



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION

CLMD - RM - 25 - 167



3 Mar 2025

REGIONAL MEMORANDUM

No. **152-2025**

2025 REGIONAL SCHOOLS PRESS CONFERENCE (RSPC)

To: Assistant Regional Director
Schools Division Superintendents
Division Education Program Supervisors
Heads of Elementary and Secondary Schools
All Others Concerned

1. Pursuant to Republic Act (Ra) No. 7079, also known as the Campus Journalism Act of 1991, which provides basis for the conduct of activities that promote campus journalism as a means of strengthening ethical values, encouraging critical and creative thinking, and developing moral character and personal discipline of the Filipino youth, DepEd CAR, through the Curriculum and Learning Management Division (CLMD), will hold the **2025 Regional Schools Press Conference (RSPC) on March 31 to April 2, 2025, in Tadian, Mt. Province.**
2. This year's RSPC which will be hosted by the Division of Mt. Province shall be anchored on the theme: **"Skills for All: Inclusive Education for a Globally Competitive Bagong Pilipinas."**
3. The activity aims to:
 - a. exhibit a profound comprehension of journalism by adeptly demonstrating
 - b. skills various platforms, encompassing print, broadcast, and online media;
 - c. demonstrate understanding of journalism through skillful execution on various platforms (i.e., print, broadcast, online);
 - d. recognize the role of journalism in advocating for social consciousness and
 - e. showcase learners' skills and talents in various academic areas;
 - f. promote fair and ethical use of media as tenets of responsible journalism;
 - g. foster camaraderie and enrich learning experiences through healthy and
 - h. friendly competitions; and
 - i. provide learners opportunities to use the skills learned in campus
 - j. journalism for their future careers.
4. A registration fee of P250.00 which may be charged against the School's MOOE shall be collected from each coach to shoulder expenses of meals and snacks of Technical Working Group (TWG) and other allowable expenses in the operation of the conference. All other expenses relative to the conduct of this activity shall be charged against downloaded Development and Promotion of Campus Journalism funds and regional funds. Moreover, food, travel and incidental expenses of the official delegates and their coaches/advisers shall be charged against the school's Maintenance and Other Operating Expenses (MOOE)/local/division funds/Special Education funds (SEF) or the School Campus Journalism Fund, whichever is applicable. All expenses are subject to the usual accounting and auditing rules and regulations.

5. All Schools Division Offices (SDOs) should ensure that schools participating in the DSPC have school paper publications in PDF or digital format, circulated on the **school website** or any other **legitimate or official social media account**. Schools must also adhere to the **NO SCHOOL PAPER, NO CONTEST POLICY** since the same is also expected during the 2025 NSPC.
6. The RSPC activities shall include the following:
 - a. **Individual Contest (English and Filipino, elementary, and secondary)**
 - News Writing
 - Feature Writing
 - Editorial Writing
 - Column Writing
 - Sports Writing
 - Copyreading and Headline Writing
 - Science and Technology Writing
 - Photojournalism
 - Editorial Cartooning
 - Mobile Journalism *(For Secondary only, 1 per medium per SDO)*
 - b. **Group Contest**
 - Radio Script Writing and Broadcasting *(English and Filipino, Elementary & Secondary)*
 - Collaborative Desktop Publishing *(English and Filipino, Elementary, and Secondary)*
 - Online Publishing *(English and Filipino, Secondary only)*
 - TV Broadcasting *(English and Filipino, Secondary only)*
 - c. **School Paper Contest (English and Filipino, Elementary, and Secondary in Portable Document Format)**
 - News Section
 - Feature Section
 - Editorial Section
 - Science and Technology Section
 - Sports Section
 - Layout and Page Design
 - d. **Awarding of Outstanding School Paper Advisers (SPAs) and Campus Journalists (CJs)**
 - School Paper Journalist *(Elementary and Secondary)*
 - School Paper Adviser *(Elementary and Secondary)*
7. Any form of plagiarism in all competitions as proven by the board of judges shall be a ground for disqualification. The disqualification covers all sections of the school paper.
8. The guidelines for the conduct of the different competitions as well as the criteria for judging are enclosed with this Memorandum.
9. All learners at the private and public elementary and secondary levels *(both junior and senior high schools)* are eligible to join the contests. **A campus journalist can participate in only one (1), either in an individual or group event.**
10. Learners who are attending the RSPC as contestants or who participate in an official capacity, should be given recognition by their schools in accordance with the applicable DepEd policy on awards and assessment and should be considered to make up for the full points of the examinations, projects, assignments, quizzes and other requirements they might miss.

11. Contestants in photojournalism and group contests shall bring their own gadgets and equipment like cameras, memory cards, laptops, flash drives, printers, mobile broadband devices, and extension wires. Some of these equipment shall be inspected, cleared of prohibited documents, and deposited at a designated area for safekeeping a day before the contest.
12. The **top 3 winners** in all contest events (*except for school paper*) shall be recognized. Only accumulated points from individual and group contests shall be included in the computation of the overall scores.
13. For mobile journalism, each SDO shall be represented by one **(1) for English** and one **(1) for Filipino**.
14. Each division shall submit (in PDF) the following documents duly endorsed by the Schools Division Superintendent (SDS) on/or before **March 18, 2025**, via submission link to be given to the concerned Education Program Supervisors in-charge of Journalism. SDOs are advised to use the following file naming conventions: **SDO_Page Section_RSPC2025**. Only the specific winning sections of the school paper shall be uploaded in the link until **March 18, 2025**. The link will automatically close at 12:00 midnight. Late entries will not be accepted.
15. The Official List signed by the SDS shall also serve as the Official TO of each Division. Last-minute changes in the list of participants shall be supported with a justification or a certification duly signed by SDS/Head of Division Delegation to be presented to the Regional Proctor.
16. Submission of documents in hard copies for Most Outstanding Campus Journalist (CJ) and Most Outstanding School Paper Adviser (SPA) is until **March 30, 2025**. Interview will be conducted on **March 31, 2025** in the afternoon in a venue to be announced later.
17. All participants and their school paper advisers must attend the awarding and closing ceremonies on **April 1, 2025**. Specific venue shall be announced through the group chat among the Education Program Supervisors.
18. Teachers/coaches attending the said activity shall be granted service credits while Compensatory Time Off (CTO) for the non-teaching personnel in lieu of **March 30 (Saturday) and 31 (Eid'l Fitr)**, 2025 pursuant to DepEd Order No. 53 s. 2023 (*Guidelines on the grant of vacation service credits for teachers*) and CSC-DBM Joint Circular no. 2 s. 2004 (*Non-Monetary Remuneration for Overtime Services*)
19. All designated heads of the SDO delegations are advised to coordinate closely with the host division regarding the details of their arrival and departure from the venue and ensure proper administrative arrangements with the committees concerned.
20. The decision of the Board of Judges is **FINAL** and **IRREVOCABLE**.
21. For inquiries or concerns, please contact CES Jennifer P. Ande at (074) 322-7096 Or 09190073814.
22. Immediate dissemination of this Memorandum is desired.


ESTELA P. LEON - CARINO EdD, CESO III
Director IV / Regional Director 

Participants/qualifiers eligible for the RSPC**Table 1: RSPC Participants/Qualifiers**

Individual Categories	Top 3 division winners per medium per level except for Mobile Journalism
Group Contests	Top 1 division winner per medium (composed of 7 members each team except online publication composed of 5 members)
School Paper Category	Top 5 division winners per medium per section

Table 2. Summary of Contest Guidelines

Enclosure Number	Contest
1	RSPC Participants/Qualifiers, Summary of Contest Guidelines and Important documents for submission
2	List of Contestants and Division School Paper entries templates
3	2025 RSPC Confirmation Sheet
Guidelines for the Individual Contests	
4	General Guidelines for the Selection of Winners in the Different Individual Writing Contests
4a	Score Sheet for News Writing
4b	Score Sheet for Feature Writing
4c	Score Sheet for Editorial Writing
4d	Score Sheet for Sports Writing
4e	Score Sheet for Copyreading and Headline Writing
4f	Score Sheet for Science and Technology Writing
4g	Score Sheet for Photojournalism
4h	Score Sheet for Editorial Cartooning
4i	Score Sheet for Column Writing
Guidelines for the Group Contests	
5	Radio Scriptwriting and Broadcasting
	Score Sheet for Radio Script Writing and Broadcasting
6	Collaborative Desktop Publishing
	Score Sheet for Collaborative Desktop Publishing
7	Online Publishing
7a	Score Sheet for Online Publishing
8	TV Script Writing and Broadcasting
8a	Score Sheet for TV Script Writing and Broadcasting
Guidelines for the School Paper Contests (in Portable Digital Format)	
9	General Guidelines for School Paper Contests (in PDF) Guidelines for the Selection of the Best Sections and Layout and Page Design Categories for the School Paper Contest
10a	Score Sheet for the News Section
10b	Score Sheet for the Feature Section
10c	Score Sheet for the Editorial Section
10d	Score Sheet for the Science and Technology Section
10e	Score Sheet for the Sports Section
10f	Score Sheet for Layout and Page Design Category
11	How to Compute for the Overall Scores

Guidelines for the Search of Outstanding SPA and CJ	
12	Criteria for the Search for Outstanding School Paper Adviser (SPA)
	Criteria for the Search of Outstanding Campus Journalist (CJ)
13	Schedule of Activities/Events
14	Technical Working Groups and Proctors
15	Terms of References
16	Terms of References

Table 3. Important documents for submission

Enclosure Number	Document Name	Submitted to	Deadline and Important Reminders
1	Division winners/entries for the School Paper Contests in portable document format (PDF) duly endorsed by the School Division Superintendent (SDS)	Regional Office (ROO) Addressed to CLMD	<ul style="list-style-type: none"> • Division entries should be sent to the designated link on or before March 18, 2025 <i>(to be shared to SDO Focal Persons)</i> • Late entries shall not be accepted.
	<p>Complete Official List of member delegates with Division Travel Authority (in soft copy) to be provided to the RO and Baguio City Division, the host region.</p> <ul style="list-style-type: none"> • Each participant is required to wear school ID. 	RO addressed to CLMD and send via email through the designated link to be shared to the SDO Focal Persons.	<ul style="list-style-type: none"> • This official list signed by the Schools Division Superintendent (SDS) shall also serve as the official travel authority of each division to be presented to the host division upon registration. • If there are last minute changes in the list of contestants, a justification/certification duly signed by the SDS/Head of Division Delegation shall be submitted to the chair of the RTWG upon arrival at the contest venue. Only the official delegations shall be registered, accommodated in the billeting areas, and entitled to receive Certificates of Participation and Appearance. • Early confirmation and registration with the host is required.

