



Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION

Wangal, La Trinidad, Benguet, 2601
Website: www.depedcar.ph | Email: car@deped.gov.ph



January 4, 2018

REGIONAL MEMORANDUM

No. 004.2018

1st REGULAR REGIONAL MANAGEMENT COMMITTEE MEETING

TO: Schools Division Superintendents
Assistant Schools Division Superintendents
Regional Office Division Chiefs
All Concerned



DEPED-CAR Time: _____

1. The 1st Regular Regional Management Committee Meeting will be held on January 15-16, 2017 to be hosted by the Schools Division Office of Abra. The Venue shall be announced later.
2. Activities relative to the ManCom Meeting are the following:
 - 2.1 School Visit and inspection of billeting schools for the CARAA and playing venues on January 15, 2018 from 1:00 PM onwards;
 - 2.2 ManCom Meeting Proper on January 16, 2018 from 8:00AM onwards;
3. In preparation for the meeting, the Division Chiefs are requested to submit the e-copy of their Powerpoint presentations of the critical issues/concerns as deliberated and approved as agenda during the REXECOM Meeting to the secretariat on or before January 10, 2018.
4. Participants to this meeting are the following Regular Regional ManCom Members and Sports Coordinators.

1	OIC-RD May B. Eclar, Ph.D., CESO V	14	Abra	OIC-SDS Irene B. Angway
2	ARD Bettina Daytec-Aquino	15		Secretariat
3	Edgardo T. Alos – Chief, Admin	16	Apayao	SDS Ronald B. Castillo
4	Emilia Faustino – Chief, CLMD	17	Baguio City	SDS Federico P. Martin
5	Agustin B. Gumuwang – Chief, ESSD	18	Benguet	SDS Marie Carolyn B. Verano
6	Atty. Sebastian G. Tayaban- Chief, Finance	19	Ifugao	OIC-SDS Felipe L. Ballitoc
7	Jennifer P. Ande –OIC- HRDD	20	Kalinga	OIC-SDS Gloria B. Buya-ao
8	Pio D. Ecuán – Chief, PPRD	21	Mt. Province	OIC-SDS Benedicta B. Gamatero
9	Aida L. Payang– Chief, QuAD	21	Tabuk City	SDS Sally B. Ullalim
10	Patricia K. Dumaguing – Secretariat	22	All SDOs	Sports Coordinators
11	Daisy P. Eswat – Secretariat			
12	Glenn P. Papa – Secretariat			
13	Georaloy I. Palao-ay – Public Affairs Officer			

Contact Numbers (Area Code: 074):

Office of the Regional Director 422-1318
Fax 422-4074
Office of the ARD 422-9590
ICT Unit 422-1318
Public Affairs Unit 422-1318
Legal Unit 423-2214

Administrative Division 422-1804
Cash Section 423-2215
Payroll Section 424-3993
Records Section 423-2213
Supply Section 422-2198
General Services Unit 422-1804

CLMD 422-7096
LRMDS 422-0615
ESSD 423-2218
Finance Division 422-5155
FTAD 424-5187

HRDD 422-9590
NEAP-R 422-5500
PPRD 422-9590
QuAD 422-5187
COA 422-7434



Republic of the Philippines
 DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION

Wangal, La Trinidad, Benguet, 2601
 Website: www.depedcar.ph | Email: car@deped.gov.ph



1st Regular Regional Management Committee Meeting and School Visit

Venue: To be announced later

January 15-16, 2018

Program of Activities

Date/Time	Particulars/Agenda	Person In-Charge
Jan. 15, 2018		
11:00AM-1:00PM	Arrival, registration, lunch	SDO Abra
1:00PM-onwards	School Visit and inspection of billeting areas	5 groups (schools to be identified by SDO Abra)
January 16, 2018		
6:30-7:30AM	Breakfast	
8:00AM-8:15AM	Preliminary Activities	c/o SDO Abra
8:15PM onwards	ManCom Meeting Proper	ManCom
	dinner /departure	

Groupings and schools to be visited

Group No.	Members	Schools to be visited/ inspected
1	OIC-RD May B. Eclar, Ph.D., CESO V OIC-SDS Irene B. Angway Pio D. Ecuán – Chief, PPRD Daisy P. Eswat – Secretariat	
2	ARD Bettina Daytec-Aquino Jennifer P. Ande –OIC- HRDD OIC-SDS Felipe L. Ballitoc Glenn P. Papa – Secretariat	
3	Edgardo T. Alos – Chief, Admin OIC-SDS Gloria B. Buyao SDS Marie Carolyn B. Verano Atty. Sebastian G. Tayaban- Chief, Finance	
4	Aida L. Payang– Chief, QuAD Emilia Faustino – Chief, CLMD OIC-SDS Benedicta B. Gamatero SDS Ronald B. Castillo	
5	Agustin B. Gumuwang – Chief, ESSD Patricia K. Dumaguing – Secretariat SDS Federico P. Martin SDS Sally B. Ullalim	

Contact Numbers (Area Code: 074):

Office of the Regional Director 422-1318
 Fax 422-4074
 Office of the ARD 422-9590
 ICT Unit 422-1318
 Public Affairs Unit 422-1318
 Legal Unit 423-2214

Administrative Division 422-1804
 Cash Section 423-2215
 Payroll Section 424-3993
 Records Section 423-2213
 Supply Section 422-2198
 General Services Unit 422-1804

CLMD 422-7096
 LRMDS 422-0615
 ESSD 423-2218
 Finance Division 422-5155
 FTAD 424-5187

HRDD 422-9590
 NEAP-R 422-5500
 PPRD 422-9590
 QuAD 422-5187
 COA 422-7434



Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION

Wangal, La Trinidad, Benguet, 2601
Website: www.depedcar.ph | Email: car@deped.gov.ph



5. The schools and playing venues to be visited and inspected will be arranged by SDO Abra. There will be 5 groups who will be assigned to visit and inspect the billeting schools using the Monitoring Tool and reporting template prepared by the Quality Assurance Division and the inspection checklist from the ESSD.
6. Enclosure is the schedule of activities and groupings for the school visit.
7. Funding for the food and accommodation will be downloaded to SDO Abra, while travel and other incidental expenses shall be charged against local funds subject to usual accounting and auditing rules and regulations.
8. For information, guidance and compliance of all concerned.


MAY B. ECLAR, Ph.D., CESO V
Officer-In-Charge
Office of the Regional Director

Contact Numbers (Area Code: 074):

Office of the Regional Director	422-1318	Administrative Division	422-1804	CLMD	422-7096	HRDD	422-9590
Fax	422-4074	Cash Section	423-2215	LRMDS	422-0615	NEAP-R	422-5500
Office of the ARD	422-9590	Payroll Section	424-3993	ESSD	423-2218	PPRD	422-9590
ICT Unit	422-1318	Records Section	423-2213	Finance Division	422-5155	QuAD	422-5187
Public Affairs Unit	422-1318	Supply Section	422-2198	FTAD	424-5187	COA	422-7434
Legal Unit	423-2214	General Services Unit	422-1804				