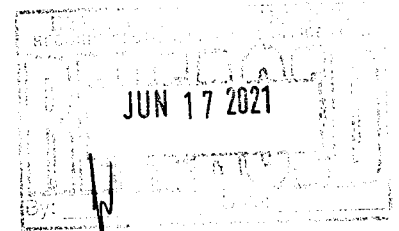




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



June 15, 2021

REGIONAL MEMORANDUM

NO. 243. 2021

CONDUCT OF PROJECT SIRIB (SCHOOL HEADS' INTERFACING AND REFRESHER COURSE TO IMPROVE BASIC EDUCATION DELIVERY)

To: OIC-Assistant Regional Director
All Schools Division Superintendents
All Regional Functional Division Chiefs
All Others Concerned

1. Pursuant to Republic Act No. 4670,¹ 10533² and 9155³ corollary to Civil Service Memorandum Circular No. 3, s. 2012,⁴ DepEd Order No. 11, s. 2019,⁵ 050, s. 2020⁶ and 024, s. 2020⁷ this Office through the National Educators Academy of the Philippines in the Region (NEAPR) shall conduct a series of **Professional Learning and Development Activities through Project SIRIB** to address the need for sustainable efforts to support the professional growth of DepED personnel towards higher levels of efficiency and effectiveness in providing quality basic education services to Cordillera learners.

2. The general objective of this project is to provide appropriate career path and opportunities to potential DepED School Leaders per DO No. 85, s. 2003 titled *Guidelines on the Selection, Promotion and Designation of School Heads* and its revision covered by DO No. 42, s. 2007. Specifically, this project aims to:

- a. increase the number of qualified school leaders in the region;
- b. enhance the test taking skills and other assessment strategies of participants; and
- c. provide an avenue to discuss theoretical basis of school-based management vis-à-vis actual application.

¹ Magna Carta for Public School Teachers

² Enhanced Basic Education Act of 2013

³ Governance of Basic Education Act of 2001

⁴ Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM)

⁵ Implementation of the NEAP Transformation

⁶ DepEd Professional Development Priorities for Teachers and School Leaders for School Year 2020-2023

⁷ National Adoption and Implementation of the Philippine Professional Standards for School Heads



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3. The activities shall run in seventeen (17) days covering staggered dates from July 6 to October 6, 2021, viz:

Series	Topic	Duration
1	Leading Strategically (Domain 1)	July 6 to July 9, 2021
2	Managing School Operations and Resources (Domain 2)	July 19 to July 21, 2021
3	Focusing on Teaching and Learning (Domain 3)	August 16-18, 2021
4	Developing Self and Others	September 13-15, 2021
5	Building Connections	September 27-29, 2021
6	Final Coaching: A Chat for COACH (Comprehensive Outlook to Activate Career Highlights)	October 6, 2021

4. The SDOs shall accomplish the attached template for the List of Recommended Participants (Enclosure 1) to be sent to rneap.depedcar@gmail.com **before June 18, 2021**, listing **prospective school heads with the highest potentials** in addition to either of the following basic qualifications, to wit:

- a. Head Teacher (HT) for one (1) year, or
- b. Teacher-in-charge (TIC) for two (2) years, or
- c. Master Teacher (MT) for two (2) years, or
- d. Teacher III/ SPED Teacher for five (5) years, or
- e. Five (5) years as incumbent public school teacher who has five (5) years of managerial and supervisory experience in a DepED-recognized private institution or Commission on Higher Education (CHED)-recognized higher education institution.

5. To finalize the delivery mechanics of the project, the RO Technical Working Committee (Enclosure 2) shall attend the **Meeting on June 24, 2021** at the NEAPR Hall.

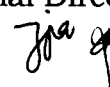
6. Meals and other training related expenses incurred by RO personnel shall be charged to RO MOOE subject to existing budgetary, procurement, accounting and auditing rules and regulations.

7. Moreover, online participants are advised to utilize the existing internet bandwidth in their respective offices, however, for non-usable/ unreliable connections, it shall be charged to available local funds.

