TRAINING DESIGN FOR THE 2019 PERFORMANCE EVALUATION AND 2020 COMMITMENT Cum MANCOM

Terminal Objective: After this three - day activity, all participants shall be able to:

- Evaluate how well each manager/leader's supervisory and leadership capabilities towards the attainment of the agency's goals.
 Determine the performance and accomplishments made by each SDO and Functional Division Chief.
 Provide feedback for continuous improvement.
 Craft OPCRF for CY 2020.
 Strengthen social skills and peer relationship among the men and women employees.

Day 0: January 21, 2020 Time Sessic 12:00 – 1:30 1:31 – 1:45 1:46 – 3:30 Our Accomplic towards to attainmer agency's ***Draw SDS	Session Title Session Title Our Accomplishments towards the attainment of our agency's goals ***Draw Lots of SDSs	Session Objectives Arri Openir For the SDSs to present their Division's performance and accomplishments for CY 2019 for evaluation	Arrival and Registration of Participants Opening Program and Statement of Purpose resentation/Sharin performance achievements Obscussion SDSs	Expected Output Participants ant of Purpose Evaluated performance and achievements of SDSs	5
			Health Break		
3:46 4:00	Strengthening our relationship through Team Building Activities	For the participants to enhance their communication strengthening their relationship towards others	Games/ Sharing	Enhanced/ strengthened relationship to others	Enhanced/ strengthened relationship towards others
4:01 ~ 6:00	Continuation	For the SDs to present their performance and	Presentation/Sharin	Evaluated performan	Evaluated performance and achievements of
	Accomplishments towards the attainment of our agency's goals	accomplishments for CY 2019 for evaluation	Uscussion	SDSs	SDSs

January 22, 2020

4:01 – 6:00 Cont	3:46 - 4:00	1:01 - 3:15	12:01 – 1:00	10:31 – Cont 12:00	10:15 – Strength 10:30 our relati through – Building Activities	10:01 – 10:15		8:00 – 8:30	Time Session
Continuation				Continuation	Strengthening our relationship through Team Building Activities		Our Commitment: Commitment: "A change brought about by extraordinary things.		Session Title
1		MANCC		,	For the participants to enhance their communication strengthening their relationship towards others		For the SDSs to present their crafted 2020 Office's Performance Commitment for comment/suggestions		Session Objectives
	Health Break	MANCOM: Management Committee Meeting	Lunch Break		Games/ Sharing	Health Break	Presentation/ Sharing Discussion	MOL	Methodology
		mittee Meeting			Enhanced/ strengthened relationship towards others		Crafted 2020 Office Performance Commitment		Expected Output
1				-	HRDD		Pio D. Ecuan		Facilitator
1									Remarks

8:31 -3:16 -6:00 8:30 10:00 8:00 -Day 2: January 23, 2020 10:15 10:01 -1:01 -1:00 10:30 12:01 -10:16 -Time s towards the 2 agency's goals attainment of our Accomplishment extraordinary Commitment: Continuation... brought about by 5. CLMD 6. HRDD 7. PPRD 1. Admin 2. ESSD things.." "A change ***Draw Lots of **Session Title** FTAD FD Chiefs Finance QAD For each Functional Divisions to present their crafted 2020 Office accomplishments for CY Performance performance and Division Chiefs to present comment/suggestions Commitment for 2019 for evaluation their Division's For the Functional **Session Objectives** g Discussion Sharing Discussion Presentation/ Presentation/Sharin Methodology Lunch Break **Health Break** MOL Office achievements of Evaluated Divisions Functional Performance performance and Commitment Crafted 2020 Expected Output Payang Pio D. Ecuan Aida L. **Facilitator** Remarks

24, 2020

onwards	1:01	1:00	12:01 -	12:00	11:31 –				11:30	10:16 -	10:15	10:01 –	10:00	8:31 -	8:30	8:00 –		Time	Day J. January 24, 2020			
							Commitment	Performance	2020 Office	Finalization of			Other Matters	Continuation				Session Title	di y 24, 2020			
				Closi		submission	Commitment ready for	Office Performance	to finalize their 2020	For Functional Divisions				ı				Session Objectives				
Home Sweet Home		Lunch Break	Closing Program and Ways Forward						Workshop		Health Break	***	1		MOL		Methodology					
	Home		ak	Ways Forward			Commitment	Performance	Office	Finalized 2020		ă K		ı			Output	Expected				
														,			Facilitator					
																					Remarks	