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LIST OF STUDENT-CONTESTANTS AND DIVISION SCHOOL PAPER ENTRIES**A. List of Division Entries for School Paper per Section/Category**

Division: _____ Section/Category: _____

	School Paper	School Paper Adviser/s	School	Division	School Head
1					
2					
3					
4					
5					

B. List of Contestants for the Individual Categories**Elementary Level**

Division: _____ Category: _____

Medium: _____

	Complete Name of Student (First Name MI Last Name)	Gender	School Paper Adviser	School	Division	School Paper
1						
2						
3						

Secondary Level

Division: _____ Category: _____

Medium: _____

	Complete Name of Student (First Name MI Last Name)	Gender	School Paper Adviser	School	Division	School Paper
1						
2						
3						

C. List of Contestants for Radio Script Writing and Broadcasting**D.****Elementary Level**

Medium: _____

	Complete Name of Student (First Name MI Last Name)	Gender	Role/Assigned Task	School	Division	Team Coach
1						

2						
3						
4						
5						
6						
7						

Secondary Level

Medium:

	Complete Name of Student (First Name MI Last Name)	Gender	Role/Assigned Task	School	Division	Team Coach
1						
2						
3						
4						
5						
6						
7						

E. List of Contestants for the Collaborative Desktop Publishing

Elementary Level

Medium:

	Complete Name of Student (First Name MI Last Name)	Gender	Role/Assigned Task	School	Division	Team Coach
1						
2						
3						
4						
5						
6						
7						

Secondary Level

Medium:

	Complete Name of Student (First Name MI Last Name)	Gender	Role/Assigned Task	School	Division	Team Coach
1						
2						
3						
4						
5						
6						
7						

F. List of Contestants for the Online Publishing (for Secondary only)
Medium: _____

	Complete Name of Student (First Name MI Last Name)	Gender	Role/Assigned Task	School	Division	Team Coach
1						
2						
3						
4						
5						

G. List of Contestants for the TV Script Writing and Broadcasting (for Secondary only)
Medium: _____

	Complete Name of Student (First Name MI Last Name)	Gender	Role/Assigned Task	School	Division	Team Coach
1						
2						
3						
4						
5						
6						
7						

H. List of Official Delegates from the Division Offices

	Name	Gender	Office
Division in-charge of Campus Journalism	1. 2.		
Schools Division Superintendent (SDS)	1.		
Asst. Schools Division Superintendent (ASDS)	1.		
CID Chief	1.		
Outstanding Campus Journalists and School Paper Advisers	1. 2. 3. 4.		

Head, Division Delegation Team
 Signature over printed Name

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2025 RSPC Confirmation Sheet

Division Journalism Focal Person: _____

Telephone/Mobile No. _____

E-mail: _____

Dear Sir/Madam:

This is to confirm the attendance of _____ delegates from Division _____ in the 2025 RSPC to be held on March 31-April 1, 2025.

Delegates	Expected Delegates			Actual Delegates		
	Elem	Sec.	Total	Elem	Sec.	Total
Student Contestants						
Rank 3 in nine (9) categories in Individual contests with two (2) mediums	54	56	110	M: F:	M: F:	M: F:
Student Contestants						
Rank 1 in Radio Scriptwriting and Broadcasting Contests (five (7) CJs in English and five (7) CJs in Filipino)	14	14	28	M: F:	M: F:	M: F:
Rank 1 in TV Scriptwriting and Broadcasting Contests (five (7) CJs in English and five (7) CJs in Filipino)	0	14	14	M: F:	M: F:	M: F:
Rank 1 in Collaborative Publishing (for elementary and secondary) (five (7) CJs in English and five (7) CJs in Filipino)	14	14	28	M: F:	M: F:	M: F:
Rank 1 in Online Publishing (for secondary only) (five (5) CJs in English and five (5) CJs in Filipino)	0	10	10		M: F:	M: F:
Coaches of the student contestants in Individual Contests	54	56	110	M: F:	M: F:	M: F:
Coaches of the Radio Broadcasting and Broadcasting Team (two (2), Elementary and Two (2) Secondary)	2	2	4	M: F:	M: F:	M: F:
Coaches of the TV Scriptwriting and Broadcasting Team (one (1) for English and one (1) for Filipino) – Secondary only	0	2	2		M: F:	M: F:
Coaches of the Collaborative Desktop Publishing (two (2), Elementary and Two (2) Secondary)	2	2	4	M: F:	M: F:	M: F:
Coaches of Online Publishing Team (one (1) for English and one (1) for Filipino) – Secondary only	0	2	2		M: F:	M: F:
Schools Division in charge of Campus Journalism (English and Filipino)	1	1	2	M: F:	M: F:	M: F:
Schools Division Superintendent (SDS)	1		1			M: F:
Assistant Schools Division Superintendent (ASDS)	1		1			M: F:
CID Chief	1		1			M: F:
Outstanding Campus Journalists and School Paper Advisers	2	2	4			
Division Delegates Total	143	176	319			

GENERAL GUIDELINES FOR THE SELECTION OF WINNERS IN THE DIFFERENT INDIVIDUAL WRITING SHOWCASE

The Individual Writing Contests are designed to showcase the competencies of campus journalists and promote fair and ethical use of media as tenets of responsible journalism.

Only learners from schools with school paper (digital/electronic publication), either in English or in Filipino for the school year 2024-2025 can participate.

Only the top three (3) winners are allowed to compete in their respective contest categories.

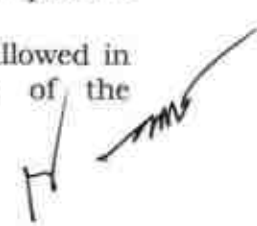
The following guidelines will be strictly implemented:

A. General:

1. Should there be questions and assistance needed, the participants can only raise their concerns to the assigned proctor and/or examiner. If unresolved, the concern shall be elevated to the RSPC Focal Person.
2. School paper advisers, teachers, principals/school heads, parents, or guardians who will be found in the contest venue will be grounds for disqualification of their contestants.
3. The top three (3) winners per medium shall be recognized and their points will be included in the computation of the overall scores (combined scores of individual and Group Contests).
4. Any violation of the stipulated guidelines will be grounds for disqualification of their contestants.
5. The decision of the Board of Judges in all aspects of the contest is final and irrevocable.

B. Specific:

1. News Writing, Feature Writing, Editorial Writing, Science and Technology Writing and Column Writing
 - a. Fact sheets or other sources of information shall be given to the contestants as basis in writing the article.
2. Sports Writing
 - a. The RTWG shall orient and provide final instructions to the participants before the showcase proper.
 - b. A pre-game conference shall be conducted for the introduction of the players, coaches, and tournament officials.
 - c. An actual game shall be covered by the participants.
 - d. A post-game conference shall be held to further interview officials and athletes after the game.
 - e. The participants shall proceed to the designated contest room for the writing of the sports article.
3. Copyreading and Headline Writing:
 - a. The participants shall bring their own pencil for the contest.
 - b. The participants shall follow directions given in the contest piece.
 - c. The participants shall provide a headline for the article.
4. Editorial Cartooning
 - a. The participants shall bring their own Pencil No. 2 while RTWG shall provide the oslo papers for the contest,
 - b. The cartoon should be anchored on the given topic or issue.

- c. The cartoon should be, at all times, compliant with the professional and ethical standards of the media.
5. Photojournalism
- a. Preparation
 - 1) Contestants should be at the contest venue thirty (3) minutes before the orientation on the guidelines and rubrics.
 - 2) The contestants are allowed to use any digital camera (point and shoot only) with a maximum of 24.3 megapixels with fixed lenses. Contestants who will use any DSLR and other high-end cameras will not be permitted to join the contest.
 - 3) The contestants shall submit an empty memory card and camera (internal memory) to be checked by the examiner/s a day before the opening program.
 - 4) The contestant should bring his/her own camera cable for uploading and saving pictures.
 - 5) Cellular phones, extra digital cameras, extra storage cards or any additional materials/equipment are not allowed in the contest area.
 - 6) Contestants shall bring their own black ballpen while RTWG will provide scratch papers where contestants can write down notes during the shooting.
 - b. Photo Shoot, Uploading and Captioning
 - 1) The loading and uploading of the storage card will be done in front of the examiner.
 - 2) Control shot shall be the first shot.
 - 3) Contestants are given one (1) to take pictures.
 - 4) Contestants are allowed to take unlimited shots but will submit a control shot and the five (5) photos with captions related to the given theme. The submitted photos of each contestant shall be saved in one folder (file naming convention of the folder. (CODE NUMBER_2024RSPC)
 - 5) Contestants shall write the file name of each photo in the caption sheet.
 - 6) Caption sheets will be provided by the RTWG.
 - 7) Contestants shall be given 30 minutes to provide captions for each of the five photos.
 - 8) The advisers, trainers, and parents are NOT allowed in the contest venue throughout the duration of the competition.
- 

SCORE SHEET FOR NEWS WRITING

Form and Style	40%
Arranges details of the event in decreasing importance	
Shows the news writer's ability to organize information	
Uses a lead that is clear and focused on the most important detail	
Avoids the use of words with controversial elements or double meaning	
Avoids personal slants	
Has clear and unbiased headline	
Use short and simple words	
Conforms with the principles of unity and coherence	
Observes the rules of grammar and syntax	
Uses transitions properly	
Content	50%
Uses appropriate lead type to get readers' attention	
Presents to the readers the most important detail of the event	
Follows logical presentation of the event and emphasizes the most important or relevant fact(s)	
Follows the correct news writing format/style	
Ethics	10%
Observes ethical and professional standards for journalism (fairness, relevance, accuracy, and balance)	
Cite sources properly and observes copyright law	
TOTAL	100%
Comments/Suggestions:	

 Evaluator/Judge
 (Signature Over Printed Name)


SCORE SHEET FOR FEATURE WRITING

Form and Style	30%
Uses lead paragraphs that contains news peg and the general stand of the writer	
Presents arguments that are based on facts	
Cites sources of facts to add credibility to the arguments raised	
Uses a strong and thought-provoking title	
Shows a logical reasoning	
Observes the rules of grammar and syntax	
Utilizes transitions properly	
Content	60%
Presents the general stand of the writer in the lead	
Utilizes factual information from interviews, documents review, data analyses and other reliable sources	
Displays evidence of the writers knowledge and understanding of issues/problems	
Reflects clarity of the message and can influence public opinion	
Arguments presented in the body logically support the writer's stand	
Ethics	10%
Observes ethical and professional standards for journalism (fairness, relevance, accuracy, and balance)	
Cite sources properly and observes copyright law	
TOTAL	100%
Comments/Suggestions:	

 Evaluator/Judge
 (Signature Over Printed Name)

SCORE SHEET FOR EDITORIAL WRITING

Form and Style	40%
Uses lead paragraphs that contains news peg and the general stand of the writer	
Presents arguments that are based on facts	
Cites sources of facts to add credibility to the arguments raised	
Uses a strong and thought-provoking title	
Shows a logical reasoning	
Observes the rules of grammar and syntax	
Utilizes transitions properly	
Content	50%
Presents the general stand of the writer in the lead	
Utilizes factual information from interviews, documents review, data analyses and other reliable sources	
Displays evidence of the writers' knowledge and understanding of issues/problems	
Reflects clarity of the message and can influence public opinion	
Arguments presented in the body logically support the writer's stand	
Ethics	10%
Observes ethical and professional standards for journalism (fairness, relevance, accuracy, and balance)	
Cite sources properly and observes copyright law	
TOTAL	100%
Comments/Suggestions:	



 Evaluator/Judge
 (Signature Over Printed Name)

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SCORE SHEET FOR SPORTS WRITING