8. For inquiries and clarifications, please contact NEAPR through Chief Education Supervisor, NEAP-CAR OIC Jennifer Ande at 09190073814.

9. Immediate and widest dissemination of this Memorandum is desired.


ESTELA L. CARIÑO EdD, CESO III
Director IV/ Regional Director



Enclosure 1. List of Recommended Participants*

SDO: _____

Name	Email	Sex	Current Position	Qualification	School Assignment

Prepared by: _____
(Name, Position and Signature)

Approved: _____
(Name of SDS and Signature)

*This file shall be sent to rneap.depedcar@gmail.com with the subject **SDO(SDO Name)_RM(RM Number)**
in **two (2) formats**:

- (1) Signed copy in PDF format; and
- (2) Raw file in Excel/ Word file (xls/xlsx or doc/ docx format).

1. Estela L. Cariño EdD, CESO III Regional Director	Consultants/ Advisers	<ul style="list-style-type: none"> • Approves pre-activity and post activity required documents • Leads in the overall conduct of activities
2. Florante Vergara PhD OIC-Assistant Regional Director		
3. Jennifer P. Ande PhD Chief Education Supervisor OIC-NEAPR	Over-all Project Manager	<ul style="list-style-type: none"> • Reviews the proposed plan • Presents the project to the REXECOM • Recommends approval of the conduct of activities • Manage/supervise the overall conduct of activities
4. Laureen B. Likigan	Project Coordinator	<ul style="list-style-type: none"> • Coordinates the planning and implementation of Project SIRIB • Designs the project the proposal and activity matrix • Prepares activity request, regional memorandum, purchase request and letter of request for resource speakers • Solicits and consolidates inputs and suggestions for the success of the project • Prepares the Online Test Forms • Prepares the needed links for the project
5. Nover Keithley S. Mente 6. Dexter B. Andres	Training Managers	<ul style="list-style-type: none"> • Recommends and validates necessary inputs for the improvement of the project. • Checks the timeliness, completeness and efficiency of the activity delivery • Ensures the quality of submitted Training Resource Package (Test Items, Slides and/or Session Guides) from Session Coordinators • Serve as facilitators and/or resource speakers
7. Edgardo T. Alos 8. Carmel F. Meris 9. Edgar H. Madlaing 10. Sebastian G. Tayaban 11. Sasha Joseph L. Daganos 12. Aida L. Payang 13. Maksim A. Botilas	Session Coordinators	<ul style="list-style-type: none"> • Recommends necessary inputs for the improvement of the project. • Assigns resource speakers, ensure the quality and timely submission of submitted Training Resource Package (Test Items, Slides and/or Session Guides) • Serve as resource speakers • Assigns/ conducts the Item Analysis per assigned Domain
14. Rosita C. Agnasi 15. Jonalyn Ambrona 16. Georgina Ducayso 17. Benjamin Dio-al 18. Asterio C. Madalla 19. Annie Rose Cayasen 20. Clemente Bandao 21. Denia Tarnate 22. Bryan Hidalgo 23. Florence Balictan 24. Romulo Basa 25. Leonardo Aquino 26. Patricio Dawaton 27. Alfredo Lanas	Facilitators	<ul style="list-style-type: none"> • Monitors and manages online participants and the flow of the activity. • Checks that the resource speakers are present; follows the agenda and ensures that the various sessions of the training start and end on time. • Accommodates any last-minute changes to the running order of every training session. • Ensures that the event runs smoothly and checks that everything is running on time. • Serve as resource speakers
28. QAD	Daily Evaluation	<ul style="list-style-type: none"> • Prepares online evaluation form per speaker • Provides the link to NEAPR 1 day prior the start of a series
29. Jefferson A. Villena	Technical/ ICT Coordinator	<ul style="list-style-type: none"> • Provide links to participants (Attendance, Evaluation, Resources) • Sets up needed laptops, tables, extension wires and camera • Coordinates the schedule with the ICT Unit to ensure continuous internet and electricity connection 1 day prior the start of a series • Prepares Attendance Sheet for the RO Team • Records the video conference per session