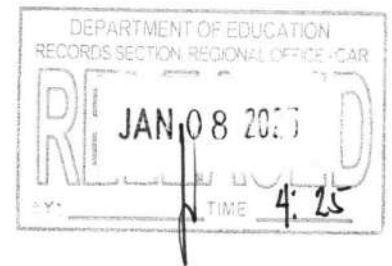




Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION



08 January 2025

**REGIONAL MEMORANDUM**

No. 019.2025

**WORKSHOP ON THE DEVELOPMENT OF HANDBOOK ON FILIPINO  
SIGN LANGUAGE (FSL)**

To: Assistant Regional Director  
Schools Division Superintendents  
All Schools Division Offices  
All Others Concerned

1. The Department of Education – Cordillera Administrative Region (DepEd – CAR) through the Curriculum and Learning Management Division (CLMD) shall conduct the **Workshop on the Development of Handbook on Filipino Sign Language** at Ecolodge, Magsaysay Avenue, Baguio City on January 20-24, 2025.
2. The activity aims to:
  - a. discuss the guidelines for developing a comprehensive handbook for Filipino Sign Language (FSL);
  - b. provide implementers with a clear understanding of the parameters, structure, and handshapes used in signing;
  - c. create an FSL handbook that will serve as an essential guide for field implementers;
  - d. foster stronger collaboration between the hearing and Deaf communities;
  - e. highlight the importance of the FSL handbook in promoting effective communication.
3. The participants to this activity are the Regional Trainers on Filipino Sign Language composed of SDO SNED Focal persons, School Heads, Special Needs Education Teachers (SNET), lay-out artists, Resource Persons from the Deaf Community and Sign Language Interpreters.
4. Enclosed with this Memorandum are **Enclosures 1 and 2** or List of Participants and Activity Matrix, for guidance.
5. Each participant is advised to bring a laptop, extension cord, and the pre-assigned outputs to be used during the workshop.
6. Accommodation and meals of participants shall be charged to the downloaded 2024 SNED Program Support Fund while travel and incidental expenses shall be charged to SDO/School MOOE/Local Funds subject to usual budgeting accounting and auditing rules and regulations.

7. Check – in of participants will start at 2 PM of January 19, 2025 while Check-out will be at 12NN of January 24, 2025.
8. This Memorandum shall serve as the Authority to Travel of participants.
9. Should there be any queries and/or clarifications, kindly contact Jennifer P. Ande, Chief-CLMD, through email address at [car.clmd@deped.gov.ph](mailto:car.clmd@deped.gov.ph).
10. Immediate dissemination of and strict compliance with this Memorandum is directed.

  
**ESTELA P. LEON-CARIÑO, EdD CESO III**  
Director IV/Regional Director  


*CLMD/JPA/dot*  
*January 7, 2025*

**List of Participants**

<b>SDO</b>	<b>Name</b>	<b>Position</b>	<b>Office/School</b>
<b>A. Interpreters per Learning Area</b>			
Abra	Nathaniel Dickson	Head Teacher III	San Juan CS
Apayao	Jeanalyn Parinas	EPS	CID
	Leah Grace Tuliao	EPS I	Flora East Central School
Baguio City	Arlene Compay	Master Teacher I	Baguio SPED Center
	Felto P. Agpawa	School Principal I	Irisan ES
	Isabel Tanawe	SPET III	Baguio SPED Center
	Jeffrey T. Munar	SPET III	Baguio SPED Center
Benguet	Clyde Praille Burgos	SPET III	Benguet SPED Center
	Cheryl Garcia	Teacher III	Benguet NHS
	Larson Calatero	School Principal I	Daklan ES
	Joy Fernandez	SPET I	Benguet SPED Center
Ifugao	Marilou Yogyog	EPS	CID
	Flordeliza C. Ellag	SPET I	Lamut CS
Kalinga	Ruby Belgica	EPS	CID
Mt. Province	Joyce Marie Engngeg	EPS	CID
	Jocelyn Patnay	EPS	CID
	Lea Criselda P. Chugyaw	SPET I	Sabangan CS
	Lyra C. Batong	SPET I	Bauko CS
Tabuk City	Lasinda Pangsiw	SPET I	Kalinga SPED Center
	Lilnette Godinez	SPET I	Kalinga SPED Center
	Charlie Marallag	Head Teacher II	Guilayon IS
<b>B. Lay-out Artists</b>			
Baguio City	Jerichko Bauer L. Laroco	Teacher II	Pines city NHS
Benguet	Mark Devag	Teacher III	Poad ES
Kalinga	Czar Nino M. Talamayan	Teacher III	Macutay ES
Mt. Province	Charito N. Binwag	School Principal I	Kayan East ES and Kayan ES
Tabuk City	Francis Paul Quines	Master Teacher II	Tabuk City NHS
	Roxanne Mae Sangdaan	Teacher III	Tabukk CS

<b>C. Resource Persons from the Deaf Community</b>			
<b>Location</b>	<b>Name</b>		
Baguio City	Marites Racquel Estiller- Corpuz		
	Karla T. Paungan		
	Arturo V. Abrena JR		
La Trinidad	Rojan D. Gambong		
	Christopher Kulallad		
<b>D. Technical Working Group from the Regional Office</b>			
<b>Role</b>	<b>Name</b>	<b>Position</b>	<b>Office</b>
Steering Committee	Estela P. Leon-Cariño, EdD CESO III/ Ronal B. Castillo, CESO V	RD/ARD	ORD
Training Managers	Chair: Jennifer P. Ande Co-Chair: Denia O. Tarnate	CES EPS	CLMD
Program Owner/Focal Persons	Denia O. Tarnate	EPS	CLMD
Trainers/Learning Facilitators	Chair: Denia O. Tarnate Co-Chair: Benjamin M. Dio-al Members: Elizabeth C. Kial Resource Persons from the Deaf Community	EPS  EPS-LR Manager  TAS	CLMD
Documenters:	Chair: Winnie Joy Jose Co-Chair: Ron Jay Galletes	ADAS I TA, ALS	CLMD