Form and Style	40%
Uses appropriate form and style	
Uses appropriate sports terms and lingo to highlight the significance of the game	
Provides correct descriptions, colorful allusions, and figures of speeches to describe the players, event/game	
Combines the proper amount of statistics to create a clear visual narrative of the action	
Has an attractive headline which shows what really transpired in the event	
Observes the rules of grammar and syntax	
Conforms with the principles of unity and coherence	
Content	50%
Presents a clear picture of the events in the game.	
Utilizes an appropriate sports news reporting style	
Uses interviews, statistics, references, and research	
Ethics	10%
Showcases original works of students	
Observes ethical and professional standards for journalism (fairness, relevance, accuracy, originality)	
Cites sources and observes copyright laws	
Has no potentially libelous or obscene content, plagiarism and copyright violations.	
Total	100%
Comments/Suggestions:	

 Evaluator/Judge
 (Signature Over Printed Name)

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SCORE SHEET FOR COPYREADING AND HEADLINE WRITING

Copyreading	60%
Use appropriate copyreading symbols	
Recognizes exact number of errors in the contest piece	
Headline Writing	40%
Provides the best two headlines for the news article	
Observes standards in headline writing	
Total	100%
Comments/Suggestions:	

Evaluator/Judge
(Signature Over Printed Name)

SCORE SHEET OF SCIENCE AND TECHNOLOGY WRITING

Form and Style	40%
Manifests unity and coherence to the theme/topic given	
Has catchy and appropriate headline that is also clear and free of bias	
Observes the rules of grammar and syntax	
Shows logical presentation of arguments	
Contains leads that are clearly written and focused on the most important detail	
Follows appropriate form and style	
Uses appropriate terms and lingo to report/discuss events	
Content	50%
Utilizes facts from interviews, documents review, data analyses and other reliable sources	
Presents relevant and timely issues on science and technology	
Uses technical jargons to a minimum	
Presents technical and complicated scientific concepts or ideas in a manner that can be understood by a wide variety of readers	
Cites scientific references, statistics, and relevant figures/facts to bolster credibility of statements and/or narratives	
Ethics	10%
Observes ethical and professional standards for journalism (fairness and accuracy)	
Cites sources and observes copyright laws	
Total	100%
Comments/Suggestions:	

 Evaluator/Judge
 (Signature Over Printed Name)

SCORE SHEET OF PHOTOJOURNALISM

Technical Quality	40%
Exposure value and quality of image (free from digital noise)	
Presents images with acceptable sharpness	
Communicative Quality	40%
Shows clear and specific idea(s) or angle connected to the theme of topic	
Uses creative photography techniques to highlight the visual story	
News Caption	10%
Write a two-sentence caption providing context to the picture.	
Ethics	10%
Observes ethical and professional standards for journalism (fairness and accuracy)	
Respectful of subject's right to privacy (e.g., nudity, no permission to be the subject)	
Follows strict standards of no manipulation and alteration of reality	
Total	100%
Comments/Suggestions:	

 Evaluator/Judge
 (Signature Over Printed Name)

SCORE SHEET OF EDITORIAL CARTOONING

Technical	30%
Make use of a minimum number of labels	
Shows logical use of various sizes, dimensions, and proportions of images	
Displays attractive use of shading and other techniques	
Utilizes witty, original, and creative representation of ideas/concepts on the issue given	
Content	60%
Presents a clear, specific and a recognizable point-of-view or opinion on the given issue or topic	
Raises relevant, timely issues and concerns about the topic	
Is in good taste and free from libelous, indecent, and abstract ideas	
Arouses interest and analytical thinking among its readers	
Constructively criticizes and influences readers' opinion	
Ethics	10%
Observes ethical and professional standards for journalism (fairness, relevance, accuracy, originality)	
Observes copyright laws	
Total	100%
Comments/Suggestions:	

Evaluator/Judge
(Signature Over Printed Name)

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SCORE SHEET OF COLUMN WRITING

Form and Style	30%
Uses lead paragraph to introduce or build up a clear argument in the issue	
The tone, style, and approach in analyzing the issue are evident	
Uses a language that is understood by the target audience	
Cites sources of facts to add credibility to the arguments raised	
Uses a strong, appropriate, and catchy title	
Shows logical reasoning	
Observes the rules of grammar and syntax	
Utilizes transition properly	
Content	50%
Presents and explains a solid and clear stand	
Presents the different angles and examine both reconcilable and irreconcilable differences regarding their stand	
Utilizes factual information from interviews, documents review, data analyses and other reliable sources	
Displays evidence of the writers' knowledge and understanding of issues/problems	
Reflects clarity of the message and can influence public opinion	
Arguments presented in the body logically support the writers' stand	
Clarifies certain points of fact or arguments that may be confusing or complicated.	
Ethics	20%
Observes ethical and professional standards for journalism (fairness, relevance, accuracy, and originality)	
Cites sources and observes copyright laws	
Total	100%
Comments/Suggestions:	

 Evaluator/Judge
 (Signature Over Printed Name)

GUIDELINES FOR RADIO SCRIPT WRITING AND BROADCASTING**A. General Guidelines**

1. Each division shall organize a team of seven (7) members for English and Filipino in elementary level and secondary level who shall not be competing in any of the individual writing categories.
2. To facilitate proper identification, the participants shall wear a white shirt with their valid school ID/RSPC IDs.
3. An orientation shall be conducted for all the contestants. There shall be a draw lot to determine the order of presentation.
4. The awards for this category are the following:

Individual Awards	Group Awards
1. Best Anchor	1. Best in Technical Application
2. Best News Presenter	2. Best Infomercial
	3. Best Script

5. In getting the overall results for the best radio production, accumulated points from the individual and group awards shall be considered.
6. The decision of the Board of Judges is final and irrevocable.
7. Any violation of the stipulated guidelines will be grounds for disqualification of the team.

B. Scriptwriting

1. Each team may use up to three (3) official laptops, cleared of stored documents, and an inkjet printer in preparing and printing the script. All laptops should be submitted to the contest committee for inspection on March 30, 2025 at 1:00-5:00 pm. Each team is required to bring their own extension wires and other equipment for rehearsal.
2. The team will be given 2 hours to prepare a script for a 5-minute radio broadcast. It includes one (1) infomercial and four (4) news articles.

The infomercial may depict health, environment, politics, and social issues. It shall have a maximum length of (1) minute and shall use the language that the group is competing in.

The news articles may be based on press releases, raw data, or any other source given by the examiner(s).

Another 30 minutes will be allotted for the printing of the output. After two (2) hours, each team should submit four (4) copies of the script. Three (3) copies will be submitted to the judges and one (1) copy will be submitted to the examiner/s. The team may print extra for their own use.

3. Once the script writing has commenced, the contestants will no longer be allowed to leave the contest rooms. For personal necessities, the proctor shall accompany them to the restrooms.

4. The script should not bear any information that may identify the school, division, or region, but it should include names of the members of the team with their respective roles (i.e. anchor, news presenter, etc.)
5. The board of judges shall provide the uniform name of radio station, program title, and kilohertz.
6. Script should be:
 - encoded using Arial font, size 12
 - with directorial instructions in capital letters
 - double-spaced with normal margin (1 inch on all sides)
 - printed in A4-size bond paper (8.27x11.69 inches)

C. Broadcast Simulation

1. A broadcast room for the presentation shall be identified in the contest venue. Only the contestants, judges and examiner/s shall be allowed inside.
2. The organizers/host shall commission an independent sound system provider to ensure quality audio output. The technical operator shall only set the sound system before the simulation. A jack/auxiliary cord/adaptor will be provided for the laptops and other sources of sound effects.
3. Except for the volume meter, contestants/technical directors shall not be allowed to change, adjust, and manipulate the main control board during their presentation.
4. Mobile phones and reference books shall not be allowed in the contest area.
5. In case of power failure, the affected team shall be allowed to perform again.
6. Loudspeakers may be set up outside the broadcast room.
7. Each team shall be given eight (8) minutes: two (2) minutes of which for preparation, five (5) minutes for the actual broadcast and one (1) minute for exit. Provided time shall be applied.
8. The organizers shall provide a wall clock or a timer, which will serve as the official time that can be seen by the contestants and the judges. There will be an official timekeeper.
9. A yellow flaglet shall be raised to signal to the team that they have one (1) minute left for preparation. A green flag shall then be raised to signal the team to start. A yellow flaglet shall be raised again to warn the team that they only have one (1) minute remaining followed by a red flaglet to indicate that their time is up.
10. The team who complied with the 5-minute production shall be given a perfect score (5 points). In case of overtime or undertime, the following scheme of deductions shall be followed.

Undertime/Overtime	Deduction
1 second – 3 seconds	1 point
4 seconds – 20 seconds	2 points
21 seconds – 40 seconds	3 points
61 seconds and above	5 points

11. The contestants shall leave the broadcast room right after their presentation.

SCORESHEET FOR RADIO SCRIPT WRITING AND BROADCASTING

1. Anchor	Total Score
Voice Quality – 40%	
<ul style="list-style-type: none"> is clear and easy to understand even when speaking quickly Paces his/her voice well to fit the story and helps the audience understand the issue Shows expressions of interest, enthusiasm and confidence 	
Voice Recognition – 30%	
<ul style="list-style-type: none"> has clear and well-modulated voice presents appropriate pace and volume is consistently audible throughout the presentation can easily be heard in all parts of the room 	
Enunciation – 30%	
<ul style="list-style-type: none"> pronounces/articulates words in a distinct manner talks in accent that is socially acceptable utilizes various voice inflections/changes to enhance meaning of the lines Stretches a word to a desired length to emphasize or give the appropriate meaning 	
Total 100%	
2. News Presenter	
Voice Quality 40%	
<ul style="list-style-type: none"> Is clear, easy to understand and even when speaking quickly Paces his/her voice well to fit the storyline and help the audience understand the issue Shows expressions of interest, enthusiasm, and confidence 	
Voice Recognition – 30%	
<ul style="list-style-type: none"> Has clear and well-modulated voice Presents appropriate pace and volume Is consistently audible throughout the presentation 	
Enunciation – 30%	
<ul style="list-style-type: none"> Pronounces/articulates words in a distinct manner Talks in accent that is socially acceptable Utilizes various voice inflections/changes to enhance meaning of the lines Stretches a word to a desired length to emphasize or give the appropriate meaning 	
Total 100%	
3. Infomercial	Total Score
Content – 40%	
<ul style="list-style-type: none"> Shows brief and clear advocacy/idea description Is logically organized Shows smooth and appropriate transitions 	
Creativity – 30%	
<ul style="list-style-type: none"> Exhibits uniqueness and originality Implements technologies appropriately 	
Persuasion/Impact – 30%	

<ul style="list-style-type: none"> Engages audience Shows appropriate audience appeal Keeps audience focused all throughout the broadcast 	
Total 100%	

4. Technical Application	Total Score
Juxtaposition – 40%	
<ul style="list-style-type: none"> Shows a smooth transition from one topic/news event to another Establishes clear relationship between one audio effect to the news or information that follows 	
Fidelity – 30%	
<ul style="list-style-type: none"> Produces good audio quality Produces authentic sound and effects Has less static and no interference 	
Timing and Precision – 30%	
<ul style="list-style-type: none"> Has clear audible time signals 	
Total 100	

