

#### Republic of the Philippines

### Department of Education

CORDILLERA ADMINISTRATIVE REGION



03 March 2025

REGIONAL MEMORANDUM No.  $_{-1}$  5 5  $\cdot$  2 0 2 5

## PROFESSIONAL DEVELOPMENT NEEDS SURVEY ON THE QUALITY MANAGEMENT SYSTEM (QMS) IMPLEMENTATION IN THE SCHOOLS DIVISION OFFICES (SDO)

To: Assistant Regional Director

All Schools Division Superintendents

All Others Concerned

- 1. In line with the continuous efforts to strengthen QMS as mandated by DepEd Memorandum No. 14, s. 2022, titled *Guidelines on the Implementation of ISO 9001:2015 QMS in Regional and Schools Division Offices*, the RO- Training and Advocacy Team (TAT) through the Human Resource Development Division (HRDD) shall conduct the **Professional Development Needs Survey on the QMS Implementation in the SDOs.**
- 2. This initiative aims to assess the current implementation of QMS, identify gaps and challenges, and determine the specific capacity-building needs of QMS teams in the SDOs. Specifically, the survey aims to:
  - a. ensure relevant and responsive instructional guides and modules from the results; and
  - b. harmonize QMS practices across SDOs for a more cohesive and effective implementation.
- 3. In this regard, all SDOs representing the following teams with at least two (2) respondent per team, are required to accomplish the survey through https://tinyurl.com/QMSinCAR before March 15, 2026, viz:
  - a. Quality Management Representative (QMR);
  - b. Secretariat:
  - c. Risk Management Team (RMT);
  - d. Training & Advocacy Team (TAT);
  - e. Knowledge Management Team (KMT);
  - f. Internal Quality Audit (IQA); and
  - g. Quality Workplace Team (QWT).
- 4. Should there be queries and/or clarifications, please contact Rosita C. Agnasi, OIC-HRDD or Laureen Likigan, SEPS-HRDD through email address at car.hrdd@deped.gov.ph.
- 5. Immediate dissemination of and strict compliance with this Memorandum is desired.

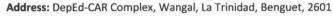
ESTELA P. LEON-CARIÑO EdD, CESO III

Director IV/ Regional Director

HRDD/RCA/LbL – QMS PDNA March 3, 2025







Telephone No: (074) 422 – 1318 Email Address: car@deped.gov.ph







# QMS Implementation Professional Development Needs Assessment

Hi, Laureen. When you submit this form, the owner will see your name and email address.
* Required
1. Name (Optional) * 🖽
Enter your answer
2. Position * 🗔
Select your answer
3. SDO * [1]
Select your answer
4. QMS Role in the SDO (Check all that apply): * 🖂
Quality Management Representative (QMR)
Secretariat
Risk Management Team (RMT)
Training & Advocacy Team (TAT)
Knowledge Management Team (KMT)
Internal Quality Audit (IQA)

9. How often does	s your SDO con	duct QMS-related	d training or wor	kshops? * 🗔	
Monthly					
Quarterly					
Annually					
Never					
Other					
10. How familiar ar familiar at all to			ncepts and proc	esses? (Rate fron	n 1 - Not
	1	2	3	4	5
ISO 9001:2015 Standards	$\circ$	$\bigcirc$	$\circ$	$\circ$	С
Document Control Management	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\circ$	C
Internal Audit Process	$\circ$	$\bigcirc$	$\circ$	$\bigcirc$	C
Process Standardization	$\bigcirc$	$\circ$	$\circ$	$\circ$	C
Risk-Based Thinking	$\circ$	$\bigcirc$	$\circ$	$\circ$	C
Continuous Improvement Initiatives	$\circ$	$\bigcirc$	$\bigcirc$	$\bigcirc$	C
Context of the Organization (Clause 4)	0	$\circ$	$\bigcirc$	$\bigcirc$	C
Leadership (Clause 5)	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	C
Planning (Clause 6)	$\bigcirc$	$\circ$	$\circ$	$\circ$	С

	Quality Workplace Team (QWT)	
	Other	
5.	Years of Service in DepEd: * 🖽	
	Less than 1 year	
	1-3 years	
	4-6 years	
	More than 6 years	
6.	Has your SDO formally adopted and implemented QMS? *	
	Yes	
	○ No	
	Partially	
7.	Are QMS processes in your SDO aligned with Regional Office (RO) processes? * 🔲	
	Fully aligned	
	O Partially aligned	
	O Not aligned	
8.	Does your SDO have a designated QMS focal person/team? * □	
	Yes	
	○ No	

	I,	2	3	4	3
Support (Clause 7)	$\circ$	$\circ$	$\circ$	$\circ$	С
Operation (Clause 8)	$\circ$	$\bigcirc$	$\circ$	$\circ$	C
Performance Evaluation (Clause 9)	$\circ$		$\bigcirc$	$\circ$	С
Improvement (Clause 10)	$\bigcirc$		$\bigcirc$	$\bigcirc$	С
Internal auditing Risk manageme Document conti		9001:2015 principles monitoring strategies zation g for QMS		your SDO? (Chec	k all
12. Are there challeng yes, please specify Enter your answe	y: * [ <sub>4)</sub>	izing your SDO's	QMS with the R	O's processes? (Y	es/No) If
13. What support do apply) * 🗔		nhance QMS imp	lementation in y	our SDO? (Check	all that

	Clearer guidelines and policies from the RO
	More technical support and mentoring
	Improved communication and coordination mechanisms
	Other
14.	Would you be interested in participating in a QMS capacity-building program? (Yes/No) * $\Box_{\!$
	Yes
	○ No

## Microsoft 365

This content is created by the owner of the form. The data you submit will be sent to the form owner. Microsoft is not responsible for the privacy or security practices of its customers, including those of this form owner. Never give out your password.

Microsoft Forms | Al-Powered surveys, quizzes and polls Create my own form

Privacy and cookies | Terms of use