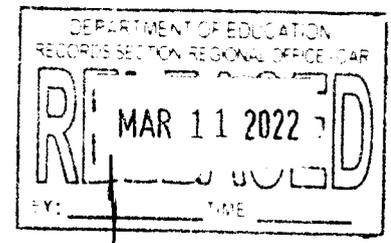




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



March 11, 2022

REGIONAL MEMORANDUM

No. 129-2022

CONDUCT OF ORIENTATION-WORKSHOP ON THE UPDATING OF GSIS MEMBERS' DATA AND THE RECONCILIATION OF REPORTED GSIS PREMIUM DEFICIENCIES

To: Assistant Regional Director
Schools Division Superintendents
All Others Concerned

1. Please be informed that the **Orientation-Workshop on the Updating of GSIS Members' Data and the Reconciliation of Reported GSIS Premium Deficiencies** will be held on March 16-17, 2022 at the NEAP, DepEd-CAR Compound, Wangal, La Trinidad, Benguet.
2. The objectives of this activity are to:
 - a) prepare and upload in the GSIS Web MSP the ARAs need in order to solve the GSIS clarificatory items starting November 2017, the summary of which were emailed to division office Administrative Officer V on March 1, 2022; and,
 - b) to have a venue for the regional and division personnel involved in the reconciliation of alleged GSIS premium deficiencies for a) July 1997 to December 2010, b) January 2011 to September 2019, and c) October 2019 to December 2021 to discuss and have a common understanding regarding the accomplishment of the template provided by the Central Office.
3. Participants are expected to bring their laptops, extension cords, and the needed documents for the preparation and uploading of the Agency Remittance Advices (ARAs) and for the accomplishment of the template.
4. Each schools division office may send up to three (3) participants to the activity. Slots of Divisions who will be sending less than three (3) shall be given to other divisions who are interested to send more. Confirmation of final participants, and the date of their arrival at the NEAP-CAR shall be on Monday, March 14, 2022 at 12nn to give time for the NEAP to prepare for the board and lodging.
5. All field participants are encouraged to lodge at the NEAP-CAR dormitory for the duration of the activity. First meal shall be dinner of March 15 and last meal shall be dinner of March 17. Participants who cannot return to their station after the closing of the activity on March 17 may lodge at the NEAP and will be served breakfast on March 18.





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6. Expenses relative to the conduct of this activity shall be charged against Regional Office MOOE while travel expenses of SDO participants shall be charged against local funds subject to the existing budgeting, procurement, accounting and auditing rules and regulations.
7. Strict observance of the health and safety protocols shall be observed at all times during the activity.
8. For queries, kindly contact the Administrative Division through car.admin@deped.gov.ph.
9. For information, guidance and compliance of all concerned.


ESTELA P. LEON-CARIÑO EdD, CESO III
#Director IV/Regional Director