5. Script	Total Score
Content – 40%	
<ul style="list-style-type: none"> Covers topic with necessary details & examples Is accurate and has no factual errors Is well-organized Uses academically and socially acceptable language 	
Clarity of Instructions – 40%	
<ul style="list-style-type: none"> Is easy to read and understand Can easily be followed by another person or team Reflects effective planning and organizing 	
Script Organization – 20%	
<ul style="list-style-type: none"> All elements are labeled and clearly written Clearly indicates names of team members and their tasks/assignments 	
Total 100%	

Radio Production (Overall)	Total Score
A. Delivery – 25%	
1. Anchor (15%)	
2. News Presenter (10%)	
B. Technical Application – 25%	
1. Timing and Precision	
C. Script – 25%	
D. Infomercial – 20%	
E. Adherence to time allotment – 5%	
Total 100%	
Comments & Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

GUIDELINES FOR THE COLLABORATIVE DESKTOP PUBLISHING CONTEST

1. Each Division shall organize a team of seven members who shall not be competing in any of the national individual writing contests. There will be one team for English and another for Filipino, both at the elementary and secondary levels.
2. Contestants shall wear their white T-shirt with identification cards.
3. All contestants are required to attend the orientation before the actual competition.
4. All contestants are not allowed to go back to their quarters nor communicate in all forms (text, call, chat, etc.) with their respective advisers from the start until the end of the contest.
5. A mini press conference will be held to become the basis for the content of the publication (i.e., news, features, editorial, editorial cartoon, sports) The photojournalists shall take pictures of the mini press conference and sports event.
6. For the actual sports event, a pre-game conference shall be conducted for the introduction of the players, coaches, and tournament officials. Consequently, a post conference shall be held for interview and data gathering.
7. The team will be given five (5) writing, lay outing and editing. (1hour for hours for data gathering).
8. Each team is allowed to bring only the following:
 - a. two (2) digital/DSLR cameras
 - b. one (1) inkjet printer with scanner
 - c. one (1) card reader
 - d. one (1) black flash drive
 - e. extension wires
 - f. maximum of (4) laptops installed with either PAGEMAKER or IN DESIGN and Photoshop (for the secondary level) and Microsoft Publisher (for elementary level) for the layout of the group's final output.
 - g. A4 Size bond paper
9. Laptops to be submitted to the RTWG shall be labeled with the following format:

Event – Medium-Level_Division
Name, School

e.g.,
Collaborative Desktop Publishing – English – Secondary – Division _____
10. **Official laptops previously cleared of stored documents shall be submitted to the RTWG up to 5PM only) to check for any other applications and pre-written documents or references therein. Failure to submit the laptops on/before the set deadline shall mean disqualification of the competing team.**

11. Mobile phones and other electronic gadgets shall not be allowed except for digital cameras and laptops with disabled internet connection.
12. Each team will be required to convert their output into **PDF**, print in A4 size bond paper and submit it to the contest committee. The collaborative desktop publishing team shall submit both hard and soft copies of their entries. They should ensure that no identifying marks about their school, division or region can be found on their output as it would be a **ground for disqualification**.
13. The output of the contest is an A4-size four-page full-colored publication. The output will be stored in a flash drive provided by the examiners and uploaded to the designated computer for judging.
14. The top five (5) teams shall be recognized, and their points will be included in the determinations of the overall scores.
15. The decision of the Board of Judges shall be deemed final and irrevocable.

SCORE SHEET FOR COLLABORATIVE DESKTOP PUBLISHING

Content (50%)	Score
<ul style="list-style-type: none"> • Exhibits appropriate balance of news, editorial, features, sports, and other appropriate and interesting content. • Utilizes facts from interviews, document reviews, data analysis and other reliable sources. • Shows a variety of stories that fit the section where they are placed. • Cites historical references, statistics, relevant names/facts to bolster credibility of statements, assertion, arguments and/or narratives. • Provides balance of light and serious topics • Shows relevance of articles to students • Showcases original works of students. • Properly cites information and attributes these facts from the source of information. • Applies the principles of journalism. 	
Technical (40%)	
<ul style="list-style-type: none"> • Includes articles that are arranged according to importance. • Presents headlines that are clear and free of bias. • Makes use of pictures that are clear, properly cropped and captioned. • Utilizes graphics, illustrations and cartoons that are relevant. • Exhibits clear focus and coherent organization. • Observes the rules of grammar and syntax. • Observes proper journalistic style and format 	
Ethics (10%)	
<ul style="list-style-type: none"> • Observes standards of journalism in terms of fairness, relevance, accuracy, non-libelous statements, and obscene content • Observes intellectual property rights • Cites sources and observes copyright laws 	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed name)

GUIDELINES FOR THE ONLINE PUBLISHING CONTEST

1. Each division shall organize a team of five (5) members for English and five (5) members for Filipino in Secondary level who shall not be competing in any of the individual writing contests.
2. Contestants shall wear their plain or white t-shirts with their RSPC and school identification card.
3. All contestants are required to attend the one-hour orientation before the competition.
4. All contestants are not allowed to go back to their quarters nor communicate in all forms (text, call, chat, etc.) with their respective advisers from the start until the end of the contest.
5. A mini press conference and a sports event shall be held as bases for the content of the publication (i.e., news, features, editorial, editorial cartoon, sports). The photojournalists shall take pictures/videos of the mini press conference and sports event.
6. For the actual sports event, a pre-game conference shall be conducted for the introduction of the players, coaches, and tournament officials. Consequently, a post conference shall be held for interview and data gathering.
7. The team will be given three (3) hours for writing, layout, and editing of articles online after the creation of an online publication using the official platform to be provided by the organizer. Coverage/Data gathering through mini press conference, pre-game, actual game and post conference shall be excluded from the 3-hour time allotment.
8. Specific instructions on the number of articles to be produced will be given during the orientation.
9. Each team will be required to bring only the following:
 - one scanner-flatbed scanner/3-1 printer (mobile/phone scanner is NOT allowed)
 - maximum of two compact digital-single-lens reflex (DSLR) cameras (Standard process in the Photojournalism Event shall be observed in checking the cameras and SD cards).
 - maximum of 2 pocket wifis (preferably with two different networks) or wireless router.
 - one (1) blank flash drive
 - extension cord
10. Laptops to be submitted to the RTWG shall be labeled with following format:
Event-Medium-Level_Division
Name, School

e.g.,
Online Publishing-English-Secondary-Division
Name, School

**Labels shall be in a whole bond paper pasted on/ attached to the laptop bag.*
11. **Official laptops, previously cleared of stored documents, shall be submitted to the RTWG on the specified date, time and venue to check for any othe applications and pre-written documents or references. Failure to submit the laptops on/before the set deadline shall mean disqualification of the competing team.**
12. Each group shall email their URL to the assigned examiner.
13. The decision of the Board of Judges is final and irrevocable.

Content (30%)	Score
<ul style="list-style-type: none"> • Applies the principles of journalism • Exhibits appropriate balance of news, editorial, features, sports, and other appropriate and interesting content • Utilizes facts from interviews, documents review, data analysis and other reliable sources. • Shows a variety of stories that fit the section where they are placed • Includes historical of statements, assertions, arguments and/or narratives • Provides balance of light and serious topics • Shows relevance of articles to students • Has clear and unbiased headlines/titles 	
Language and Style (15%)	
<ul style="list-style-type: none"> • Observes the rules of grammar and syntax • Observes coherence • Uses appropriate vocabulary (<i>Observes gender-fair language</i>) 	
Layout (20%)	
<ul style="list-style-type: none"> • Arranges stories in decreasing importance • Highlights originality/uniqueness • Uses relevant video or audio, pictures and graphics that are clear, properly edited, captioned, and credited • Exhibits clear focus and coherent organization of articles 	
Technical (20%)	
<ul style="list-style-type: none"> • Makes use of multimedia elements such as video, audio, animation, graphics and photos • Is readable, mobile-responsive and engaging via social media • Contains the paper's masthead, editorial profile, and the following sections, News, Editorial, Features, and Sports • Articles include hyperlinks to cited references data and other content or websites 	
Ethics (15%)	
<ul style="list-style-type: none"> • Showcases original works of students • Properly cites information and attributes these facts from the source of information • Observes standards of journalism in terms of fairness, relevance, accuracy, and balance • Has no potentially libelous or obscene content, plagiarism and copyright violations 	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed name)

GUIDELINES FOR TV SCRIPT WRITING AND BROADCASTING

A. General Guidelines

1. Each division shall organize a team of seven (7) members for English and seven (7) members for Filipino in Secondary level who shall not be competing in any of the individual writing categories.
 - a. scriptwriter/s
 - b. anchor/s
 - c. reporter/s
 - d. producer/director who could also act floor director
 - e. video/graphics editor
 - f. video journalist/camera man

Any of the team members can assume two or more positions/tasks, as long as this would not be conflicting or awkward in relation to the outcome of the broadcast (example: **an anchor can't be a reporter at the same time**. But an anchor can also be a news or infomercial writer).

2. A 30-minute technical orientation will be held in the morning of May 1, 2024 for the director and video/graphics editor. Then, each team will be given 5 minutes to visit the mock broadcast room.
3. In getting the overall results for the best TV broadcast, accumulated points from the individual and group awards shall be considered.
4. Below are the awards to be given:

Individual Awards	Group Awards
1. Best TV Anchor	1. Best in Technical Application
2. Best TV Reporter	2. Best Developmental Communication
3. Best Director	3. Best News Script
	4. Best TV Newscast

5. The decision of the Board of Judges is final and irrevocable.
6. Any violation of the stipulated guidelines will be grounds for disqualification of the team.

PRE-CONTEST

1. Each team will be required to bring only the following:
 - Maximum of 4 laptops with at least 10GB free space and a video editing program (with uploading capacity)
 - 3 empty USB Flash Drives (16GB minimum)
 - maximum of 2 cameras/mobile phones (without sim) compatible with the laptop
 - maximum of 3 wired lapel microphones
 - A4 bond paper
 - 1 printer with ink
2. Laptops and flash drives to be submitted to the NTWG shall be labeled with the following format:

Category-Medium-Level _ Division
Name, School

e.g.

TV Script Writing and Broadcasting-English-Secondary-Division
Name, School

**Labels shall be in a whole bond paper pasted on/ attached to the laptop bag.*

3. **Checking and sealing of laptops shall be done on the specified date, time and venue. Laptops shall be clear of stored documents except for the pre-recorded OBB and CBB and offline editing software. Failure to submit the laptops on/before the set deadline shall mean disqualification of the competing team.**
4. Only the equipment and tools in the mock broadcast room are allowed to be used by the participants during the actual presentation.
5. Before the start of the contest, the teams will be oriented on the roles of the participants and criteria for judging by the chairman of the board of judges. All participants should attend the orientation.
6. The directors will draw lots to determine the order of presentation. Then, contest materials saved in flash drives in enveloped shall be distributed to the directors.

