

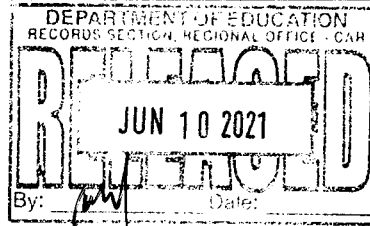


Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
Wangal, La Trinidad, Benguet

June 10, 2021

**REGIONAL MEMORANDUM**

No.: 237.2021



**DOWNLOADING OF FUNDS TO BAGUIO CITY NATIONAL HIGH SCHOOL  
FOR THE YOUTH FORMATION ACTIVITIES**

To: OIC-Assistant Regional Director  
Schools Division Superintendent of Benguet  
School Principal of Baguio City National High School  
All Other Concerned

1. Relative to the upcoming Youth Formation Activity specifically on the turnover ceremony of Chromebooks and ICT Empowerment Tools for learners in DepEd-CAR by the Central Office, an amount of Thirty One Thousand Two Hundred Fifty Pesos (P31,250.00) from the Youth Formation Program Fund shall be downloaded to Baguio City National High School intended for meals and snacks, honoraria for non-DepEd personnel, supplies and materials.
2. Utilization and liquidation of downloaded fund shall be subjected to the usual accounting and auditing rules and regulations.
3. Immediate dissemination of and strict compliance with this Memorandum is directed.

  
**ESTELA LEON-CARIÑO EdD, CESO III**  
Director IV/ Regional Director

ESSD/EHM/mcj



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