



Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION

Wangal, La Trinidad, Benguet, 2601
Website: www.depedcar.ph | Email: car@deped.gov.ph

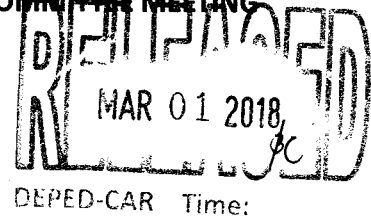


February 28, 2018

REGIONAL MEMORANDUM
No. 076-2018

2nd REGULAR REGIONAL MANAGEMENT COMMITTEE MEETING

TO: Schools Division Superintendents
Assistant Schools Division Superintendents
Regional Office Division Chiefs
All Concerned



1. The 2nd Regular Regional Management Committee Meeting will be held on April 9-12, 2018 to be hosted by the Schools Division Office of Ifugao. The Venue shall be Banaue Hotel, Banaue, Ifugao.
2. Activities relative to the ManCom Meeting are the following:
 - 2.1 School Visit on April 10, 2018 from 8:00 AM to 5:00PM;
 - 2.2 ManCom Meeting Proper and feedback session relative to the school visits on April 11, 2018 from 8:00AM – 12:00NN;
 - 2.3 Meeting of School Heads with USEC Alain Del B. Pascua on April 11, 2018 at 1:00 onwards

3. Participants to this meeting are the following Regular Regional ManCom Members.

1	OIC-RD May B. Eclar, Ph.D., CESO V	13	Abra	OIC-SDS Irene B. Angway
2	ARD Bettina Daytec-Aquino	14		Acting ASDS Amador D. Garcia
3	Edgardo T. Alos – Chief, Admin	15	Apayao	SDS Ronald B. Castillo
4	Emilia Faustino – Chief, CLMD	16		OIC-ASDS Samuel Egsaen Sr.
5	Agustin B. Gumuwang – Chief, ESSD	17	Baguio City	SDS Federico P. Martin
6	Atty. Sebastian G. Tayaban- Chief, Finance	18		OIC-ASDS Soraya T. Faculo
7	Jennifer P. Ande –OIC- HRDD	19	Benguet	SDS Marie Carolyn B. Verano
8	Pio D. Ecuán – Chief, PPRD	20		OIC-ASDS Nestor Bolayo
9	Aida L. Payang– Chief, QuAD /concurrent OIC-FTAD	21	Ifugao	OIC-SDS Felipe L. Ballitoc
10	Patricia K. Dumaguing – Secretariat	22		OIC-ASDS Geraldine B. Gawi
11	Daisy P. Eswat – Secretariat	23		Secretariat
12	Glenn P. Papa – Secretariat	24	Kalinga	OIC-SDS Gloria B. Buya-ao
		25		OIC-ASDS Alfonso E. Estolas
		26	Mt. Province	OIC-SDS Benedicta B. Gamatero
		27	Tabuk City	SDS Sally B. Ullalim
		28		OIC-ASDS Virginia A. Batan

Contact Numbers (Area Code: 074):


Office of the Regional Director 422-1318
Fax 422-4074
Office of the ARD 422-9590
iCT Unit 422-1318
Public Affairs Unit 422-1318
Legal Unit 423-2214

Administrative Division 422-1804
Cash Section 423-2215
Payroll Section 424-3993
Records Section 423-2213
Supply Section 422-2198
General Services Unit 422-1804

CLMD 422-7096
LRMDS 422-0615
ESSD 423-2218
Finance Division 422-5155
FTAD 424-5187

HRDD 422-9590
NEAP-R 422-5500
PPRD 422-9590
QuAD 422-5187
COA 422-7434

4. In preparation for the meeting, the Division Chiefs are requested to submit the e-copy of their Powerpoint presentations as deliberated and approved as agenda during the REXECOM Meeting to the secretariat on or before April 6, 2018.
5. The schools to be visited will be arranged by SDO Ifugao. There will be 5 groups who will be assigned to visit at least four schools each using the Monitoring Tool and reporting template prepared by the Quality Assurance Division.
6. Enclosure is the schedule of activities and groupings for the school visit.
7. Funding for the food and accommodation will be downloaded to SDO Ifugao, while travel and other incidental expenses shall be charged against local funds subject to usual accounting and auditing rules and regulations.
8. For information, guidance and compliance of all concerned.