CONTEST PROPER:

A. SCRIPTWRITING AND PRODUCTION

1. The team shall have the following components in their script:

- a. **Cover page:** This shall remain contain the group's name (mock TV network name)
- b. **News:** The RTWG will provide five sets of data (including photos/videos/audio) in folders saved in a flash drive. The team may use all sets of data for their news reports. Each news script should indicate the corresponding video and/or audio component taken from the folders or produced during the actual contest.
- c. **Infomercial/Developmental Communication:** The team is required to produce one (1) infomercial or development communication plug.

The RTWG will provide two (2) sets of data (photos/videos/audio) in folders saved in a flash drive.

However, each team is also allowed to take footage/s within the designated area to be used in the infomercial.

- d. **Field Report:** A live field report with or without canned video support shall be included in the production.
- e. **Headlines:** These will contain a brief lead/summary of the news articles.
- f. **OBB/CBB:** For uniformity, the RTWG shall provide station and program names to be used during the contest proper.

2. Four (4) hours will be allotted for the **pre-production** (story conference and scriptwriting), actual production (video shooting/recording, infomercial production) **post-production** (editing) and rehearsal.)
3. The host region shall provide a clock or a timer that can be seen by both the contestants and RTWG. There will be an official timekeeper.
4. Once the scriptwriting has commenced, the contestants will no longer be allowed to leave the contest venue. For personal necessities, the proctor shall accompany them to the nearest restrooms.
5. Each team shall submit four (4) copies of the script; three (3) copies for the judges and one (1) copy for the RTWG. The team may print extra copies for their own use.
6. The cover page of the script shall contain the TV network and Program names (as provided by the RTWG), order of presentation (to be placed at the upper left of the of the cover) and the names of the members of the team with their respective roles (i.e., anchor, field reporter, etc.)
7. The script should not **bear any information** that may identify the school, division, or region.
8. All groups shall stop working after the allotted time of five (5) hours and 15 minutes. A buzzer shall signal the end of the scriptwriting and production time.
9. There shall be specific designated holding rooms for each member of the team according to one's role, where they shall proceed and stay after the time accordingly.
10. Members shall only be allowed to go out of the room when it is time for their team to perform and for personal necessities accompanied by a proctor.

B. TV BROADCAST SKILLS PERFORMANCE

1. Only one laptop is allowed inside the studio.
2. All news reports shall be presented live. Only the OBB and CBB are pre-recorded/pre-produced. Support videos/audios to be used for the live reports are either taken from the folders or produced on the day of the content.
3. Other than the actual broadcast time, 10 minutes shall be allotted for entrance and preparation.
4. The TV broadcast must be delivered in six (6) minutes.
5. The timekeeper shall raise the green flaglet to signal the start of the presentation. A yellow flaglet shall be raised by the timekeeper to warn the presenting team that only one minute is left of the broadcast time. A red flaglet shall be raised to signal that the six minutes allotted for the group has been consumed.
6. In case of overtime/undertime in the prescribed duration of the broadcast, the following points shall be deducted from the points earned in the criterion adherence to time allotment (5%).
 - 1 second – 20 seconds – 1 point
 - 21 seconds – 40 seconds – 2 points
 - 41 seconds – 60 seconds – 3 points
 - 61 seconds – 80 seconds – 4 points
7. The timekeeper shall give the judges a copy of the record of the broadcast running time of each group right after the performance. The record should indicate how many seconds/minutes each group went over/under time if they

- did. The timekeeper shall also announce the time started, time finished, incurred undertime/overtime and the corresponding deductions of the group.
8. Three (3) minutes shall be allotted for the exit.
9. The decision of the Board of Judges is **FINAL** and **IRREVOCABLE**.

1. Script (30%)	Score
Content – 50%	
<ul style="list-style-type: none"> • Provides effective news/story angling • Covers the given stories/relevant topics with necessary details • Is accurate; no factual, conceptual, and grammatical errors • Is original 	
Style (35%)	
<ul style="list-style-type: none"> • Is written in a clear and concise manner • Uses simple, common language • Uses appropriate voice (i.e., active voice or passive voice) • Uses appropriate word choice • Uses proper script terms and abbreviations 	
Organization (15%)	
<ul style="list-style-type: none"> • Follows adequate logical structure • Provides proper labels to elements/parts • Indicates team members and assignments • Considers coherent thought transitions 	
2. Anchor – 12.5%	
Delivery (70%)	
<ul style="list-style-type: none"> • Uses a clear and well-modulated voice • Speaks with appropriate volume • Observes proper phrasing, pacing and timing • Articulates words well • Utilizes appropriate voice inflections to enhance meaning 	
Personality (30%)	
<ul style="list-style-type: none"> • Observes proper stance/posture • Shows a sense of confidence and authority • Projects a professional and credible personality • Demonstrates controlled facial expressions 	
3. Reporter (12.5)	
Delivery – 70%	
<ul style="list-style-type: none"> • Uses a clear and well – modulated voice • Speaks with appropriate volume • Observes proper phrasing, pacing and timing • Articulates words well • Utilizes appropriate voice inflection to enhance meaning 	
Personality – 30%	
<ul style="list-style-type: none"> • Observes proper stance/posture • Shows a sense of confidence • Connects with the subjects when interviewing or with the anchor and viewers when reporting 	
4. Technical Applications – 25%	
Element appropriation – 50%	
<ul style="list-style-type: none"> • Observes audio-video lock 	

<ul style="list-style-type: none"> Shows effective interplay of audio-visual elements including graphics, text, images, etc. 	
Fidelity – 30%	
<ul style="list-style-type: none"> Shows good audio and video quality Shows less to no distortion or technical distraction in audio and video 	
Timing – 20%	
<ul style="list-style-type: none"> Shows a smooth flow of topics/stories Shows precise timing and synchronization 	
5. Infomercial/DevCom Plug – 15%	
Content – 50%	
<ul style="list-style-type: none"> Shows clear advocacy/idea description Reflects original concept 	
Creativity – 50%	
<ul style="list-style-type: none"> Shows clear advocacy/idea description Reflects original concept 	
OVERALL NEWSCAST	
Criteria	
Script – 30%	
Broadcast Presentation – 25%	
<ul style="list-style-type: none"> Anchor – 12.5% Reporter – 12.5% 	
Technical Application – 25%	
Infomercial/DevCom Plug – 15%	
Adherence to Time Allotment – 5%	
Total (100%)	
Comments/Suggestions:	

GENERAL GUIDELINES FOR SCHOOL PAPER CONTESTS
(In Portable Digital Format)

- A. The School Paper Contest is open to Elementary and Secondary schools whose school papers belong to the top five (5) in the division.
- B. The top five (5) highest pointers both in English and Filipino shall be declared as best school papers in the region but the points of their ranking shall not be added to the determination of the overall best performing division. Consequently, the top performing SDOs in this will be recognized.
- C. **Any School paper found to have copied and published texts, images, and other materials without duly acknowledging their sources shall be disqualified in the contest.**

First Offense: disqualification from the contest.

Second Offense: A formal notification shall be sent to the Schools Division Superintendent who shall inform the concerned school principal. The SDS shall issue a written reprimand to the school paper adviser/s and the school principal. The school paper adviser shall undergo a refresher course on Plagiarism organized by the Division. The principal shall be asked to implement plans to teach their students about the ills of plagiarism and its consequences.

Third Offense: Disqualification from the School Paper Contests for three (3) consecutive years.

- D. The decision of the Board of Judges in all aspects of the contest shall be deemed final and irrevocable.
- E. **The school is NOT allowed to submit their school paper entry/ies directly to the Regional Office.**
- F. The following shall be submitted to the link designated which will given to the SDOs, properly uploaded and labeled (*e.g. Div_News_Eng_Elem*), are to be submitted:
 1. Certificate of Circulation from the school head duly noted by the Schools Division Superintendent. Indicated in the certificate is the corresponding link of the school website or Facebook page where the school papers are published.
 2. Certificate of Endorsement signed by the SDS, certifying all the required documents were submitted to, checked, and reviewed by the Division Office prior to submitting to the Regional Office.
 3. Report of the process observed in ensuring plagiarized-free articles duly signed by the judges during the Division Schools Press Conference (DSPC)

The Regional Technical Working Group (RTWG) reserves the right to disqualify entries with no Certificate of Endorsement from the SDS.

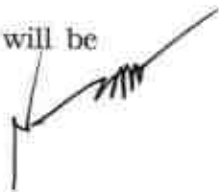
- G. The different SECTIONS/CATEGORIES in the school paper contest both English and Filipino are as follows:
 1. News Section/Pahinang Balita

2. Editorial Section/Pahinang Editoryal
3. Features Section/Pahinang Lathalain
4. Sports Section/Pahinang Pampalakasan
5. Science & Technology Section/Pahinang Agham at Teknolohiya
6. Layout and Page Design Category/Kategoryang Pag-aanyo at Disenyo ng Pahina

H. The Technical Specifications for both Elementary and Secondary levels are as follows:

1. No. of pages: minimum of 12 and maximum of 20
 News Section – at least 3
 Sports Section – at least 2
 Feature Section – at least 3
 Editorial Section – at least 2
 Science & Technology Section – at least 2
2. Process: Digital
3. Color: All pages in full color
4. Size: 9"x12" (Elementary)
 12"x 18"(Secondary)

I. Failure to comply with the set guidelines in evaluating school papers will be ground for disqualification.



GUIDELINES FOR THE SELECTION OF THE BEST SECTIONS AND LAYOUT AND PAGE DESIGN CATEGORIES FOR THE SCHOOL PAPER CONTEST

A. Editorial Section

1. The section should have at least two pages and should include the following: main editorial, editorial cartoon, columns, letters to the editor, and commentaries. Opinion polls or surveys may be included but are not required.
2. The treatment of the issues must demonstrate fair, balanced presentation of both sides of the issue tackled, clear moral purpose, logical reasoning, and proper citations/attribution of sources.
3. Topics found in the section should tackle or indirectly affect the school or the community the school serves.
4. The decision of the Board of Judges is final and irrevocable.

B. News Section

1. The section shall consist of at least three pages.
2. The content and scope of the news stories shall cover international, national, regional, community and school-based news stories.
3. The content of the section may include straight or spot news, advance/follow up report, news bits, news feature, news analysis, and in-depth news/investigative news.
4. The decision of the Board of Judges is final and irrevocable.

C. Feature Section

1. The section should have at least three pages.
2. The feature articles should display unique and creative presentation of topics, logical organization of ideas and facts, writers' facility of the language and proper citations/attribution of source.
3. The decision of the Board of Judges is final and irrevocable.

D. Sports Section

1. The section shall consist of at least two pages.
2. The content and scope of the sports articles shall include coverage of international, national, regional, community and school-based sports news stories.
3. The content of the section may include straight or spot news, advance/follow-up report; news bits; news feature/news analysis; in-depth news, features and editorial/column concerning or pertaining to sports.
4. The decision of the Board of Judges is final and irrevocable.

E. Science and Technology Section

1. The Science and Technology Section should have at least two pages.
2. The content may include health, environmental, scientific, technological, and innovative stories in news, feature, or scientific commentary style. This should also include the economic impact of Science and Technology on the lives of the Filipinos.
3. The articles should be well-researched and should observe proper citation of sources, pictures, and graphics.
4. The decision of the Board of Judges is final and irrevocable.

