



Republic of the Philippines  
 Department of Education  
 CORDILLERA ADMINISTRATIVE REGION  
 Wangal, La Trinidad, Benguet



REGIONAL MEMORANDUM  
 NO. 042-2018 S.2018

January 29, 2018  
**RELEASED**  
 JAN 31 2018  
 DEPED-CAR Time: \_\_\_\_\_

TO: Schools Division Superintendents  
 All Others Concerned  
 All Schools Division Offices

**CONSULTATION WITH SDOs ON THE UTILIZATION OF THE TA MANUAL OF OPERATION AND IDENTIFICATION OF TA PRIORITY NEEDS FOR CY2018**

1. This is to announce the conduct of consultation with SDOs on the utilization of the TA Manual of Operation and identification of TA priority needs for the CY 2018. The schedule of visit by the RFTAT for each division is as follows:

DATE	SCHOOLS DIVISION OFFICE
February 12-16, 2018	Apayao & Benguet
February 19-23, 2018	Ifugao, Mountain Province, Kalinga & Tabuk City
February 26-March 2, 2018	Abra & Baguio City

2. The SDOs are requested to be ready with their TA Results Analysis for 2017, List of TA priority needs for 2018, issues and concerns on the evaluation of SBM level of practice of the schools.

3. For information, guidance and compliance.

**MAY B. ECLAR, Ph. D., CESO V**  
 Officer In-charge  
 Office of the Regional Director

Telephone Numbers: <sup>ftad/alp/ecd</sup>										
Office of the Director IV	-422-1318	Budget and Finance Division	-422-5155	Cash Section	-309-3017	Record Section	-309-301			
Fax Machine	-422-4074	Elementary Education Division	-422-7096	Physical Facilities Unit/ICT	-309-3011	Payroll Services Unit	-424-399			
Office of the Director III	-309-3013	Alternative Learning System	-422-5187	Regional Planning Unit	-309-1234	Special Services Division	-424-516			
Administrative Division	-422-1804	Secondary Education Division	-309-3014	Supply Unit	-422-2198	Commission on Audit	-422-743			