora	Jumar Yago-an

<b>Time</b>	<b>Activity</b>
<b>8:00 – 8:45</b>	<b>Presentations: Best Practices; Issues and Concerns</b>
	<b>Reactions</b> Guide Questions: 21. How were the presenters' experiences similar/different from yours? 22. How were the strategies presented similar/different from yours? 23. What have you learned and how will you apply these to your school/division? 24. What other concerns do you have on the theme?
<b>8:45 – 9:00</b>	<b>Small Group Sharing</b> Mechanics: <ul style="list-style-type: none"> <li>• Maximum of ten members</li> <li>• Each group must designate a rapporteur</li> <li>• All the members will answer each question and share their answers to the group before moving on to the next question</li> <li>• Moderator will keep the time</li> </ul>
<b>9:00 – 9:30</b>	<b>Big Group Sharing</b> Mechanics: <ul style="list-style-type: none"> <li>• Presentation of discussion outputs from small group sharing by the reporter per group</li> <li>• Each sharing must only be within 5 minutes</li> </ul>
<b>9:30 – 9:45</b>	<b>Open Forum</b> Mechanics: <ul style="list-style-type: none"> <li>• Questions should be related to the theme covered by the previous presenters</li> <li>• The moderator may open the floor for answers from the participants</li> </ul>

9:45 – 10:00

### Synthesis

Mechanics:

- The synthesizer will close the session by giving a synthesis on the topics covered. Part of the synthesis will highlight the issues and concerns raised and the resolutions and agreements arrived at using the matrix given

Parallel Session:	Block:	Theme:
Name of Presenter:	Region:	Division:

Guide Questions	Topics	Best Practices	Results	Comments/Reactions

Other Matters:

- 1.
- 2.

Reminders:

1. Fill in the header, footer and guide questions cells the night before the parallel session.
2. You will be asked to submit two **separate** files for each Presenter. Make sure you fill up the cells for both presenters of your assigned parallel session.
3. Use different rows for different best practices.
4. Use numbers instead of bullets for lists.
5. Delete the table contents before starting the session. These are just samples.
6. Other Matters outside the table are for topics/concerns raised which are not related to the guide question.
7. Save file as **documentation\_Parallel Session Number\_name of presenter**. For example: **documentation\_A1\_Melinda Rivera**

Prepared by:	Contact Number:	Email Address:	Date:
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Day 3 AM  
Parallel Session 7 @ 10:00 to 12:00 AM

Topic G: **MULTIGRADE**

Implementation of MG					
		Best Practices		Issues and Concerns	
	TOR	Parallel Session A-1	Parallel Session A-2	Parallel Session A-3	Parallel Session A-4
	Guide Questions for Presenters	In what ways have you been successful in implementing MG in your school/district/division?	In what ways have you been successful in implementing MG in your school/district/division?	In what ways were you able to resolve issues or concerns in the implementation of MG in your school/district/division?	In what ways were you able to resolve issues or concerns in the implementation of MG in your school/district/division?
Moderator	-Introduces presenter/s and topic/s -Facilitates open forum -Ensures timeliness in the opening and ending of session/s -Closes the session	Cornelia Peralta, PSDS, Tabuk City	Robert Tican, Principal, Benguet	Jennifer Duran, Kalinga	Irene Portacio, EPS, Apayao
Presenter	Presents topic based on guide questions	Abra SH/Teacher (public)	Mt. Prov SH/Teacher (public)	Abra SH/Teacher (public)	Mt. Prov SH/Teacher (public)
Reactor	-Gives feedback on the presentation based on experience, following the provided guide questions -Provides inputs during open forum	Emilia Faustino, Chief, CLMD	Aida Payang, Chief, QAD	Agustin Gumuwang, Chief, ESSD	Jennifer Ande, HRDD
Synthesizer		Soraya Faculo, ASDS, Baguio City	Alfonso Estolas, ASDS, Kalinga	Jackie Lunag, Chief, SGOD, Ifugao	Lucio Alawas, Chief, SGOD, Benguet
Documenter	-Provides assistance to the Moderator -Prepares all related data/materials to be used for the session -Provides notes for synthesis -Accomplishes templates to be submitted to the Chair of documentation committee	Daisy Eswat, ORD	Edralyn Tula, Admin	Chit Balura, Finance	Jolo Cobarubias, Admin
Session Manager	-Ensures that all necessary personnel and equipment are ready for the session -Prepares powerpoint	Rafaela Gawigawen, EPS, PPRD	Rosemarie Dalang, EPS, HRDD	Marjory Valdez, EPS, FTAD	Maksim Botilas, EPS, QAD