F. Layout and Page Design Category


1. This category shall conform to the principles of layout and design.

2. The content (text and images) should consider a range of stories about the community and the school, including those of international, national, and local significance.
3. The decision of the Board of Judges is final and irrevocable.

A handwritten signature in black ink, consisting of a stylized 'H' followed by a series of loops and a long horizontal stroke.

SCORESHEET FOR THE NEWS SECTION

Form and Style	40%
Has variety of articles that use catchy and appropriate headlines	
Observes the rules of grammar and syntax	
Includes stories that are arranged in decreasing importance	
Contains leads that are clearly written and focused on the most important detail	
Presents headlines that are clear and free of bias	
Use short and simple words	
Follows appropriate terms and style	
Uses appropriate terms to report events	
Utilizes relevant graphs and tables and sharp, properly cropped, and captioned pictures	
Presents a distinct style of the section	
Content	50%
Utilizes facts from interviews, document reviews, data analyses and other reliable sources	
Covers relevant issues in school, region, national and even in the international level	
Prioritizes school-related issues rather than events that have little athletic program	
Cites facts such as historical references, statistics, relevant names/facts to bolster credibility of statements and/or narratives	
Ethics	10%
Observes ethical and professional standards for journalism (fairness, relevance, accuracy, and originality)	
Cites sources and observes copyright laws	
Total	100%
Comments/Suggestions:	



 Evaluator/Judge
 (Signature over Printed Name)

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SCORESHEET FOR THE FEATURE SECTION


Form and Style (30%)	Score
Observes the rules of grammar and syntax	
Conforms with the principles of organization and progression of ideas	
Exhibits creative presentation of facts in the story	
Uses a catchy title for the article	
Sustains interest of the readers	
Utilizes the appropriate feature type to emphasize the impact/relevance of the topic	
Observes gender fair language.	
Content (60%)	
Cites facts like historical references, statistics, relevant names/facts to bolster credibility of statements and/or narratives	
Presents a new angle or information about the topic that are timely and interesting to read	
Stirs the imagination of the reader	
Balances presentation of thoughts and ideas from the obtained data with those of the writers' perceptions	
Ethics (10%)	
Showcases original works of students.	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
TOTAL (100%)	
Comments/Suggestions:	



 Evaluator/Judge
 (Signature over Printed Name)


SCORE SHEET FOR THE EDITORIAL SECTION

Form and Style (40%)	Score
Has catchy and appropriate titles	
Observes the rules of grammar and syntax	
Shows logical presentation of arguments	
Follows the correct format or style of an editorial	
Uses clear and unbiased titles	
Uses short and simple words	
Presents a distinct style of the section	
Content (60%)	
Presents the stand of the staff regarding certain issues	
Utilizes facts from interviews, document reviews, data analyses and other reliable sources	
Uses arguments that are supported by facts	
Reflects clear, logical thinking and challenges the readers' critical thinking	
Has an editorial cartoon that can stand on its own and conveys clean, good, humorous, and constructive criticism	
Columns cover a variety of relevant, youth-oriented subject matter	
Includes letters to the editor, columns, and exchanges	
Keeps to the minimum the number of articles/columns from the administration, teachers, and politicians	
Covers relevant issues in school, region, national and international scene	
Applies the principles of civic journalism	
Prioritizes school-related concerns rather than events that have little or no direct connection with the community's educational program	
Cites facts such as historical references, statistics, relevant figures to bolster credibility of statements and/or narratives	
Includes opinion articles that are timely and interesting to read	
Balances factual details with those of the writers' perceptions	
Observes standards of journalism (fairness, relevance, accuracy and balance)	
Cites sources and observes copyright laws	
Total (100%)	
Comments/Suggestions:	


 Evaluator/Judge
 (Signature over Printed Name)

SCORE SHEET FOR THE SCIENCE AND TECHNOLOGY SECTION


Forms and Style (40%)	Score
Manifests unity and coherence to the theme of the section	
Has variety of articles that use catchy and appropriate headlines	
Observes the rules of grammar and syntax	
Shows logical presentation of arguments	
Contains leads that are clearly written and focused on the most important detail	
Presents headlines that are clear and free of bias	
Uses short and simple words	
Utilizes relevant graphs, tables and sharp, properly cropped and captioned pictures	
Follows appropriate form and style	
Uses appropriate terms to report events	
Presents a distinct style of the section	
Content (60%)	
Utilizes facts from interviews, document reviews, data analyses and other reliable sources	
Presents relevant and timely issues on science and technology	
Includes stories that deal with environmental, scientific, technological and innovative topics written in news, feature, and scientific commentary style.	
Prioritizes school-related materials rather than events that have little or no direct connection with the school and community	
Cites facts such as scientific references, statistics, relevant figures/facts to bolster credibility of statements and/or narratives	
Observes standards of journalism (fairness, relevance, accuracy and balance)	
Cites sources and observes copyright laws	
Total (100%)	
Comments/Suggestions:	



 Evaluator/Judge
 (Signature over Printed Name)

SCORE SHEET FOR THE SPORTS SECTION

Form and Style (40%)	Score
Manifests unity and coherence	
Has variety of articles that use catchy and appropriate headlines	
Observes the rules of grammar and syntax	
Shows logical presentation of arguments in the sports editorial, feature and/or column	
Includes stories that are arranged in decreasing importance	
Contains leads that are clearly written and focused on the most important detail	
Presents headlines that are clear and free of bias	
Uses short and simple words	
Utilizes relevant graphs and tables, sharp, properly-cropped and captioned pictures	
Uses appropriate terms and lingo to report events	
Combines the proper amount of statistics to create a clear visual narrative of the actions	
Presents a distinct style of the section	
Content (60%)	
Utilizes facts from interviews, document reviews, data analyses and other reliable sources	
Keeps to the minimum the number of articles/columns from the administration, teachers and politicians	
Covers relevant sports issues in school, region, national and even in the international level	
Includes variety of local, national, and international sports articles	
Prioritizes school-related materials rather than events that have little or no direct connection with the community's educational and athletic program	
Cites facts such as historical references, statistics, relevant names/facts to bolster credibility of statements and/or narratives	
Contains articles that are timely and interesting to read	
Observes standards of journalism (fairness, relevance, accuracy and balance)	
Cites sources and observes copyright laws	
Total (100%)	
Comments/Suggestions:	


 Evaluator/Judge
 (Signature over Printed Name)

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SCORE SHEET FOR LAYOUT AND PAGE DESIGN CATEGORY

Form and Style (70%)	Score
Has overall visual appeal	
Manifests thematic unity in all sections of the school paper	
Utilizes relevant and quality images and graphics	
Displays excellent use of color and font	
Content (30%)	
Considers a range of stories about the community and the school, including those of international, national, and local significance	
Observes standards of journalism (fairness, relevance, accuracy and balance)	
Has no potentially libelous or obscene content, plagiarism, and copyright violations	
Total (100%)	
Comments/Suggestions:	



 Evaluator/Judge
 (Signature over Printed Name)

HOW TO COMPUTE FOR THE OVERALL STANDING

1. To determine the top five winners in the individual and group categories for secondary/elementary level, the following point system shall be used:

Rank	Equivalent Point/s
First Place -	5 pts.
Second Place -	4 pts.
Third Place -	3 pts.
Fourth Place -	2 pts.
Fifth -	1 pts.

2. In case of ties within a category, the sum of raw scores shall serve as the basis of the ranking.

*Average score is the average score given by the judges.

3. The sum of equivalent points in the individual category shall ranked and given the following equivalent point:

The following point system shall

be used: Rank

	Equival
ent Point/s	
First Place -	17 pts.
Second Place -	16 pts.
Third Place -	15 points

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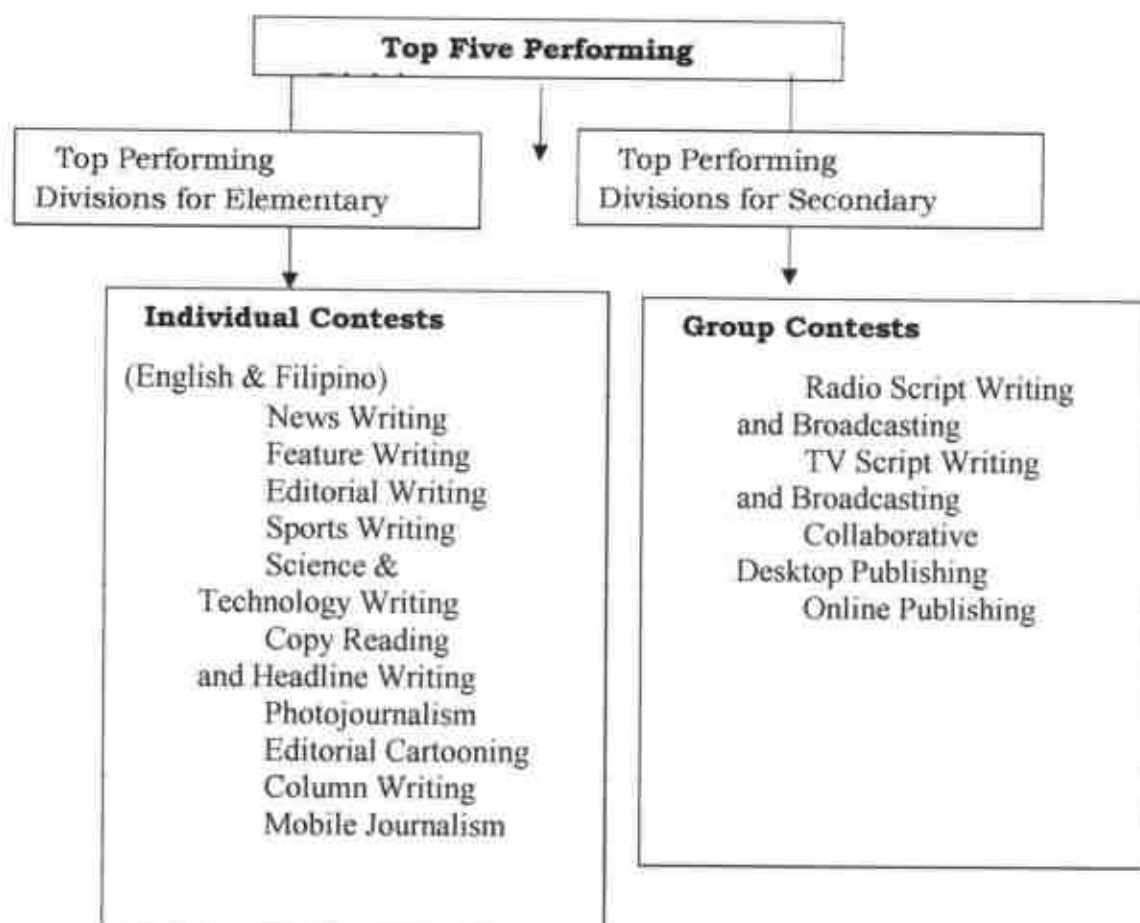
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Seventeenth 1 pt.

The same scheme shall be done to group categories.

