



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION

MAR 04 2025

03 March 2025

REGIONAL MEMORANDUM

No. 155 . 2025

PROFESSIONAL DEVELOPMENT NEEDS SURVEY ON THE QUALITY MANAGEMENT SYSTEM (QMS) IMPLEMENTATION IN THE SCHOOLS DIVISION OFFICES (SDO)

To: Assistant Regional Director
All Schools Division Superintendents
All Others Concerned

1. In line with the continuous efforts to strengthen QMS as mandated by DepEd Memorandum No. 14, s. 2022, titled *Guidelines on the Implementation of ISO 9001:2015 QMS in Regional and Schools Division Offices*, the RO- Training and Advocacy Team (TAT) through the Human Resource Development Division (HRDD) shall conduct the **Professional Development Needs Survey on the QMS Implementation in the SDOs**.
2. This initiative aims to assess the current implementation of QMS, identify gaps and challenges, and determine the specific capacity-building needs of QMS teams in the SDOs. Specifically, the survey aims to:
 - a. ensure relevant and responsive instructional guides and modules from the results; and
 - b. harmonize QMS practices across SDOs for a more cohesive and effective implementation.
3. In this regard, all SDOs representing the following teams with at least two (2) respondent per team, are required to accomplish the survey through **<https://tinyurl.com/QMSinCAR>** before **March 15, 2026**, viz:
 - a. Quality Management Representative (QMR);
 - b. Secretariat;
 - c. Risk Management Team (RMT);
 - d. Training & Advocacy Team (TAT);
 - e. Knowledge Management Team (KMT);
 - f. Internal Quality Audit (IQA); and
 - g. Quality Workplace Team (QWT).
4. Should there be queries and/or clarifications, please contact Rosita C. Agnasi, OIC-HRDD or Laureen Likigan, SEPS-HRDD through email address at car.hrdd@deped.gov.ph.
5. Immediate dissemination of and strict compliance with this Memorandum is desired.


ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/ Regional Director

HRDD/RCA/LbL – QMS PDNA
March 3, 2025



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601
Telephone No: (074) 422 – 1318
Email Address: car@deped.gov.ph



DepEd Tayo Cordillera



<https://depedcar.ph>



QMS Implementation Professional Development Needs Assessment

Hi, Laureen. When you submit this form, the owner will see your name and email address.

* Required

1. Name (Optional) * 

Enter your answer

2. Position * 

Select your answer



3. SDO * 

Select your answer



4. **QMS Role in the SDO (Check all that apply):** * 

☐ Quality Management Representative (QMR)

☐ Secretariat

☐ Risk Management Team (RMT)

☐ Training & Advocacy Team (TAT)

☐ Knowledge Management Team (KMT)

☐ Internal Quality Audit (IQA)

9. How often does your SDO conduct QMS-related training or workshops? * 

☐ Monthly

☐ Quarterly

☐ Annually

☐ Never

☐ Other

10. How familiar are you with the following QMS concepts and processes? *(Rate from 1 - Not familiar at all to 5 - Very familiar)* * 

	1	2	3	4	5
ISO 9001:2015 Standards	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Document Control Management	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Internal Audit Process	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Process Standardization	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Risk-Based Thinking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Continuous Improvement Initiatives	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Context of the Organization (Clause 4)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Leadership (Clause 5)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Planning (Clause 6)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

☐ Quality Workplace Team (QWT)

☐ Other

5. **Years of Service in DepEd:** * 

☐ Less than 1 year

☐ 1-3 years

☐ 4-6 years


☐ More than 6 years

6. Has your SDO formally adopted and implemented QMS? * 

☐ Yes

☐ No

☐ Partially

7. Are QMS processes in your SDO aligned with Regional Office (RO) processes? * 

☐ Fully aligned

☐ Partially aligned

☐ Not aligned

8. Does your SDO have a designated QMS focal person/team? * 

☐ Yes

☐ No

	1	2	3	4	5
Support (Clause 7)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Operation (Clause 8)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Performance Evaluation (Clause 9)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Improvement (Clause 10)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

11. Which areas of QMS training do you think need improvement in your SDO? (Check all that apply) * ☐

☐ Understanding and applying ISO 9001:2015 principles

☐ Internal auditing and compliance monitoring

☐ Risk management and mitigation strategies

☐ Document control and standardization

☐ Leadership and strategic planning for QMS

☐ Harmonizing SDO processes with RO guidelines

☐ Other

12. Are there challenges in harmonizing your SDO's QMS with the RO's processes? (Yes/No) If yes, please specify: * ☐

Enter your answer

13. What support do you need to enhance QMS implementation in your SDO? (Check all that apply) * ☐

☐ Additional training and capacity-building workshops

- ☐ Clearer guidelines and policies from the RO
- ☐ More technical support and mentoring
- ☐ Improved communication and coordination mechanisms
- ☐ Other

14. Would you be interested in participating in a QMS capacity-building program? (Yes/No) *



☐ Yes

☐ No



This content is created by the owner of the form. The data you submit will be sent to the form owner. Microsoft is not responsible for the privacy or security practices of its customers, including those of this form owner. Never give out your password.

Microsoft Forms | AI-Powered surveys, quizzes and polls [Create my own form](#)

[Privacy and cookies](#) | [Terms of use](#)