	<p>presentation which includes conference logo and guide questions for small group sharing</p> <ul style="list-style-type: none"> <li>-Secures presentations of the presenters</li> <li>-Manages the parallel session</li> <li>-Accounts for the total no. of participants inside the breakout session</li> <li>-Monitors time</li> <li>-Assists the documenter in documentation proceedings and safekeeping of files</li> </ul>				
ICT	-Sets up presentations and ensures that audio-video are ready	Kermit Padilla	Vandolph Flora	Glenn Papa	Jumar Yago-an

Time	Activity
10:00 – 10:45	<b>Presentations: Best Practices; Issues and Concerns</b>
	<b>Reactions</b>
	<p>Guide Questions:</p> <ol style="list-style-type: none"> <li>25. How were the presenters' experiences similar/different from yours?</li> <li>26. How were the strategies presented similar/different from yours?</li> <li>27. What have you learned and how will you apply these to your school/division?</li> <li>28. What other concerns do you have on the theme?</li> </ol>
10:45 – 11:00	<b>Small Group Sharing</b>
	<p>Mechanics:</p> <ul style="list-style-type: none"> <li>• Maximum of ten members</li> <li>• Each group must designate a rapporteur</li> <li>• All the members will answer each question and share their answers to the group before moving on to the next question</li> <li>• Moderator will keep the time</li> </ul>
11:00 – 11:30	<b>Big Group Sharing</b>
	<p>Mechanics:</p> <ul style="list-style-type: none"> <li>• Presentation of discussion outputs from small group sharing by the reporter per group</li> <li>• Each sharing must only be within 5 minutes</li> </ul>
11:30 – 11:45	<b>Open Forum</b>
	<p>Mechanics:</p> <ul style="list-style-type: none"> <li>• Questions should be related to the theme covered by the previous presenters</li> <li>• The moderator may open the floor for answers from the participants</li> </ul>
11:45 – 12:00	<b>Synthesis</b>

Mechanics:

- The synthesizer will close the session by giving a synthesis on the topics covered. Part of the synthesis will highlight the issues and concerns raised and the resolutions and agreements arrived at using the matrix given

Parallel Session:	Block:	Theme:
Name of Presenter:	Region:	Division:

Guide Questions	Topics	Best Practices	Results	Comments/Reactions

Other Matters:

- 1.
- 2.

Reminders:

1. Fill in the header, footer and guide questions cells the night before the parallel session.
2. You will be asked to submit two **separate** files for each Presenter. Make sure you fill up the cells for both presenters of your assigned parallel session.
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5. Delete the table contents before starting the session. These are just samples.
6. Other Matters outside the table are for topics/concerns raised which are not related to the guide question.
7. Save file as **documentation\_Parallel Session Number\_name of presenter**. For example: **documentation\_A1\_Melinda Rivera**

Prepared by:	Contact Number:	Email Address:	Date:
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Day 3 PM  
 Parallel Session 8 @ 1:00 to 3:00 PM

Topic H: **SENIOR HIGH SCHOOL**

Implementation of SHS					
		Best Practices		Issues and Concerns	
	TOR	Parallel Session A-1	Parallel Session A-2	Parallel Session A-3	Parallel Session A-4
	Guide Questions for Presenters	In what ways have you been successful in implementing SHS in your school/district/division?	In what ways have you been successful in implementing SHS in your school/district/division?	In what ways were you able to resolve issues or concerns in the implementation of SHS in your school/district/division?	In what ways were you able to resolve issues or concerns in the implementation of SHS in your school/district/division?
Moderator	-Introduces presenter/s and topic/s -Facilitates open forum -Ensures timeliness in the opening and ending of session/s -Closes the session	Ronnie Marques, EPS, Abra	Elma Balacang, EPS, Apayao	Florida Langgas, EPS, MP	Maribel Oboan
Presenter	Presents topic based on guide questions	Mt. Prov. SH/Teacher (public)	Abra SH/Teacher (private)	Mt. Prov. SH/Teacher (public)	Abra SH/Teacher (private)
Reactor	-Gives feedback on the presentation based on experience, following the provided guide questions -Provides inputs during open forum	Jaquiline Lampac	Silverio Tawatao, EPS, Kalinga	Emmanuel Oboan	Tita Andaya, EPS, Apayao
Synthesizer		Sabado Oayet, EPS, CLMD	Atty. Vanessa Flora, Legal Unit, ORD	Marylinda Santos, EPS, Kalinga	Lemuel Dickson, EPS, Abra
Documenter	-Provides assistance to the Moderator -Prepares all related data/materials to be used for the session -Provides notes for synthesis -Accomplishes templates to be submitted to the Chair of documentation committee	Jennilyn Kitongan, PPRD	Vangie Malag, ESSD	Daisy Dionisio, PSU	Joshua, Supply
Session Manager	-Ensures that all necessary personnel and equipment are ready for the session -Prepares powerpoint	Rafaela Gawigawen, EPS, PPRD	Rosemarie Dalang, EPS, HRDD	Marjory Valdez, EPS, FTAD	Maksim Botilas, EPS, QAD