4. The total equivalent points of the individual and group categories shall determine the ranking of the regions in elementary/secondary. Equivalent points in elementary and secondary shall be added and then ranked.
5. To determine the overall top five performing divisions, the equivalent points in elementary and secondary shall be added and then ranked.
6. In case of ties in the overall ranking or within the two levels (elementary and secondary), their raw scores earned in individual and group contests shall be added to determine the final ranking.
7. The overall top five performing divisions shall be announced and shall receive the plaques/trophies during the closing ceremony



CRITERIA FOR THE SEARCH FOR OUTSTANDING SCHOOL PAPER ADVISERS (SPA) & CAMPUS JOURNALISTS (CJ) ELEMENTARY/SECONDARY LEVELS

A. LENGTH OF SERVICE and PERFORMANCE RATING

1. Must be a practicing school paper adviser for at least five (5) consecutive years immediately prior to the search as certified by the school head.
 2. Must have an average performance rating of not lower than Very Satisfactory (VS) for the past five (5) school years as certified by the school head.
- Basic Qualification: Must have been a school paper adviser for at least (5) consecutive years, immediately prior to the search.

A. Performance rating _____ 5 points

Must have an average performance rating of not lower than
Very Satisfactory (VS) for the past three (3) school years

Descriptive rating

96 - 100 - 5 points

91 - 95 - 4

SY 2024-2025

86 - 90 - 3

SY 2023-2024

80 - 85 - 2

SY 2022-2023

76 - 80% - 1

B. ACHIEVEMENT IN JOURNALISM CONTESTS FOR THE PAST FIVE YEARS

(Note: Achievement in Journalism Contests - are those awards received by the nominee from Schools Press Conferences sanctioned by the Department of Education. The candidate shall earn the corresponding points of all his/her winnings at all levels for the last 5 years, in all instances.)

1. Individual Contests

	Weight	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th
National Level	(8%)	25	24	23	22	21	20	19
Regional Level	(5%)		18	17	16			
Division Level	(3%)	15	14	13				

2. Group Contest

	Weight	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th
National Level	(8%)	25	24	23	22	21	20	19
Regional Level	(5%)	18	17	16				
Division Level	(3%)	15	14	13				

3. Special Awards in Group Contests

	Weight	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th
National Level	(3%)	15	14	13	12	11	10	9
Regional Level	(2%)	7	6	5				
Division Level	(1%)	4	3	2				

4. School Publications

	Weight	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th
National Level	(6%)	13	12	11	10	9	8	7
Regional Level	(3%)	6	5	4				
Division Level	(2%)	3	2	1				

(In the event that there are several wins, the highest rank shall be considered)

C. LEADERSHIP RELATED TO JOURNALISM 13%

Position	National	Regional	Division
Association President	25	20	15
V-President/Asso. Pub Editor/EIC	20	15	10
Secretary/Treasurer/Other Positions	18	12	8

D. EXTENSION SERVICES RELATED TO CAMPUS JOURNALISM:**Organizer/Facilitator (13%)**

National	Regional	Division
10	7	4

Innovations and Advocacies Related to Campus Journalism

Implementation	National	Regional	Division	District	School
	30	25	20	15	10

**Candidates should present proof of accomplishments duly recognized and approved by the Schools Division Office and or DepEd Regional Office before they earn the corresponding points.*

E. SPEAKERSHIP: Resource Speaker, Judge (10%)

(Only trainings or workshops recognized or organized by the DepEd)

National	10 pts.
Regional	7 pts.
Division	5 pts.

F. PUBLISHED BOOKS, MODULES, WORKBOOKS, LAS Related to Journalism (5%)

National	10 pts.
Regional	7 pts.
Division	5 pts.

G. ARTICLES PUBLISHED IN NEWSPAPERS/MAGAZINES/JOURNALS (5%)

National	5 pts.
Regional	3 pts.
Division	1 pt.

H. PANEL INTERVIEW (10%)

TOTAL: 100 Points

(All documents/Certifications shall be duly signed by the concerned authorities)*

1. SEARCH FOR OUTSTANDING CAMPUS JOURNALISTS

Basic Qualification: Must be an elementary pupil/secondary student who is actively involved in campus journalism for the last two years.

A. ACADEMIC STANDING in ALL LEARNING AREAS (latest grading period)

Rank	with Highest Honors	with High Honors	with Honors	89-85 average
Points	15	10	5	3

Means of Verification (MOV):

- SF 9 - Report Card

- *Certificate of Recognition/ Certificate from the school principal*

B. ACHIEVEMENTS IN CAMPUS JOURNALISM

Achievement in Campus Journalism Contests - are those awards received by the nominee every year from Schools Press Conferences organized by the Department of Education.

1. Individual Contest

Rank	1 st	2 nd	3 rd	4 th	5 th
National Level	25	24	23	22	21
Regional Level	20	19	18	17	16
Division Level	15	14	13	12	11
District	10	9	8	7	6
School	5	4	3	2	1

2. Group Contest

Rank	1 st	2 nd	3 rd	4 th	5 th
National Level	25	24	23	22	21
Regional Level	20	19	18		
Division Level	15	14	13		

3. Special Awards in Group Contests:

Rank	1 st	2 nd	3 rd	4 th	5 th
National Level	15	14	13	12	11
Regional Level	10	9	8		
Division Level	7	6	5		

C. ACHIEVEMENTS IN CAMPUS JOURNALISM

Position of the Nominee in the School Publication

Editor-in-Chief	10
Associate Editor	8
Section Editor	5
Writer/Contributor/Others	3

Editors' Guild Leadership (Highest position per level)

Position	National	Regional	Division
President	10	7	4
Vice President	9	6	3
Other positions	8	5	2

Recognized by DepEd

(* A pupil shall earn points for every position held at every level. An additional two points will be given for every school year. Officership can be from a recognized DepEd journalism and media organization.)

Innovation and Advocacies Related to Campus Journalism

Implementation	National	Regional	Division	District	School
	30	25	20	15	10

(* A contestant shall earn corresponding points for every year that he/she has won in any level. Participation to the NSPC will earn an additional three points every year)

D. COMMUNITY AND EXTENSION SERVICES RELATED TO JOURNALISM

level	National	Regional	Division
Committee Chairperson	10	8	6
Facilitator	8	6	4

E. PUBLISHED WORKS

level	National	Regional	Division
Articles Written in National and Local Dailies, Editors	5	3	1
Guild Newsletters, Palaro Newsletter and Documentaries			

F. JOURNALISM-RELATED TRAININGS ATTENDED *(only trainings recognized by the DepEd)*

National	Regional	division	school/District
5	4	3	2

G. PANEL INTERVIEW with the SELECTION COMMITTEE (10%)

(All Documents/Certifications shall be duly signed by the concerned authorities.)*



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SCHEDULE OF EVENTS
March 30 to April 1, 2025

INDIVIDUAL EVENTS						
Event	Elementary		Secondary		Date	Time
	Eng	Fil	Eng	Fil		
News Writing	/	/	/	/	March 31 2025	8:00-10:00 AM
Feature Writing	/	/	/	/	March 31 2025	8:00-10:00 AM
Editorial Writing	/	/	/	/	March 31 2025	8:00-10:00 AM
Column Writing	/	/	/	/	March 31 2025	10:00-12:00 NN
Sports Writing	/	/	/	/	March 31 2025	10:00-12:00 NN
Science & Technology Writing	/	/	/	/	March 31 2025	10:00-12:00NN
Copy Reading & Headline Writing	/	/	/	/	March 31 2025	1:00-3:00 PM
Editorial Cartooning	/	/	/	/	March 31 2025	1:00-3:00 PM
Photojournalism	/	/	/	/	March 31 2025	1:00-3:00 PM
*Mobile Journalism			/	/	March 31 2025	1:00-3:00 PM

Event	Level				Date	Time
	Elementary		Secondary			
	Eng	Fil	Eng	Fil		
Radio Broadcasting & Script writing	/	/	/	/	April 1, 2025	8:00 to 12:00 NN
Collaborative Desktop Publishing	/	/	/	/	April 1, 2025	8:00 to 12:00 NN
Online Publishing			/	/	April 1, 2025	8:00 to 12:00 NN
TV Broadcasting and Script writing			/	/	April 1, 2025	8:00 to 12:00 NN

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TECHNICAL WORKING GROUP (TWG) AND PROCTORS

RSPC 2024 TECHNICAL WORKING GROUP			
NAME	DIVISION	NAME	DIVISION
Mark Leonard Tan	Abra	Philip Balaoro	Abra
Ruby Palacay	Apayao	Rjay Berras	Abra
Sarah Garcia	Baguio City	Nielmer Cabacungan	Apayao
Roderick Jimenez	Apayao	Gretchen Mae Manman	Mt. Province
Marco Uzi	Baguio City	Mike Bernardo	Apayao
Benjamin R. Sacla	Benguet	Marijoy Gupaal	Baguio City
Bobby McGee Lee	Benguet	Mark Garcia	Baguio City
Lemuel Erana	Ifugao	Jennifer Araís	Benguet
Mayflor Buyag	Kalinga	<i>To be identified</i>	Benguet
Maynard Carbonel	Kalinga	Lalaine H. Dulnuan	Ifugao
Ruth Vanessa Bayon	Mt. Province	James Tulipa Jr.	Mt. Province
Ashlyn Colangao	Tabuk City	Gretchen Mae Manman	Mt. Province
Marizza Bangao	Tabuk City	Arnel Dulnuan	Ifugao
Bobby Licudine	Tabuk City	Ricardo Gazzingan Jr.	Kalinga
	Benguet	Michelle Madriaga	Tabuk City
Lasinda Pangsiw	Tabuk City	Quanae May S. Daguió	Kalinga

JUDGING OF SCHOOL PAPER

March 20 to 21, 2025

SCHOOL PAPER	Secondary		Elementary	
	English	Filipino	English	Filipino
News Page	Vanessa Abubo	Ashlyn Colangao	Marijoy Gupaal	R-jay Berras
Editorial Page	Michelle Madriaga	Maynard Carbonel	Ruth Vanessa Bayon	Marites Camilo
Features Page	Jennifer Araís	Sarah Garcia	Bobby McGee Lee	Dean Marvin Carreon
Science and Technology Page	Mark Garcia	Mayflor Buyog	Marizza Bangao	Kereen Kitoyan
Sports Page	Jocelyn Raborar	Lemuel Erana	Ricardo Gazzingan Jr.	Marco Usi
Layout and Design	Arnel Dulnuan	Mary Joy Gupaal	Ruby Palacay	Benjamin Sacla

TERMS OF REFERENCE

A. THE EDUCATION PROGRAM SUPERVISORS (in Special Program in Journalism)

- prepare and submit complete necessary Enclosures
- ensure accuracy of details and information of documents
- coordinate, orient and brief participants (parents, CJ, SPA, school heads) about the details of the conference
- secure that participants will be provided with the assistance they will need,
- especially in terms of gadgets and equipment to be used in the activity
- attend coordination/consultative meeting related to the activity
- disseminate accurate and up to date information about the conference

B. THE SCHOOL HEADS AND THE SCHOOL PAPER ADVISERS

- provide support to the participating CJ
- communicate and explain accurate and up to date information about the
- conference to the CJ and parents/guardians
- provide CJ with documentary requirements (ID, Enrolment
- Certificate, Parents' Consent)
- relay accurate and up-to-date information about the conference
- assist learners in the entire participation in the activity

C. THE CAMPUS JOURNALISTS

- attend the activities with punctuality
- keep the important documents intact
- follow the rules and regulations of the conference religiously
- accomplish the tasks with honesty

D. THE REGIONAL TECHNICAL WORKING GROUP

- craft the proposal, memorandum, and RBA (for the focal person)
- coordinate with the workshop venue management and prepare the contract for the event
- coordinate with the Supplies Officer for the supplies needed
- attend and conduct meetings with the host cluster, event venues, and facilitators and proctors
- lead the review and evaluation of the presentation to be used for the activity
- facilitate the conduct of the activity in the assigned events
- join the team in the conduct of debriefing sessions

E. THE SECRETARIAT

- prepare the completion report

- request preparation of contract and supplies
- coordinate with the moderator regarding the materials needed for the workshop
- and the documents that needed to be accomplished daily;
- prepare the documents needed for liquidation.
- prepare and print certificates of recognition, participation, and appearance
- submit the needed requirements to respective functional divisions after the conduct of the activity

F. THE HOST DIVISION

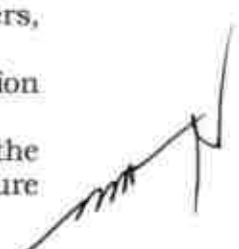
- provide venues and proctors for the events being hosted
- ensure completeness of necessary equipment and devices needed for the events
- assist participants in the logistics and provide help desk
- observe security and safety of participants in the conduct of the events
- attend meetings and coordinate with the RTWG for smooth conduct of the activity.