MAY B. ECLAR, Ph.D., CESO V
Officer-In-Charge
Office of the Regional Director

2nd Regular Regional Management Committee Meeting and School Visit

Venue: Banaue Hotel, Banaue, Ifugao

April 9-12, 2018

Program of Activities

Date/Time	Particulars/Agenda	Person In-Charge
April 9, 2018		
5:00PM onwards	Arrival, registration, Dinner	SDO Ifugao
April 10, 2018		
8:00AM-5:00PM	School Visits	5 groups (schools to be identified by SDO Ifugao)
April 11, 2018		
6:30-7:30AM	Breakfast	
8:00AM-8:30AM	Preliminary Activities	c/o SDO Ifugao
8:15AM – 12:00 Noon	ManCom Meeting Proper/feedback session	ManCom
12:00-1:00 PM	Lunch	
1:00Pm onwards	Meeting of School heads with USEC Allain Del B. Pascua	
April 12, 2018		
	Breakfast/departure	

Groupings and schools to be visited

Group No.	Members	Schools to be visited/ inspected
1	USEC Allain Del B. Pascua and Staff OIC-RD May B. Eciar, Ph.D., CESO V OIC-SDS Felipe L. Ballitoc, OIC-ASDS Geraldine B. Gawi, Aida L. Payang- Chief, QuAD, Daisy P. Eswat – Secretariat	
2	ARD Bettina Daytec-Aquino OIC-SDS Irene B. Angway, Jennifer P. Ande –OIC-HRDD, OIC-ASDS Samuel T. Egsaen Jr., OIC-ASDS Virginia A. Batan, Glenn P. Papa – Secretariat	
3	Edgardo T. Alos – Chief, Admin, OIC-SDS Gloria B. Buya-ao, SDS Marie Carolyn B. Verano, Atty. Sebastian G. Tayaban- Chief, Finance Acting ASDS Amador D. Garcia, OIC-ASDS Alfonso E. Estolas	
4	Emilia Faustino – Chief, CLMD, Pio D. Ecuán – Chief, PPRD, OIC-SDS Benedicta B. Gamatero SDS Ronald B. Castillo, OIC-ASDS Soraya T. Faculo	
5	Agustin B. Gumuwang – Chief. ESSD, SDS Federico P. Martin, SDS Sally B. Uilalim, OIC-ASDS Nestor Bolayo, Patricia K. Dumaguing – Secretariat	

2nd Regular Regional Management Committee Meeting and School Visit

Venue: Banaue Hotel, Banaue, Ifugao

April 9-12, 2018

Time	Particulars/Agenda	Person In-Charge	Remarks
April 9 5:00PM onwards	Arrival/ early lunch/ registration	SDO Abra/ Secretariat	
April 10 8:00- 5:00PM	School Visit	c/o Ifugao	
April 11 6:30-7:30	Breakfast	c/o Ifugao	
8:00AM- 8:30AM	<p style="text-align: center;">Preliminaries</p> Nationalistic Song Opening Prayer Cordillera Hymn Welcome Remarks Opening Statement..... Message	c/o SDO Ifugao May B. Eclar, PhD.,CESO V OIC- Regional Director USEC Alain Del B. Pascua Administrative Service Information and Communications Technology Service Bureau of Learner Support Services Disaster Risk Reduction and Management Service	
	ManCom Proper		
8:30AM - 12:00NN	Roll Call	ARD Bettina Daytec-Aquino	
	Call to Order	ARD Bettina Daytec-Aquino	
	a. a.1Review of the previous minutes a.2Matters arising from the previous minutes	ARD Bettina Daytec-Aquino	
	b. Adoption of the agenda:		
	1. Evaluation/assessment of 2017 Performance 1.1 AIP 2017 accomplishments 1.2 ROMEA/RMEA Reports	Pio D. Ecuán, Chief PPRD Aida L. Payang, Chief QuAD /concurrent OIC- FTAD	For Information For Information
	2. Preparation for 2018 Activities 2.1 School Readiness SY 2018-2019 2.2 Conduct of Brigada Eskwela	Aida L. Payang, Chief QuAD / concurrent OIC- FTAD	For discussion
	3. Budget Concerns	Atty. Sebastian G. Tayaban Chief, Finance	For information
	4. Admin and Personnel Concerns	Edgardo T. Alos, Chief, Admin Division	For information For discussion
	5. HRDD Updates on Trainings	Jennifer P. Ande OIC-Chief, HRDD	For information For discussion
	6. CLMD Updates	Emilia M. Faustino Chief, CLMD	For information For discussion
	c. Reporting of School Visits	Different groups	For discussion
	d. Issues and Concerns from the SDOs	SDOs	For discussion
	Adjournment /Closing Prayer /lunch	SDO Representative	
1:00Pm onwards	Meeting of School Heads with USEC Allain Del B. Pascua	SDO Ifugao	
April 12	Breakfast/departure		