**Enclosure 2 to RM No. 019.2025**

**Training Design/Matrix**

<b>Time</b>	<b>Session Title</b>	<b>Resource Speaker</b>	<b>Facilitator</b>	<b>Secretariat/ Technical Support</b>
<b>Day 0: January 19, 2025</b>				
2:00 pm onwards	Arrival and check in			
6:00pm-7:00pm	Dinner			
<b>Day 1: January 20, 2025</b>				
7:30 am - 8:00 am	Registration		<b>TWGs</b>	
8:00 am – 8:30 am	Opening Program		<b>TWGs</b>	
8:31 am – 10:00 am	Guidelines in the Development of Handbook	Benjamin Dio-al EPS-LR Manager & Elizabeth Kial TAS	Denia O. Tarnate EPS-SNED Focal	Winnie Joy Jose ADAS I CLMD
10:00 am - 10:15 am	Health Break			
10:15 am - 12:00 NN	Continuation...			
12:00 NN - 1:00 pm	Lunch Break			
1:00 pm - 3:00 pm	Tips to Consider in the Development of Handbook in FSL	Arturo Abrena Jr & Marites Racquel E. Corpuz Resource Persons from the Deaf Community Christopher Kulallad	Ruby Belgica EPS-SDO Kalinga	
3:00 pm - 3:15 pm	Health Break			
3:15 pm - 6:00 pm	Continuation	Rojan Gambong & Karla Paungan Resource Persons from the Deaf Community		
6:00pm-7:00pm	Dinner			

<b>Day 2: January 21, 2025</b>				
7:45 am - 8:00 am	Registration			
8:00 am - 8:30 am	Management of Learning and Announcements		SDO Ifugao & Abra	
8:31 am - 10:00 am	Workshop on the Development of Handbook on FSL per learning area: English, Mathematics, Science	LR Team with the Resource Persons from the Deaf Community	Marilou Yogyog EPS-SDO Ifugao	
10:01 am - 10:15 am	Health Break			
10:15 am - 12:00 pm	Continuation of workshop			
12:01 pm - 1:00 pm	Health Break			
1:00 pm - 3:00 pm	Continuation or workshop		Joyce Marie Engngeg EPS-SDO Mt. Province	
3:00 pm - 3:15 pm	Health Break			
3:15 pm - 6:00 pm	Continuation or workshop			
6:00pm- 7:00pm	Dinner			
<b>Day 3: January 22, 2025</b>				
7:45 am - 8:00 am	Registration			
8:00am - 8:30am	Management of Learning and Announcements		SDO Tabuk City	
8:31 - 9:00am -	Brainstorming with the Participants on Encountered Concerns/ Realizations on the first day of Development of the Handbook	LR Team with the Resource Persons from the Deaf Community	Charlie Marallag Head Teacher II SDO Tabuk City	
9:00- 10:00am	Continuation of Workshop			
10:01 am - 10:15 am	Health Break			

10:15 am - 12:00 am	Continuation of Workshop			
12:00 pm – 1:00 pm	Health Break			
1:01 pm - 3:00 pm	Continuation of Workshop		Nathaniel Dickson Head Teacher SDO Abra	
3:01 pm - 3:20 pm	Health Break			
3:21 pm - 5:00 pm	Continuation of Workshop			
5:00 pm - 5:30 pm	Daily Evaluation			
5:30 pm - 6:00 pm	Debriefing	QAD/PMT/Resource Persons/Facilitators		
6:00pm- 7:00pm	Dinner			
<b>Day 4: January 23, 2025</b>				
7:45 am - 8:00 am	Registration			
8:00 am - 8:30 am	Management of Learning and Announcements		SDO Benguet	
8:30-10:00	Checking of Outputs and Giving of Feedback	Program Management Team	Larson Calatero School Principal I SDO Benguet	Winnie Joy Jose ADAS I CLMD
10:01 am - 10:20 am	Health Break			
10:21am - 12:00 pm	Continuation of workshop			
12:01 pm - 1:00 pm	Health Break			
1:01 pm - 3:00 pm	Continuation of workshop		Felto Agpawa School Principal Irisan ES SDO Baguio City	
3:01 pm - 3:20 pm	Health Break			
3:21 pm - 6:00 pm	Continuation of workshop			
6:00pm- 7:00pm	Dinner			
<b>Day 5: January 24, 2025</b>				
7:45 am - 8:00 am	Registration			

8:00 am - 8:30 am	Clearing House		TWG	
8:30 am - 9:00 am	Management of Learning and Announcements		SDO Baguio City	
9:00 am - 10:00 am	Presentation of Output and Giving of Feedback/Input by the Deaf Community	Resource Persons from the Deaf Community	Denia O. Tarnate EPS-SNED Focal	Winnie Joy Jose ADAS I CLMD
10:00 am - 10:20 am	Health Beak			
10:21 am - 12:00 NN	Finalization of Outputs			
12:00NN- 1:00pm	Lunch Break			
1:00pm- 2:00pm	<b>Continuation on the Finalization of Outputs</b>			
2:00-pm- 3:00pm	Gallery of Outputs			
3:00 pm – 04:00 pm	Ways Forward and Closing Program		SDO Apayao	
4:00 pm onwards	Home sweet home			