G. THE REGIONAL TWG AS FACILITATOR

- Ensure smooth conduct of the competitions
- Ensure completeness of materials and functionality of devices and equipment necessary/required in the contests
- Verify the identity of the participants against the official list
- Observe maximum confidentiality of contest materials and entries
- Entertain questions on the process of the competition but not on content of the contest materials
- Transport the contest materials to the command center after the contest proper

H. THE CHIEF EXAMINER

- Ensure adherence to policies, guidelines, and protocols established for the conduct of the RSPC.
- Oversee the proctors and technical/ICT experts as they fulfill the objectives of the event.
- Coordinate with proctors and technical teams to ensure all necessary resources are available and ready for the conference.
- Monitor the implementation of event procedures and guidelines throughout the examination process.
- Verify that the events are conducted in a secure, fair, and unbiased manner, upholding the integrity of the results.
- Serve as the primary point of contact between the RTWG, proctors and technical experts and participants regarding event-related concerns.
- Provide clear instructions and guidance to examiners, proctors, and participants before and during the events.
- Ensure accurate and timely documentation of examination results, incidents, and other relevant information.
- Prepare a comprehensive report summarizing the outcomes, challenges, and recommendations for future examinations.



I. THE EVENT PROCTORS

- Facilitate the conduct of the events at the venue
- Distribute the contest materials to participants
- Never entertain any questions about the content of the materials
- Ensure that time allotment is strictly complied in all events
- Secure confidentially the materials in the contest
- Coordinate with the Regional TWG in-charge of the events
- Attend coordination meeting regarding the activity.

J. THE TECHNICAL/ICT EXPERTS

- Conduct a comprehensive inspection of laptops and gadgets for functionality, compatibility, and compliance with the required specifications as indicated in the event guidelines.
- Ensure that all devices are free of malware, unauthorized software, or potentially harmful applications.
- Verify that devices meet the technical specifications required for the event.
- Assist participants in configuring devices to match event requirements, including installation of necessary applications and connectivity to event-specific networks.
- Provide guidance on optimizing device settings for efficient performance.
- Implement measures to protect the privacy and confidentiality of participant data during the inspection and clearance process.
- Ensure all security protocols are followed, including the removal of any unnecessary data or applications from devices.
- Maintain accurate records of all inspected devices, including serial numbers, status, and any issues resolved.
- Provide a clearance marker/tag for each approved device.
- Offer on-site or virtual technical assistance to participants during the event to address any issues with cleared devices.
- Respond promptly to technical emergencies to minimize disruptions.
- Familiarize themselves with event-specific guidelines regarding device usage, software requirements, and connectivity protocols.
- Ensure all inspections and modifications adhere to these guidelines.
- Work closely with event organizers and participants to streamline the inspection and clearance process.
- Coordinate with RTWG to resolve complex technical issues, if needed.
- Complete the inspection and clearance of all devices within the agreed-upon timeline to avoid delays in event proceedings.
- Exhibit professionalism and maintain effective communication with participants and RTWG.
- Uphold ethical standards in handling devices and sensitive information.

K. THE RESOURCE SPEAKERS/JUDGES

- prepare a presentation for the lecture-session and contest materials.
- draw on expertise to fairly and reasonably assess the team's efforts in the various components of the competition.

- evaluate objectively the official entries adhering to the set criteria/scoring rubric.
- accomplish the judging sheets, rank entries/outputs from 1 to 23 observing fair and unbiased scoring of entries.
- keep confidentiality of the details of his/her ratings.
- avoid communication about the activity in any means possible with any of the participants (CJ/SPA), parents/guardians, SDO personnel.
- turn-over the needed documents on the identified/agreed date of compliance.
- provide technical assistance and training with the delegation of the Region for the NSPC 2025.
- perform other functions necessary as provided by the focal perso



INDIVIDUAL EVENT PROCTORS

Individual Events	Secondary	Division	Elementary	Division
Photojournalism	Vanessa Abubo	Baguio City	Febie B. Gunayon	Kalinga
Pagkuha ng Larawan	Maricel Dionisio	Baguio City	Joan C. Agubo	Apayao
News Writing	Dellain Rose G. Anteola	Apayao	<i>to be identified</i>	Benguet
Pagsulat ng Balita	Josiree C. Tolentino	Abra	Marites Camilo	Baguio City
Feature Writing	Nick K. Ngayawon	Ifugao	Maybel Pong-iyen	Mountain Province
Pagsulat ng Lathalain	Johnrick A. Pacas	Tabuk City	Theodora B. Almeda	Kalinga
Copy Reading and Headline Writing	Conrado Villamor	Baguio City	Minerva L. Dinamling	Ifugao
Pag-uulo at Pagwawasto ng Balita	Jhonlee D. Baletbet	Apayao	Hamilton Macagne	Tabuk City
Column Writing	Michael D. Bumulyad	Ifugao	Giovanni Luke Asbucan	Tabuk City
Pagsulat ng Kolum	Jinky S. Romero	Kalinga	Lalaine H. Dulnuan	Ifugao
Editorial Writing	Mylene P. Turdil	Abra	Jerlyn Mae I. Balacang	Apayao
Pagsulat ng Editoryal	Sherlita B. Gavaness	Abra	Clair Lamsis	Benguet
Science and Technology Writing	Shannah Marie R. Reyes	Tabuk City	<i>to be identified</i>	Baguio City
Pagsulat ng Agham at Teknolohiya	Ma Katleen Fagela	Baguio City	Adelaida C. Ignacio	Tabuk City
Sports Writing	Irene B. Catanes	Benguet	Jennifer Antonio	Benguet
Pagsulat ng Isports	<i>to be identified</i>	Baguio City	Dexter J. Daria	Abra
Editorial Cartooning	Jenny A. Torcuan	Mt. Province	Ly-Ann P. Dicos	Mt. Province
Pagguhit ng Kartong Editorial	Geralyn M. Paganao	Kalinga	Almar Marzo	Benguet
Mobile Journalism (English)	Analyn Luna	Baguio City		
Mobile Journalism (Filipino)	Jinky Romero	Kalinga		

	Proctor			
Team Events	Secondary	Division	Elementary	Division
Collaborative Desktop Publishing	Benilda Mendoza	Benguet	Nicolas Carag	Kalinga
	Loida B. Eñola	Mountain Province	Julio P. Galera	Abra
TV Broadcasting	Trisha Lei A. Caslangan	Benguet		
	Caren Laurice Chugyaw	Mountain Province		
Radio Broadcasting	Marvin Baroma	Mountain Province	Joshua Lab-isen	Mountain Province
	Jonavine Cadingan	Tabuk City	Luvlie Daluping	Tabuk City
Online Publishing	Noellen P. Dines	Mt. Province		
	Arnel Dulnuan	Ifugao		

2025 REGIONAL SCHOOLS PRESS CONFERENCE INDIVIDUAL CONTESTS

	1		2		3		4		5		6		7		8		9		10							
SDO's	NEWS WRITING		FEATURE WRITING		EDITORIAL WRITING		SPORTS WRITING		COLUMN WRITING		SCIENCE & TECH WRITING		COPY READING AND HEADLINE WRITING		EDITORIAL CARTOONING		PHOTO JOURNALISM		MOBILE JOURNALISM		TOTAL					
	ELEM	SEC	ELEM	SEC	ELEM	SEC	ELEM	SEC	ELEM	SEC	ELEM	SEC	ELEM	SEC	ELEM	SEC	ELEM	SEC		SEC	ELEM	COACHES	SEC	COACHES		
	E	F	E	F	E	F	E	F	E	F	E	F	E	F	E	F	E	F	E	F						
Abra	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	1	1	54	54	60	224
Agusan	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	1	1	54	54	60	228
Baguio City	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	1	1	54	54	60	228
Davao City	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	1	1	54	54	60	228
Iligan	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	1	1	54	54	60	228
Kalinga	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	1	1	54	54	60	228
Mt. Province	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	1	1	54	54	60	228
Taluk City	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	1	1	54	54	60	228
TOTAL	24	24	24	24	24	24	24	24	24	24	24	24	24	24	24	24	24	24	24	8	8	432	432	476	480	1820

2025 REGIONAL SCHOOLS PRESS CONFERENCE																							
GROUP CONTESTS																							
SDOs	Radio Broadcasting				Learners	Coaches	Collaborative Publishing				Learners	Coaches	Online Publishing		Learners	Coaches	TV Broadcasting		Learners	Coaches	# of Learners	# of Coaches	OVERALL TOTAL
	Elem		Sec				Elem		Sec				Sec				Sec						
	E	F	E	F			E	F	E	F			E	F			E	F					
Abra	7	7	7	7	28	4	7	7	7	7	28	4	5	5	10	2	7	7	14	2	80	12	92
Apayao	7	7	7	7	28	4	7	7	7	7	28	4	5	5	10	2	7	7	14	2	80	12	92
Baguio City	7	7	7	7	28	4	7	7	7	7	28	4	5	5	10	2	7	7	14	2	80	12	92
Benguet	7	7	7	7	28	4	7	7	7	7	28	4	5	5	10	2	7	7	14	2	80	12	92
Ifugao	7	7	7	7	28	4	7	7	7	7	28	4	5	5	10	2	7	7	14	2	80	12	92
Kalinga	7	7	7	7	28	4	7	7	7	7	28	4	5	5	10	2	7	7	14	2	80	12	92
Mt. Province	7	7	7	7	28	4	7	7	7	7	28	4	5	5	10	2	7	7	14	2	80	12	92
Tabuk City	7	7	7	7	28	4	7	7	7	7	28	4	5	5	10	2	7	7	14	2	80	12	92
TOTAL	56																						
Total	56	56	56	56	224	32	56	56	56	56	224	32	40	40	80	16	56	56	112	16	640	96	736