	<p>presentation which includes conference logo and guide questions for small group sharing</p> <ul style="list-style-type: none"> <li>-Secures presentations of the presenters</li> <li>-Manages the parallel session</li> <li>-Accounts for the total no. of participants inside the breakout session</li> <li>-Monitors time</li> <li>-Assists the documenter in documentation proceedings and safekeeping of files</li> </ul>				
ICT	-Sets up presentations and ensures that audio-video are ready	Kermit Padilla	Vandolph Flora	Glenn Papa	Jumar Yago-an

Time	Activity
1:00 – 1:45	<b>Presentations: Best Practices; Issues and Concerns</b>
	<b>Reactions</b>
	<p>Guide Questions:</p> <ol style="list-style-type: none"> <li>29. How were the presenters' experiences similar/different from yours?</li> <li>30. How were the strategies presented similar/different from yours?</li> <li>31. What have you learned and how will you apply these to your school/division?</li> <li>32. What other concerns do you have on the theme?</li> </ol>
1:45 – 2:00	<b>Small Group Sharing</b>
	<p>Mechanics:</p> <ul style="list-style-type: none"> <li>• Maximum of ten members</li> <li>• Each group must designate a rapporteur</li> <li>• All the members will answer each question and share their answers to the group before moving on to the next question</li> <li>• Moderator will keep the time</li> </ul>
2:00 – 2:30	<b>Big Group Sharing</b>
	<p>Mechanics:</p> <ul style="list-style-type: none"> <li>• Presentation of discussion outputs from small group sharing by the reporter per group</li> <li>• Each sharing must only be within 5 minutes</li> </ul>
2:30 – 2:45	<b>Open Forum</b>
	<p>Mechanics:</p> <ul style="list-style-type: none"> <li>• Questions should be related to the theme covered by the previous presenters</li> <li>• The moderator may open the floor for answers from the participants</li> </ul>
2:45 – 3:00	<b>Synthesis</b>

Mechanics:

- The synthesizer will close the session by giving a synthesis on the topics covered. Part of the synthesis will highlight the issues and concerns raised and the resolutions and agreements arrived at using the matrix given

Parallel Session:	Block:	Theme:
Name of Presenter:	Region:	Division:

Guide Questions	Topics	Best Practices	Results	Comments/Reactions

Other Matters:

- 1.
- 2.

Reminders:

1. Fill in the header, footer and guide questions cells the night before the parallel session.
2. You will be asked to submit two **separate** files for each Presenter. Make sure you fill up the cells for both presenters of your assigned parallel session.
3. Use different rows for different best practices.
4. Use numbers instead of bullets for lists.
5. Delete the table contents before starting the session. These are just samples.
6. Other Matters outside the table are for topics/concerns raised which are not related to the guide question.
7. Save file as **documentation\_Parallel Session Number\_name of presenter**. For example: **documentation\_A1\_Melinda Rivera**

Prepared by:	Contact Number:	Email Address:	Date:
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**Enclosure No. 5 to RM on 2017 Regional Basic Education Conference**

**GUIDELINES FOR PRESENTATION**

1. Each presenter is strictly given 45 minutes for his/her presentation. Please observe time limit so as not to delay the activities that follow.
2. Adhere to the assigned topic.
3. There should only be 7 to 9 lines per slide. Use Arial font style, at least 32 points.
4. Make the powerpoint presentation simple. Refrain from very colorful background, decorations, and other effects which may distract the attention of the participants.
5. Avoid using pixelated pictures and graphics with many curves.
6. Submit pdf files of presentations to email address [clmd.depedcar@gmail.com](mailto:clmd.depedcar@gmail.com) on or before **August 30, 2017** to give time for the reactors to prepare their papers, following this subject format: RBEC-Division-topic (e.g. RBEC-Abra-SPED)
7. Save files in a flash drive for backup in case there will be problems during presentation. RO management will provide only one laptop to be used for presentations to avoid problems on mismatch of equipment with projectors.