

Republic of the Philippines DEPARTMENT OF EDUCATION

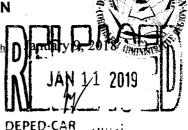
CORDILLERA ADMINISTRATIVE REGION

Wangal, La Trinidad, Benguet, 2601

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REGIONAL MEMORANDUM

013.2019



PRE-PLANNING MEETING FOR PRIVATE SCHOOLS ANNUAL CONFERENCE

TO: Schools Division Superintendent
Assistant Schools Division Superintendent
Others Concerned
All Divisions

- This is to announce the Pre-Planning Meeting for Private School Annual Conference of the Schools Division Management Monitoring and Evaluation (SMME) Focal Person on Regulatory Services at the Mini Conference Hall, First Floor, RNEAP Hall, DepEd CAR, Wangal, La Trinidad, Benguet on January 25, 2019
- 2. The agenda of the meeting are the following:
 - a. discuss on the proposed registration for the private schools' conference;
 - b. clarification on RO No. 002, s.2018;
 - c. updates on regulatory matters; and
 - d. others
- 3. The participants to the orientation-workshop are the following:

Participants	Number
Regional Director	1
Assistant Regional Director	1
QAD Staff	6
SDO SMME Focal Persons	8 .
TOTAL	16

- 4. Travel expenses shall be charged against local funds while lodging/accommodation and meals of participants shall be charged against Regional Office Funds subject to existing rules and regulations. The first meal shall be breakfast of January 25, 2019 and last meal shall be lunch. Lodging shall be provided for all SDOs except Baguio City and Benguet Divisions. Breakfast shall be for all except for Regional Office participants.
- 5. Immediate dissemination and compliance of this Memorandum is desired.

MAY B. ECLAR, Ph.D., CESO V
Regional Director

QAD/alp/fcet

Tracking Number:

Contact Numbers (Area Code: 074): 422-7096 CLMD HRDD 422-1804 Office of the Regional Director 422-1318 Administrative Division NEAP-R 422-0615 423-2215 **LRMDS** 422-5500 422-4074 Cash Section 422-9590 424-3993 **ESSD** 423-2218 PPRD Office of the ARD Payroll Section Finance Division 422-5155 QuAD 422-1318 423-2213 ICT Unit Records Section Public Affairs Unit 422-2198 FTAD 424-5187 COA 422-7434 Supply Section 422-1804 Legal Unit 423-2214 General Services Unit