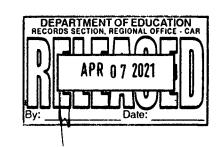


Republic of the Philippines

Department of Education

CORDILLERA ADMINISTRATIVE REGION



April 7, 2021

REGIONAL MEMORANDUM NO. 140.2021

TO: OIC – Assistant Regional Director
All Schools Division Superintendents
All Regional Office Chiefs
SGOD Chiefs
SEPS - SMME
School Heads
All Others Concerned

WORKSHOP ON THE UPDATING OF KNOWLEDGE MANAGEMENT INFORMATION SYSTEM (KMIS)

- 1. The DepED-CAR through the Regional Field Technical Assistance Team (RFTAT) and Information and Communications Unit (ICTU) created a venue of accessing and benchmarking best practices that would technically provide the schools in CAR with adequate understanding and information on how to implement best practice to improve their schools' performance through Knowledge Management Information System (KMIS).
- 2. Relative to this, the Regional Office through the Field Technical Assistance Division and ICTU announces the conduct of Workshop on the Updating of Knowledge Management Information System (KMIS) at RNEAP Hall on April 23, 2021.
- 3. This activity aims to:
 - a. update Regional Office personnel, SDOs and schools on Knowledge Management Information System (KMIS);
 - b. present the prototype of the KMIS;
 - c. gather inputs to further improve the KMIS; and
 - d. ensure the effective and efficient utilization of the Knowledge Management Information System.
- 4. The expected participants are the following:

Participants Participants	Number of Pax
Office of the Regional Director	1
Estela L. Cariño EdD, CESO III	





Office of the Asst. Regional Director	1
Florante E. Vergara	
RFTAT Members	5
Aida L. Payang	
Atty. Sebastian G. Tayaban	
Atty. Vanessa B. Flora	
Carmel F. Meris	
Jennifer P. Ande	
Field Technical Assistance Division	4
Ethielyn E. Taqued	
Alfredo B. Lanas	
Marjory T. Valdez	
Elvira M. Cudli	
Regional ICT Unit	4
Jumar B. Yago-an	
Vandolph B. Flora	
Glenn P. Papa	
Raffy Calawa	
Online Participants for SDOs	16
8 SMME	
8 School Heads	
TOTAL	31

- For Schools Division Office participants, the link for the activity shall be sent via DepED email account a day before the activity and likewise directed to submit names of participants to ftaddepedcar@gmail.com on or before April 16, 2021.
- 6. Attached are the Enclosures for the Program of Activities and Program Management Team for reference.
- 7. Regional Office participants are requested to bring their laptop and extension cord to be used during the activity. Likewise, all are advised to observe health and safety protocols like social distancing, wearing of facemask and face shield, disinfection and regular handwashing.
- Meals and snacks of the Regional Office participants shall be charged against MOOE subject to usual accounting rules and regulations.
- 9. Should there be queries, feel free to contact the FTAD through ftaddepedcar@gmail.com.
- 10. Immediate dissemination of and strict compliance with this memorandum is directed.

ESTELA L. CARIÑO EdD, CESO III

Director IV/Regional Director

FTAD/EET/abl2021

WORKSHOP ON THE UPDATING OF KNOWLEDGE MANAGEMENT INFORMATION SYSTEM (KMIS)

Venue: NEAP, DepED - CAR Wangal La Trinidad, Benguet

Date: April 23, 2021

PROGRAM OF ACTIVITIES

TIME	ACTIVITY/IES	IN-CHARGE	
8:00 - 8:30	Registration	FTAD Personnel	
8:30 – 9:00	Preliminaries National Anthem	c/o Elvira M. Cudli	
	Prayer	c/o Elvira M. Cudli	
	Acknowledgment of Participants	Marjory t. Valdez, <i>EPS</i>	
	Welcome Remarks	Florante E. Vergara OIC - ARD	
	Statement of Purpose	Ethielyn E. Taqued Chief ES - FTAD	
	Message	Estela L. Cariño EdD, CESO III Regional Director	
9:00 – 10:00	Overview of the Knowledge	Jennifer P. Ande	
	Management Information	Chief Education Supervisor	
	System	Officer In-Charge, RNEAP	
10:00 - 10:15	Health Break	-	
10:15 - 12:00	Presentation of the Prototype	Jumar B. Yago-an	
	of the Knowledge	Information Technology Officer I	
	Management Information		
	System		
12:00 - 1:00	Lunch Break	-	
1:00 - 3:00	Workshop/Forum	Jumar B. Yago-an Information Technology Officer I Vandolph B. Flora Computer Programmer II	
3:00 - 3:15	Health Break	-	
3:15 – 4:30	Continuation of the Workshop	c/o ICT Unit	
4:30 - 5:00	Closing Program - Acknowledgment	Ethielyn E. Taqued CES - FTAD	
Master of Ceremony: Alfredo B. Lanas, EPS			

Enclosure 2. Program Management Team/Technical Working Group

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Program Management Team

	Estela L. Cariño EdD, CESO III
	Director IV/Regional Director
Over-all Management	Florante E. Vergara
	OIC- Asst. Regional Director
	Ethielyn E. Taqued EdD
	Chief ES - FTAD
Program Coordinator	Alfredo B. Lanas
	Education Program Supervisor
Oh a ima a ma a m	Jumar B. Yago-an
Chairperson	Information Technology Officer I
Techr	nical Working Group
Attendance/Registration and	Chairperson: Elvira T. Cudli, ADAS I
Program Paper	Member: Marjory T. Valdez, EPS
Contification	Chairperson: Elvira T. Cudli, ADAS I
Certificates	Member: Marjory T. Valdez, EPS
	Chairperson: Marjory T. Valdez, EPS
Evaluation	Member: Elvira T. Cudli, ADAS I
	Leonardo M. Aquino, EPS